

Virginia's Plan to Increase Independent Living Options -
Action Plan Update

Date: January 25, 2019

Executive Summary

On March 3, 2013 the Commonwealth of Virginia developed Virginia's Plan to Increase Independent Living Options (hereinafter referred to as the "Plan") to increase the availability of independent living options for individuals with developmental disabilities. The Plan met the requirements of Section III.D.3 of the Settlement Agreement with the United States Department of Justice.

The Plan was developed by the Virginia Department of Behavioral Health and Developmental Services (DBHDS) in consultation with an Interagency Housing Committee composed of representatives from the Office of the Secretary of Health and Human Resources (OHHR), the Virginia Housing Development Authority (VHDA), the Virginia Department of Housing and Community Development (DHCD), the Virginia Department of Medical Assistance Services (DMAS), the Virginia Department for Aging and Rehabilitative Services (DARS), and the Virginia Board for People with Disabilities (VBPD), as well as stakeholder organizations.

The target population under this plan is individuals with developmental disabilities who meet any of the following additional criteria: (1) currently reside at any of the Commonwealth's training centers, (2) receive Developmental Disability (DD) waiver services or are eligible to receive a Developmental Disability waiver and are on the DD waiver waitlist, or (3) currently reside in a nursing home or private Intermediate Care Facility and meet the level of functioning criteria to be eligible for a Developmental Disability waiver.

For the purposes of the Plan, living options are considered independent if they have the following characteristics:

- The individual does not reside with a parent, grandparent, or legal guardian;
- The individual lives in housing types that anyone without a disability can live in, based on income;
- The individual has social, religious, educational and personal opportunities to fully participate in community life;
- Housing is affordable (i.e., the individual pays no more than 30-40% of his/her adjusted gross income);
- Housing is accessible (barrier free);
- Housing is leased/owned by the individual; and
- Housing is not contingent upon participation in services (and vice versa).

The updated baseline estimate for the number of individuals with developmental disabilities in the Commonwealth of Virginia who might choose independent living is 1,866.¹ This baseline estimate is derived from analysis of current service utilization data, available informal survey data, anecdotal evidence of choice, and national data/trends.

The original plan included a significant amount of information about independent housing options and rationale for how goals were established. The Action Plan with its 5 goals and strategies was included as Appendix C of the original document. Since its publication in 2013, DBHDS has provided quarterly updates related to implementation progress. Going forward, this document shall serve as Virginia's Plan to Increase Independent Living Options, for people with a developmental disability who meet the target population criteria, as set forth in the above-referenced Settlement Agreement.

The action plan below includes a set of goals, strategies and action items with specific start and end dates, agencies assuming lead responsibility for each action item, outcome measures, and the interagency in-kind and other resources dedicated to complete or accomplish each task/action item. Each goal is intended to cover a three-year period, while strategies and action items reflect the planned activities for fiscal and/or calendar year. The status of each action item and any actual outcomes will be reported on a quarterly basis.

¹ The national average for the number of adults with I/DD living in their own home is approximately 10% of individuals with I/DD identified by state I/DD agencies. (Larson, S.A., Hallas-Muchow, L., Aiken, F., Hewitt, A., Pettingell, S., Anderson, L.L., Moseley, C., Sowers, M., Fay, M.L., Smith, D., & Kardell, Y. (2014). In-Home and Residential Long-Term Supports and Services for Persons with Intellectual or Developmental Disabilities: Status and trends through 2012. Minneapolis: University of Minnesota, Research and Training Center on Community Living, Institute on Community Integration). The RISP report also reports that there are 1.8 people with I/DD per home, so therefore Virginia estimates that there will be at a minimum 1.8 persons with I/DD residing in the 847 housing options created.

Action Plan - Goals, Strategies, and Action Items

Virginia's Plan to Increase Independent Living Options, CY 2019
Goals, Strategies, and Action Items

Goal #1 - Increased Affordability of Independent Living

Goal #1: Provide rental assistance options to the target population

<i>52 options created in FY 15</i>	<i>130 options to be created in FY 19</i>
<i>165 options created in FY 16</i>	<i>100 options to be created by FY 20</i>
<i>170 options created in FY 17</i>	<i>89 options to be created by FY 21</i>
<i>131 options created in FY 18</i>	

Long-Term Outcome: Increase the target population's ability to afford independent community housing.

Indicators:

- *847 rental assistance slots available to the target population by 2021.*

Strategy 1.1: Increase access to VHDA administered housing choice vouchers (tenant-based rental assistance)

CY 2019 Targets:

- Add vouchers to the VHDA Housing Voucher pool that is dedicated to the target population, as federal funding permits.
- Increase referrals and utilization of VHDA vouchers in underserved localities

Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
1.1.1 The set aside of 127 VHDA-administered Housing Choice Vouchers will be reviewed annually by July 31 st as to where VHDA can increase the 127 DD vouchers based on: 1. whether federal funding permits funding new vouchers 2. whether the current 127 are maintained at 95% lease up	VHDA	DBHDS	1/2019	12/2019	<ul style="list-style-type: none"> • VHDA receives final funding award for CY • VHDA reviews utilization of the 127 vouchers • If funding is available and utilization is 95%, VHDA allocates up to 10 vouchers to the Settlement Agreement population 	Federal Housing Choice Voucher funds	

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
1.1.2 Review VHDA voucher placements and identify underserved localities across the state. Perform additional outreach to increase voucher utilization by the target population.	DBHDS	VHDA	1/2019	12/2019	<ul style="list-style-type: none"> • Five localities identified in 2018 receive intensive outreach. • Target population's referrals increase 50% across these five localities by 12/19. • Target population's voucher utilization increase at least 25% across these five localities by 12/19. • 2-3 additional localities with very low voucher utilization that have access to services in the community will be identified and will begin intensive outreach process in mid-2019. 	DBHDS agency staff, RITs.	

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

Strategy 1.2: Increase access to local PHA administered housing choice vouchers (tenant-based rental assistance)

CY 2019 Targets:

- Improve coordination of referrals to PHAs for various resources (Special Admissions Preference Vouchers, Mainstream Vouchers, etc.)
- Increase referrals and utilization of vouchers made available through PHAs in underserved localities

Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
1.2.1 Encourage local PHAs in areas where there is high demand from the target population and no alternative housing resources to affirmatively serve the Settlement Agreement population.	DBHDS	DHCD, DMAS, VHDA	1/2019	12/2019	<ul style="list-style-type: none"> • Convene meeting with PHAs to: <ul style="list-style-type: none"> ○ Encourage development of vouchers w/ admissions preferences ○ Review state resources that PHAs can leverage ○ Discuss opportunities to engage in state supportive housing initiatives ○ Share best practices for partnering on Mainstream Vouchers • Identify proposed processes per the HUD Notice of Funding Availability when issued • Apply for 2019 Mainstream Vouchers (if NOFA is released) 	Federal Housing Choice Voucher funds	
1.2.2 Review PHA voucher placements and identify underserved localities statewide. Perform additional outreach to increase target population’s voucher utilization.	DBHDS	PHAs	1/2019	12/2019	<ul style="list-style-type: none"> • Perform intensive outreach to several localities • Increase referrals to these localities 50% by 12/19 	Federal Housing Choice Voucher funds	

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

					<ul style="list-style-type: none"> Increase voucher utilization in these localities 25% by 12/19, where vouchers are available. 		
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Strategy 1.3: Increase the availability of units with project-based rental assistance or rents meeting Low Income Housing Tax Credit (LIHTC) program standards

CY 2019 Targets:

- Additional units are projected for allocation in 2019 LIHTCs.
- PHAs provide project-based rent assistance to individuals in the target population.

Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
1.3.1 Provide 9% LIHTC and 4% tax exempt bond program incentives to encourage developers to construct and rehabilitate units that are available on a preferential basis to the target population	VHDA		11/2018	3/2019	<ul style="list-style-type: none"> 208 units were allocated in 2017; an estimated 221 units were allocated in 2018. 2019 allocation will be based on changes to the QAP. 	Annual state allocation of LIHTCs	
1.3.2 Provide LIHTC competitive program incentives to encourage developers to construct and rehabilitate units and provide a preference for the target population			<i>Delete</i>	<i>Delete</i>	<i>This action item now duplicates action item 1.3.1. All reporting will be on action item 1.3.1.</i>		
1.3.3 Make LIHTCs available in a special pool to developers providing accessible units that may have project-based vouchers in integrated settings	VHDA		1/2019	6/2020	<ul style="list-style-type: none"> 15 units were allocated in 2018. 16 units projected for allocation in 2019. 	LIHTC	

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

that must provide preferential leasing to the target population for up to 25% of the units.							
Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
1.3.4 Provide targeted outreach to owners of existing LIHTC properties with units appropriate to the needs of the target population, and encourage them to provide preferential leasing to the target population			<i>No longer applicable</i>	<i>No longer applicable</i>	<i>This action item is no longer necessary because the LIHTC Qualified Allocation Plan now contains a threshold requirement for all LIHTC applicants to provide preferential leasing.</i>		
1.3.5 Make capital and/or operating subsidy available to developments where there is an effective demand and available supportive services.	DBHDS		1/2019	12/2020	<ul style="list-style-type: none"> Lease up the units developed in Prince William County with the \$2.5M capital subsidy award. Secure funding and issue a 2nd MOA to a CSB or PHA to administer a capital subsidy RFP for five to ten units of rental housing with rents targeted to households at 50% of AMI for the target population. RFP will require applicants to obtain project-based subsidies for units or accept tenant based rent assistance. 	Remaining Rental Choice VA funds; State General Fund dollars; BHDS Trust Funds	

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
1.3.6 Explore opportunities to create project-based subsidy where there is an effective demand and available supportive services	DBHDS		1/2019	12/2020	<ul style="list-style-type: none"> Lease up the units developed in Prince William County with the capital subsidy and project-based SRAP. Issue a contract to a PHA for at least one project-based SRAP award of 5-10 certificates to a PHA in an area with effective demand and available supportive services. 	SRAP	

Strategy 1.4: Expand aggregate tenant-based rental assistance resources

CY 2019 Targets:

- Continue to Implement State Rental Assistance Program for the target population funded by General Assembly

Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
1.4.1 Continue to administer the State Rental Assistance Program	DBHDS		1/2019	12/2019	<ul style="list-style-type: none"> Continue to manage contracts with eleven PHAs to administer 350 SRAP certificates funded in the base budget 	State General Fund dollars	

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

					<p>through FY19</p> <ul style="list-style-type: none"> • Engage at least 3-4 new PHAs and several existing PHAs to administer 275 new SRAP certificates funded in the FY20 budget. • Governor submits state budget that includes funding for rental assistance certificates for FY 21 and FY 22 (based on anticipated need to be determined in mid-2019) 		
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All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

Goal #2—Expanding Housing Options

Goal #2: *Expand quality, accessible, independent community living options for people with developmental disabilities in a manner that provides an array of housing choices in a variety of integrated neighborhood settings.*

Long-Term Outcome: *Increased ability of members of the target population to obtain quality, accessible, integrated community housing.*

Indicators:

- *Broad expansion of the inventory of quality, accessible, affordable housing in diverse locations*
- *Expanded inventory of quality, accessible housing in diverse locations that is available on a preferential basis to of the target population*

Strategy 2.1: *Provide incentives for developers to increase the share of newly constructed and rehabilitated rental units that meet accessibility and Universal Design standards and are made available on a preferential basis to the target population.*

CY 2019 Targets:

- LIHTC developers provide preferential marketing to the target population

Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
2.1.1 Provide targeted outreach to owners of existing multifamily properties with units appropriate to the target population’s needs. Encourage them to provide preferential leasing to the target population	VHDA		No longer applicable	No longer applicable	This action item is no longer necessary because the LIHTC Qualified Allocation Plan now contains a threshold requirement for all LIHTC applicants to provide preferential leasing.	VHDA staff and capital resources	

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2018 Outcomes	Resources \$\$\$	Actual Outcomes
2.1.2 Provide LIHTC competitive program incentives to encourage developers to construct and rehabilitate units that meet accessibility and Universal Design standards, and are made available on a preferential basis to the target population.	VHDA		1/2019	12/2019	<ul style="list-style-type: none"> Developers agree to provide preferential leasing of the accessible units in their properties to the target population All Developers are informed of this option 	Annual state allocation of LIHTCs	
2.1.3 Provide an LIHTC increase in eligible basis for developments that provide a minimum percentage of housing units for people in target population.	VHDA		1/2019	12/2019	<i>This action item is no longer necessary because the LIHTC Qualified Allocation Plan now contains a threshold requirement for all LIHTC applicants to provide preferential leasing.</i>	Annual state allocation of LIHTCs	
2.1.4 Provide state-administered capital subsidies to encourage developers to prioritize units for the target population that will meet their needs.	DHCD	DBHDS	1/2019	6/2019	Increased developer use of available subsidy funding to serve the target population	State Housing Trust Fund, BHDS Trust Fund	
2.1.5 Refine LIHTC incentives and state-administered capital subsidies as appropriate to enhance their effectiveness in housing individuals in the target population	VHDA	DHCD	1/2019	6/2019	<ul style="list-style-type: none"> Review current effectiveness of incentives as part of CY2020 QAP update Review of HOME and Trust Fund guidelines prior to SFY 2020 funding rounds 	Annual state allocation of LIHTCs, HOME funds and state Housing Trust Fund	
2.1.6 Provide ongoing training to developers on accessibility and Universal Design standards	VHDA		1/2019	12/2019	Enhanced understanding of and compliance with HUD Section 504 requirements/ADAAG, building code standards and Universal Design standards	VHDA staff	

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

Strategy 2.2: Provide incentives for rental property owners to make affordable and accessible units available to the target population on a preferential basis.

CY 2019 Targets:

- This strategy, which focuses on developing incentives, is no longer applicable because the LIHTC Qualified Allocation Plan now contains a threshold **requirement** for applicants to provide preferential leasing.

Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	CY 2015-16 Outcomes	Resources \$\$\$	Actual Outcomes
2.2.1. Seek to identify feasible incentives to encourage owners to agree to preferential leasing.	VHDA		<i>No longer applicable</i>	<i>No longer applicable</i>	<i>Superseded by new requirements in the 2019 LIHTC Qualified Allocation Plan.</i>		

Strategy 2.3: Provide capital subsidies to developers to reduce rents in units providing preferential access to the targeted population.

CY 2019 Targets:

- At least 1 local government provides funding to integrated developments serving the target population

Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
2.3.1 Encourage localities to leverage local funding with state capital subsidy incentives for development of units with preferential access to the target population.	DBHDS	DHCD	1/2019	12/2019	At least 1 local government provides funding to support developments with units that provide a preference for the target population	Local HOME/CDBG Entitlement funds	

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

Goal #3—Build understanding and awareness about the need to create independent housing options for the target population and the availability of those housing options.

Goal #3: Build understanding and awareness of the need to create independent housing options for the target population and the availability of those housing options.

Long-Term Outcome:

- *Increase awareness and understanding of independent housing options available to the target population*
- *Increase awareness and understanding of the need for independent housing options for the target population*

Indicators:

- *One percent increase each year in the number of adults in the target population who are referred to DBHDS for rental assistance*
- *Five percent increase each year in the number of PHAs/housing organizations providing resources to help the target population secure and maintain independent living.*

Strategy 3.1: Coordinate state and local outreach and education efforts

Develop and Implement a Communications, Advocacy, Outreach, and Education plan

CY 2019 Targets:

- *Produce commonly branded materials explaining independent housing options available to the target population*
- *Increase awareness and understanding of the need for independent housing options for the target population*

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
3.1.1. Develop communication materials tailored to PHAs, developers, landlords and owners of multifamily properties and individual units.	DBHDS	VHDA DHCD, DARS, DMAS	1/2019	12/2019	Produce and distribute 2-3 newsletters/year to PHAs, LIHTC properties and landlords about target population's successes, needs and available resources.	DBHDS, DHCD, VHDA, DMAS, DARS Staff	
<p>3.1.2 Develop and update outreach & educational materials to reflect new services and expanded resources that promote the transition to housing (e.g., shared living, housing community guide, new SRAP service areas and project-based options, LIHTC properties, etc.). Materials support:</p> <ul style="list-style-type: none"> • Targeted outreach to increase voucher utilization (Action Item 1.1.3) • Support coordinator trainings (Action Items 3.2.1 & 3.2.2) • RIT information sessions on housing resources for individuals/families (Action Item 3.2.4) 	DBHDS	VHDA, DHCD, DARS, DMAS	1/2019	12/2019	Create communication materials and distribute through targeted outreach, support coordinator trainings, and RIT information sessions.	DBHDS staff, RITs	

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

Strategy 3.2: Build local outreach and education capacity

CY 2019 Targets:

- Increase awareness and understanding of independent housing options available to the target population among individuals, families, support coordinators
- Increase awareness and understanding of the need for independent housing options for the target population among PHAs, government housing agencies, and private housing providers

Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
3.2.1 Educate DD support coordinators about issues in independent housing such as budgets in independent housing, supports needed to live independently, monitoring individuals in independent housing and accessing benefits and regional resources that support independent housing	DBHDS	DMAS	3/2019	12/2019	Conduct at least one webinar for support coordinators throughout the Commonwealth.	DBHDS staff	
3.2.2 Develop an updated on-line training module for DD support coordinators to reflect the new on-line housing referral and assessment system.	DBHDS		1/2019	7/2019	Incorporate a Coordinated Housing Assessment & Referral System module into the existing on-line independent housing training series for support coordinators.	DBHDS staff	

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
3.2.3 RITs conduct <u>targeted</u> information and outreach to individuals, families and support coordinators in areas where housing resources are underutilized to increase referrals for independent housing.	DBHDS	RITs	1/2019	12/2019	<ul style="list-style-type: none"> • At least one information session for individuals/families is hosted in each locality identified in 1.1.2 & 1.2.2 • Housing resource guides for individuals/families are developed for each locality identified in 1.1.2 • At least one tour or open house for individuals/ families is hosted in each locality identified in 1.1.2 	DBHDS staff	
3.2.4 RITs lead local/regional efforts to educate PHAs, landlords and housing providers about the need for housing resources	DBHDS	RITs	1/2019	6/2019	RIT members support outreach to PHAs and housing providers to: <ol style="list-style-type: none"> (1) make SRAP available in local communities & (2) leverage local, state and tax credit resources to develop independent housing for the Settlement Agreement target population. 	DBHDS staff	

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

Goal #4—Effective Access

Goal #4: *Build sustainable local capacity to provide coordinated, timely and informed access to the resources and services needed to support independent living in integrated settings*

Long-Term Outcome: *Increase the number of communities with a coordinated, streamlined system that enables the target population to efficiently and effectively access integrated housing and person-centered services.*

Indicators:

- *Increase in service providers (including all CSBs) that participate in a coordinated system for matching individuals with services in each of the 5 Developmental Services Regions*
- *Increase in housing providers (including all PHAs) that make units available using a coordinated system for individuals in the target population*

Strategy 4.1: *Develop coordinated regional outreach, planning and delivery infrastructure*

Support the operation of sustainable regional partnerships to identify local barriers to housing for the target population, and develop strategies to remove barriers and to increase access to local housing resources.

CY 2019 Targets:

- Build community capacity to implement Housing Community Guide service
- Regional Implementation Teams in five Developmental Services Regions assist with education and outreach efforts to improve access to integrated housing and supportive services
- Integrated Housing Advisory Committee provides input on local barriers to housing and policy strategies to address barriers

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
4.1.1 Develop and promote new housing community guide service for the provision of lease up/tenancy support services	DBHDS	CSBs	1/2019	12/2019	<ul style="list-style-type: none"> • develop training for the housing community guide service that covers similar pre-tenancy support content offered to support coordinators • develop toolkit on how to become a housing community guide • perform targeted outreach to develop private providers of housing community guide services 	DBHDS staff Jumpstart grants	
4.1.3 As housing community guide services become available (see 4.1.1 above), initiate a model partnership between service providers and housing providers in a LIHTC property in at least one region	DBHDS	VHDA	9/2019	12/2019	<ul style="list-style-type: none"> • Identify at least one LIHTC housing provider, a housing community guide that provides pre-tenancy/tenancy supports, and a service provider that are willing to partner on a supportive housing project • Assist the housing provider, service 	Agency staff Jumpstart grant	

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

					provider and community guide with planning the partnership strategy and developing a MOU.		
4.1.4 Obtain input on barriers to housing for the target population and strategies to remove barriers and increase access to local housing resources from key stakeholders	DBHDS	DHCD, VHDA, DMAS, DARS	1/2019	12/2019	<ul style="list-style-type: none"> Meet quarterly with stakeholders on the Integrated Housing Advisory Committee to identify barriers and strategies, and provide updates on VPIILO plan progress 	Agency staff	

Strategy 4.2: Identify effective housing related strategies that can be linked with the DBHDS Waiver to increase access to sustainable independent housing.

CY 2019 Targets:

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

<ul style="list-style-type: none"> Actively engage DBHDS Waiver staff to implement the community guide service 							
Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
4.2.1 Continue to review DD Waivers to identify potential strategies that will facilitate greater access to independent living and help individuals maintain their housing.	DBHDS	DMAS	1/2019	12/2019	<ul style="list-style-type: none"> Assist with finalizing toolkit on the use of the shared living service for individuals who receive rent assistance Provide additional guidance on the launch of the housing community guide service 	Agency Staff	
4.2.2 Improve coordination of Building Independence (BI) waiver assignments with availability of housing and service resources.	DBHDS		1/2019	12/2019	<p>Strategies identified and implemented regarding:</p> <ul style="list-style-type: none"> coordinating the timing for approval of BI waiver and rent assistance for people who need the housing community guide service to access rent assistance and housing. 	Agency Staff	
<p><u>Strategy 4.3:</u> Accelerate the target population’s access to integrated settings by:</p> <p><u>CY 2019 Targets:</u></p> <ul style="list-style-type: none"> Implement a centralized process to identify and triage individuals seeking community-based housing Establish housing search functions in each region 							

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

• Develop a methodology to benchmark the system's performance in getting and keeping individuals housed							
Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
4.3.1. Use an electronic assessment and referral system to seamlessly connect individuals in the target population to housing	DBHDS		1/2019	12/2019	<ul style="list-style-type: none"> Data is transferred and electronic assessment and referral system is launched Support coordinators and PHAs are trained on use Housing matches are made through web-based system Housing outcome reports are generated in the system 	DBHDS staff	
4.3.2. Develop strategies to address housing search gaps in each RIT region.	DBHDS, RITs	DHCD, VHDA	1/2019	12/2019	<ul style="list-style-type: none"> See 4.1.1 for plan to implement Housing Community Guide Service Each region secures at least one organization to provide housing location in at least one unserved area 	Medicaid Waiver (community guide service), Flexible Funding	
Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
4.3.3. Continue to identify and catalogue creative	DBHDS via Regional Implementation		<i>Completed in 2018</i>	<i>Completed in 2018</i>	<i>Completed</i>	DBHDS staff	

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

approaches to leveraging private resources to create housing options for individuals in the target population.	Teams						
4.3.4 Continue to assist Community Resource Consultants (CRCs) with provider development efforts in areas of the state with high housing demand, available housing resources and minimal service capacity.	DBHDS		1/2019	12/2019	<ul style="list-style-type: none"> Housing specialists and CRCs meet with SCs in each region quarterly to discuss referrals for independent housing, identify people with unmet service needs, and link to potential providers. Housing specialists coordinate with CRCs to identify providers to apply for JumpStart grants to serve those with unmet service needs in housing. 	DBHDS staff	
Action	Lead Agency(s)	Others Involved	Projected Start Date	Projected Completion Date	Projected CY 2019 Outcomes	Resources \$\$\$	Actual Outcomes
4.3.5 Develop a performance measurement	DBHDS		1/2019	12/2019	<ul style="list-style-type: none"> Identify several key performance measures in housing that are critical to 	DBHDS staff resources	

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system for independent housing.					<p>accelerating and maintaining access to housing in integrated settings</p> <ul style="list-style-type: none"> • Identify several key performance indicators trackable using new electric assessment & referral system • Analyze first full year of data for these indicators, along with national trends • Identify baselines and benchmarks for each indicator 		
4.3.6 In collaboration with the PSH Steering Committee, develop a process to coordinate housing referrals within DBHDS and from key state agencies.	DBHDS	DMAS, DARS	1/2019	12/2019	<ul style="list-style-type: none"> • Housing Specialists will receive and screen referrals for population eligibility • Housing Specialists will link eligible individuals to CSB support coordination for referrals to housing resources for the Settlement Agreement population • Housing Specialists will refer ineligible individuals to alternative resources 	DBHDS staff resources	

Terms and Acronyms

Terms

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

Affordable Housing - A general term applied to public- and private-sector efforts to help low- and moderate-income people purchase or lease housing. As defined by U. S. Department of Housing and Urban Development (HUD), affordable housing means any housing accommodation for which a tenant household pays 30% or less of its income.

Home and Community Based Services Waivers - waivers approved by the Centers for Medicare and Medicaid Services for providing long-term care services in home and community settings rather than institutional settings to eligible individuals with developmental disabilities.

Housing Choice Voucher Program (HCVP) - federal government's major program for assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. Since housing assistance is provided on behalf of the family or individual, participants are able to find their own housing, including single-family homes, townhouses and apartments.

Interagency Housing Committee – Committee formed by DBHDS and composed of representatives from the Office of the Secretary of Health and Human Resources, the Virginia Housing Development Authority, the Virginia Department of Housing and Community Development, the Virginia Department of Medical Assistance Services, the Virginia Department for Aging and Rehabilitative Services, and the Virginia Board for People with Disabilities, as well as stakeholder organizations.

Local Entitlement Communities/Jurisdictions – cities, counties and/or a consortium of cities and counties that get a direct allocation of funding from the HUD every year to support economic development and community-related activities.

Low Income Housing Tax Credit (LIHTC) - A congressionally-created tax credit (Internal Revenue Code Section 42) available to investors in low-income housing designed to encourage investment that helps finance construction and rehabilitation of housing for low-income renters.

Money Follows the Person (MFP) - In 2008, Virginia launched the Money Follows the Person (MFP) initiative to provide extra supports and services to Virginians who choose to transition from long-term institutions into the community.

Notice of Funding Availability - federal announcement indicating the availability of funding for certain activities and the process by which eligible applicants can access said funds.

Public Housing Agencies (PHAs) – agencies designated by HUD to administer HUD’s rent subsidy programs. In most cases, these agencies are Public Housing Authorities, but other public and non-profit agencies may also be designated by HUD to serve as PHAs.

Qualified Allocation Plan - Plan developed by state housing finance agencies detailing how it will administer and fund projects under the Low Income Housing Tax Credit program.

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

Section 811 Program - HUD program that provides funding to develop and subsidize rental housing with the availability of supportive services for very low- and extremely low-income adults with disabilities

Supplemental Security Income - is a United States government program that provides stipends to low-income people who are either aged (65 or older), blind, or disabled.

Universal Design Standards - a set of design features that enhance the usability and marketability of such units.

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.

Acronyms

CIL- Center for Independent Living

CMS – Center for Medicaid and Medicare Services

CSB - Community Services Board

DARS – Department for Aging and Rehabilitative Services

DBHDS – Department of Behavioral Health and Developmental Services

DHCD – Department of Housing and Community Development

DMAS – Department of Medical Assistance Services

HCBS - Home and Community Based Services

HTF – Virginia’s Housing Trust Fund (managed by DHCD)

HUD - U.S. Department of Housing and Urban Development

ICF – Intermediate Care Facility

DD – Developmental Disability

LIHTC – Low Income Housing Tax Credit Program

MFP – Money Follows the Person

SSI - Supplemental Security Income

SSDI - Social Security Disability Insurance

VHDA - Virginia Housing Development Authority

All goals listed above cover a three-year time period. All strategies and action items cover a one year period.