



COMMONWEALTH of VIRGINIA

DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

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MEMORANDUM

TO: DBHDS Licensed Private Providers

FROM: Stacy Pendleton, Co-Director 
Human Resources Development & Management

SUBJECT: Delay of Fieldprint Fingerprint Process and Additional Information

DATE: November 27, 2018

As we shared with you in the memo dated September 21, 2018, DBHDS conducted a pilot program with Fieldprint on the new fingerprint process. Due to several issues and concerns that surfaced during our pilot program, the decision has been made to extend our implementation date to early spring 2019. DBHDS wants to ensure that all concerns are addressed prior to the full implementation of the new Fieldprint fingerprint process. Further updates and important information will be sent as we get closer to the new start date.

In addition, if you still have not sent in your updated Contact and Information Sheet, even if there has been no change, it is **imperative** that you fax or e-mail it to Malinda Roberts as soon as possible. This updated contact information will ensure timely receipt of updates and information.

If you have any questions, please contact Malinda Roberts at (804) 786-6384 or Malinda.roberts@dbhds.virginia.gov or Belinda Turner at (804) 887-7393 or Belinda.turner@dbhds.virginia.gov.

/MCR

pc: Malinda Roberts
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