



## FLEXIBLE FUNDING IS AVAILABLE TO HELP PEOPLE IN THE SETTLEMENT AGREEMENT POPULATION TRANSITION TO OR MAINTAIN THEIR OWN HOME IN THE COMMUNITY

Did you know that there are “Flexible Funds” available to help people with a developmental disability who are in the Settlement Agreement Population<sup>1</sup> transition to or maintain their own home in the community?

Flexible Funds can be used for the following expenses:

- **Transition supports** to help with the purchase of services or essential goods to enable an eligible individual to transition into their own home (e.g., security deposit, utility connection fees and deposits, moving expenses, reasonable and essential fixture and furniture purchases, etc.);
- **Environmental Modifications or Assistive Technology Improvements** that are not eligible for reimbursement in connection with a Medicaid Waiver or another resource.
- **Temporary rental assistance** to allow for environmental modifications or assistive technology improvements to be completed (limited to two monthly rent payments);
- **Temporary support staffing** to assist an eligible individual with becoming acclimated to their new housing. This resource will not pay for staffing that is reimbursable via the Medicaid Waiver or Medicaid, or for people who are already living in their own home.
- **Emergency rent payment and late fee assistance** to help individuals who have received a Five Day Pay or Quit Notice and have a documented medical or financial need. Assistance is limited to three months of rent and three late fee payments per lease year. Payments shall be made directly to the landlord.
- **Last resort utility assistance** to help pay for gas, electric, oil, propane, water and sewer bills that are in arrears if (1) the individual has received a shut-off notice and (2) the individual is not eligible for or has been denied assistance from the DSS Energy Assistance Program and Energy Share. Payment is limited to a maximum of \$500 per lease year.
- **Household management activities or unit repair activities** to assist with trash removal, specialized cleaning, pest extermination, and tenant caused damage repair. The person must have received a Notice of “21 Days to Cure or 30 Days to Vacate” from landlord for a lease violation);
- **Temporary relocation** due to extermination, flooding, etc. (Limited to one request annually not to exceed \$2,500/lease year).

Flexible Funds are to be used as an option of last resort, so therefore if you have access to another resource (e.g., Medicaid Waiver supports, etc.); your request may be denied.

For more information about Flexible Funding, please visit the DBHDS website at:

<http://www.dbhds.virginia.gov/professionals-and-service-providers/developmental-disability-services-for-providers/community-support-services>. Please click the housing tab.

***Please see pages 2 and 3 for a list of CSB’s that are serving as regional agents.***

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<sup>1</sup> Individuals with developmental disabilities who are included in the target population under the Commonwealth’s Settlement Agreement with the U.S. Department of Justice [*United States V. Commonwealth of Virginia*, United States District Court for Eastern District of Virginia (Civil Action No. 3:12 CV 059)] are as follows: (1) individuals currently reside at any of the Commonwealth’s training centers, (2) individuals that meet the criteria for the Intellectual Disability (ID) waiver or Developmental Disability (DD) waiver wait lists (includes individuals who currently have an ID or DD waiver), or (3) individuals who currently reside in a nursing home or ICF-IDD.

Please ask your Support Coordinator/Case Manager to contact the CSB serving as your regional agent for more information relating to how to apply for this funding:

**Region 1 Agent:** Region Ten CSB

**Contact Name:** Leela Lipscombe

**Contact Phone Number:** (434) 972-1800

**Contact email:** Leela.Lipscombe@regionten.org

**Region 2 Agent:** Please see page 3 attached

**Region 3 Agent:** New River Valley CSB

**Contact Name:** Lucy McCandlish

**Contact Phone Number:** 540-961-8300

**Contact email:** lmcandlish@nrvc.org

**Region 4 Agent:** Henrico CSB

**Contact Name:** Michelle Johnson

**Contact Phone Number:** (804) 727-8500

**Contact email:** joh36@henrico.us

**Region 5 Agent:** Hampton Newport News CSB (North of Tunnel)

**Contact Name:** Joy Cipriano

**Contact Phone Number:** 757-788-0066

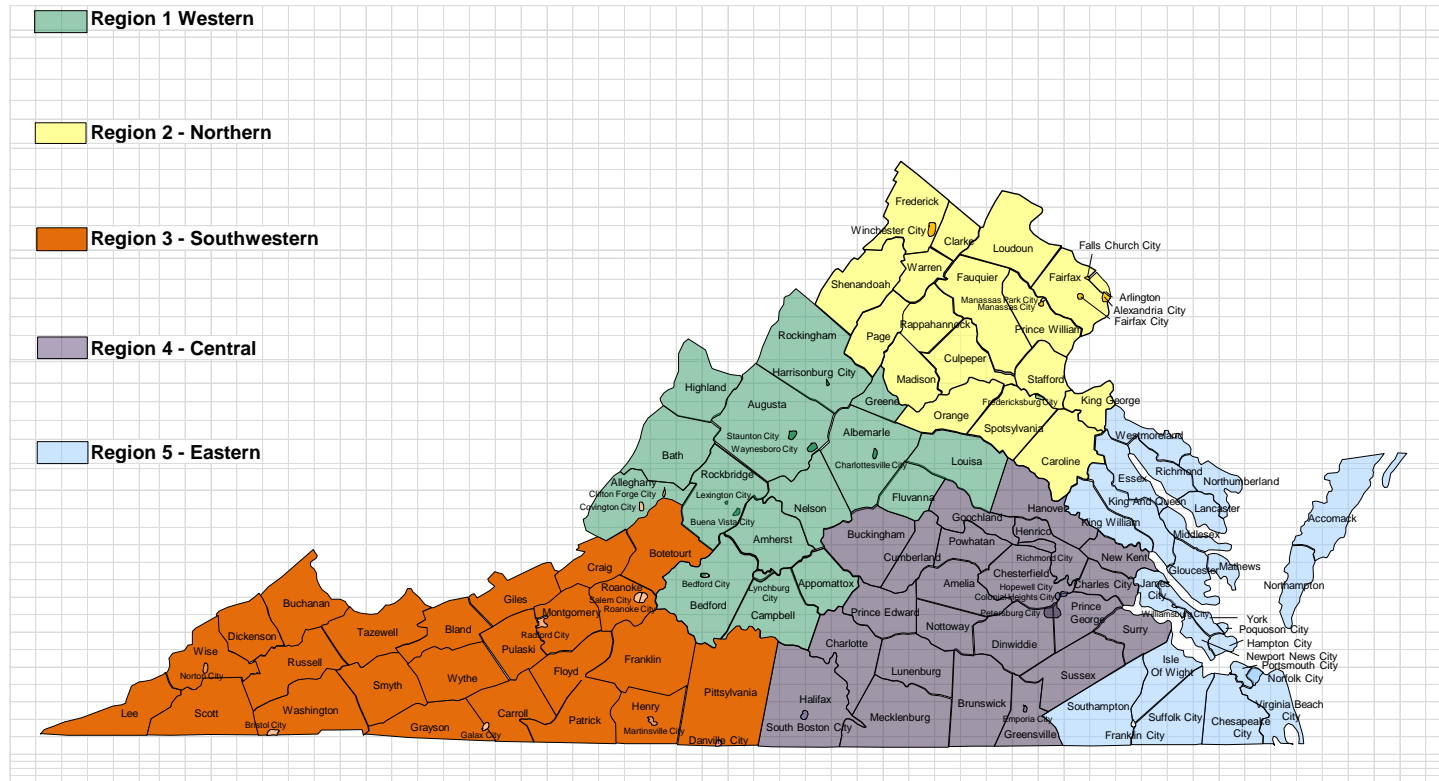
**Contact email:** joyc@hnnscsb.org

**Region 5 Agent:** Norfolk CSB (South of Tunnel)

**Contact Name:** Steve Stewart

**Contact Phone Number:** (757)823-1683

**Contact email:** Steve.Stewart@norfolk.gov



Region 2 Agents by CSB	Name	Telephone/Fax
Alexandria	Phil Caldwell 4401 Ford Avenue, Suite 103 Alexandria, VA 22302 <a href="mailto:Phillip.caldwell@alexandriava.gov">Phillip.caldwell@alexandriava.gov</a>	(T) 703-746-3380 (F) 703.746.3318
Arlington	La Voyce Reid 2100 Clarendon Blvd. Arlington, VA 22201 <a href="mailto:Lreid@arlingtonva.us">Lreid@arlingtonva.us</a>	(T) 703-228-1731 (F) 703.228.1174
Fairfax	Connie Price 8221 Willow Oaks Corporate Drive Fairfax, VA 22031 <a href="mailto:CSBFlexFunding@fairfaxcounty.gov">CSBFlexFunding@fairfaxcounty.gov</a>	(T) 703-383-8412 (F) 703-653-6684
Loudoun	Beth Mack 906 Trailview Blvd. S.E., Suite A Leesburg, VA 20175 <a href="mailto:Beth.mack@loudoun.gov">Beth.mack@loudoun.gov</a>	(T) 703-777-0377 (F) 703-771-5367
Northwestern	Donna Higgs 209 W. Criser Rd., Suite 300 Front Royal, VA 22630 <a href="mailto:dhiggs@nwcsb.com">dhiggs@nwcsb.com</a>	(T) 540-636-4250, ext. 2221 (F) 540-636-7171
Prince William	Jackie Jackson Turner 7969 Ashton Avenue Manassas, VA 20109 <a href="mailto:jjackson@pwcgov.org">jjackson@pwcgov.org</a>	(T) 703-792-7769 (F) 703-792-7311
Rappahannock Area	Joseph Wickens 600 Jackson Street Fredericksburg, VA 22401 <a href="mailto:jwickens@racs.state.va.us">jwickens@racs.state.va.us</a>	(T) 540-899-4401 (F) 540-371-3753
Rappahannock-Rapidan	Paula Stone 15361 Bradford Road Culpepper, VA 22701 <a href="mailto:pstone@rrcsb.org">pstone@rrcsb.org</a>	(T) 540-825-3100, ext. 3437 (F) 540-825-6245