

Nominating

At 8:38 Vicki Cash-Graff reported on the activities of the Officers Committee and presented the slate of officers. The committee nominated T.C. Bullock for Chair for the upcoming term of July 1, 2014 to June 30, 2015. Carolyn DeVilbiss called for nominations from the floor. *No nominations were offered from the floor.*

Upon a motion by John Barrett and seconded by Timothy Russell the SHRC unanimously elected T.C. Bullock as Chair for the term of July 1, 2014 to June 30, 2015.

On behalf of the nominating committee Vicki Cash-Graff nominated Penny Cameron for Vice-Chair for the upcoming term.

Upon a motion by John Barrett and seconded by Timothy Russell the SHRC unanimously elected Penny Cameron as Vice-Chair for the term of July 1, 2014 to June 30, 2015.

Membership Committee

At 8:43 Carolyn DeVilbiss reported that member Ioannis Stivachtis has resigned from the committee due to schedule conflicts with SHRC meeting dates. The SHRC discussed this vacancy and the anticipated vacancy after Ms. DeVilbiss' term expires on June 30, 2014.

Correspondence and Information

At 8:52 the SHRC reviewed correspondence and information.

LHRC Vacancy Tracking

The SHRC reviewed the LHRC Vacancy Tracking sheet. Timothy Russell expressed concerns about Consumer vacancies on local human rights committees. Margaret Walsh will ask the human rights advocates to update the vacancy tracking sheet.

Annual Report

At 9:05 Margaret Walsh reported on the rough draft of the 2013 SHRC Annual Report. Then will go to the state board in the summer.

Director's Report

Margaret Walsh reported on department activities and provided an update on the CHRIS system.

Newsletter

At 9:15 Timothy Russell gave an update on the newsletter.

Regular Session

9:17 a.m.

Convene regular session

At 9:17 Carolyn DeVilbiss called the regular session to order. A call for introductions took place prior to proceeding.

Members Present

Carolyn DeVilbiss , **Chair**; T.C. Bullock, **Vice-Chair**; John Barrett; Ann Bevan; Penny Cameron ; Vicki Cash-Graff; Marietta Cottingham; and Timothy Russell

Members Excused Ioannis Stivachtis

Staff Present Jack Barber, Director, Western State Hospital
 Chuck Collins, Regional Human Rights Advocate
 Michael Curseen, Regional Human Rights Advocate
 Beverly Garnes, Regional Human Rights Advocate
 Kli Kinzie, Executive Secretary
 Nan Neese, Regional Human Rights Advocate
 Mark Seymour, Human Rights Advocate
 Margaret Walsh, Human Rights Director

Others Deborah Atno-Shelton, Secretary, Commonwealth Center for Children and Adolescents LHRC
 James Strock, Vice-Chair, Commonwealth Center for Children and Adolescents LHRC
 Karen Taylor, DBHDS Special Counsel
 Mahlon Webb, Western State Hospital LHRC

Welcome Dr. Jack Barber, Facility Director, Western State Hospital, welcomed the SHRC to the Hospital. Dr. Barber talked briefly about the history of Western State Hospital and services provided, past and present, to the patients of the hospital and agency partners in the community.

BREAK *At 9:20 Carolyn DeVilbiss called for a break. Dr. Jack Barber offered a tour of the new Hospital.*

Reconvening of Regular Session

10:35a.m.

Members Present Carolyn DeVilbiss, **Chair**; T.C. Bullock, **Vice-Chair**; John Barrett; Ann Bevan; Penny Cameron; Vicki Cash-Graff; Marietta Cottingham; and Timothy Russell

Members Excused Ioannis Stivachtis

Staff Present Jack Barber, Director, Western State Hospital
 Chuck Collins, Regional Human Rights Advocate
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Others Deborah Atno-Shelton, Secretary, Commonwealth Center for Children and Adolescents LHRC
 James Strock, Vice-Chair, Commonwealth Center for Children and Adolescents LHRC

**Present via Speaker-
phone**

Karen Taylor, DBHDS Special Counsel
Rob Wade, Secretary, Western State Hospital LHRC
Mahlon Webb, Western State Hospital LHRC
J.H. and L.H., parents of Consumer M.H.
Beth Lee, Human Rights Advocate, Region 6
James Tobin, Executive Director of the Piedmont Community Services Board
Reginald T. Daye, Regional Human Rights Advocate, Region 5
Tim Jones, Human Rights Advocate, Region 5
BJ McKnight, Human Rights Advocate, Region 3
Stewart Prost, Human Rights Advocate, Region 5
Hillary Zaneveld, Human Rights Advocate, Region 5

Public Comment

At 10:38 Carolyn DeVilbiss called for public comments. *No Public Comments were offered.*

VCBR

At 10:39 the Committee reviewed the January 2013 Monthly Report from Virginia Center for Behavioral Rehabilitation.. Margaret Walsh reported that VCBR staff are still working on getting the reports in a format that is useful and easy to read.

Agenda item: "VCBR Medical Service" is postponed until the April 2014 meeting at Piedmont Geriatric Hospital.

The SHRC would like to speak with Pamela Duggins, VCBR Director of Nursing, on April 18 before meeting with the VCBR Resident Advisory Council.

Liaisons

At 10:45 SHRC Members reported on LHRC meetings they attended since the last SHRC meeting. Marietta Cottingham attended the Norfolk Regional LHRC meeting on January 27. During the LHRC meeting, Ms. Cottingham distributed the letter regarding the importance of filling LRHC. In general her impression of the LHRC meeting was that it was well attended and that Hillary Zaneveld, human rights advocate, was very professional and provided good leadership for the meeting.

Penny Cameron attended the Northern Virginia Hospitals (NVH) LHRC meeting. As the LHRC Chair not present, the Vice-Chair covered the meeting. The LHRC does currently have a consumer from the community who is interested in serving on the committee. The LHRC discussed problems with the CHRIS system. Ms. Cameron discussed the SHRC newsletter with the LHRC.

Penny Cameron attended a meeting of the Prince William LHRC. All LHRC members were present. The LHRC is waiting for a response from the LHRC regarding the need for state-wide DBHDS sponsored training events to resume. The LHRC has complaints about the

difficulty of maneuvering in the CHRIS reporting forms.

Margaret Walsh responded that DBHDS does not have the budget to sponsor statewide training seminars. Penny Cameron suggested the SHRC appeal to the DBHDS State Board for funds allocation to statewide training. Margaret Walsh suggested waiting until after a new Commissioner is appointed.

Carolyn DeVilbiss said that she has heard this same complaint from LHRCs regarding lack of statewide training. These training events have in the past provided a state-wide connection that facilitates consistency in services provision and rights protections throughout the system.

Appeal: J.H. and L.H. on behalf of M.H. v. Piedmont LHRC At 11:00 the SHRC conducted a review of the findings of the Piedmont LHRC in the matter of J.H. and L.H. on behalf of M.H. v. Piedmont Community Services Board.

This case comes before the SHRC on appeal of the decision of the Piedmont Local Human Rights Committee (LHRC) following a fact finding hearing that took place on December 6, 2013. J.H. and L.H. presented the case on behalf of their daughter M.H. with support from Beth Lee, Human Rights Advocate. Mr. James Tobin, Executive Director of the Piedmont Community Services Board (CSB), represented the CSB. At the request of the complainants the hearing was held in open session.

The SHRC heard summary statements from parties to the appeal.

Upon a motion by T.C. Bullock and seconded by John Barrett the SHRC supports the finding of the Piedmont LHRC by a vote of 7:1.

Annual Report 1 At 11:58 Chuck Collins, Regional Advocate for Region 1 welcomed the SHRC to Western State Hospital. Chuck Collins and Mark Seymour presented the 2013 annual report for Region 1 and gave a PowerPoint slideshow.

BREAK At 12:35 the SHRC took a brief break for lunch.

Annual Report 5 At 12:45 Region 5 human rights staff presented the 2013 annual report for Region 5. Reginald T. Daye, Regional Human Rights Advocate, Tim Jones, Human Rights Advocate, Stewart Prost, Human Rights Advocate, and Hillary Zaneveld, Human Rights Advocate, participated via speaker-phone and gave a PowerPoint slideshow.

FOIA Training 1:20 Karen Taylor, DBHDS Special Counsel provided Annual FOIA (Freedom of Information Act) training for the SHRC. Training.

Annual Report 3

At 2:06 Nan C. Neese, Regional Human Rights Advocate for Region 3 introduced BJ McKnight, Human Rights Advocate, who participated via speaker-phone. Nan Neese and BJ McKnight presented the 2013 annual report for region 3.

LHRC Membership

At 2:32 the SHRC considered local human rights committee membership.

Upon a motion the SHRC convened in closed session pursuant to Virginia Code §2.2-3711(1) for the purpose of discussion and consideration of appointments to and removals from Local Human Rights Committees.

Upon reconvening in open session, the State Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

Appointments

Upon a motion by T.C. Bullock and seconded by Penny Cameron the SHRC unanimously moved to make the following local human rights committee appointments and reappointments.

Region 1

Northwestern CSB LHRC

Appoint: Ms. Kimberly Kwiatkowski, Ms. Katie Anderson

Valley CSB LHRC

Appoint: Ms. Mary Kirby, Ms. Joan Polzin, Mr. Kenneth Alger II

Reappoint: Ms. Heidi Campbell, Mr. James Hall

Western State Hospital LHRC

Reappoint: Ms. Heidi Campbell

Region 3

Region 3

Roanoke LHRC

Reappoint: Mr. Joseph Kinchloe

Roanoke Valley LHRC

Reappoint: Ms. Joann Baker, Mr. Jay Fields, Ms. Nancy Fields

Region 4

Region 4

Commonwealth LHRC

Appoint: Ms. Jacqueline Brown

Richmond Tri-Cities LHRC

Appoint: Ms. Rena Carter, Mr. Raymond H. Thompson III

Region 5

Health Planning Region V LHRC

Appoint: Ms. Carrie Scarce

Ocean View Regional LHRC

Appoint: Ms. Susie Francis

Portsmouth Regional LHRC

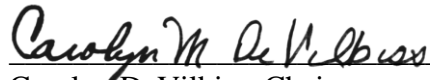
Appoint: Ms. Jennifer Daily
Southeast Alliance LHRC
Reappoint: Ms. Victoria J. Pegram
Southeastern Virginia Training Center LHRC
Appoint: Ms. Laura Guise
Virginia Beach Area LHRC
Appoint: Mr. Phillip Ellick

Adjournment

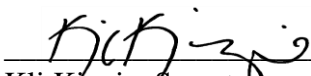
Upon a motion properly made and seconded the March 7, 2014, SHRC meeting adjourned at 3:10 p.m.

The next meeting is scheduled for April 18, 2014, at Piedmont Geriatric Hospital in Burkeville, Virginia.

Respectfully Submitted,



Carolyn DeVilbiss, Chair



Kli Kinzie, Secretary