

DBHDS
DIVISION OF DEVELOPMENTAL SERVICES
COMMUNITY BULLETIN # 10
APRIL 2015

This continues the series of communications from the Division of Developmental Services (DDS) aimed at keeping ID/DD Waiver and Targeted Case Management providers (CSBs and private providers) informed regarding the new initiatives and in compliance with established requirements.

2015 Person-Centered Individual Support Plan

The April 2015 Individual Support Plan (ISP), available on the website, is now required to be used for all individuals in the ID and DS Waivers at their next annual meeting. Support coordinators/case managers and providers of these services will need to adhere to these requirements for individual planning and documentation. DD case managers and DD Waiver providers are encouraged to learn about the planning process and ISP, but it is not required at this time.

The new person-centered ISP was developed by a team of Virginia stakeholders to address problems identified in the previous ISP, to increase consistency across the Commonwealth and to assure people in our services are afforded the greatest opportunities for living desired lives in their communities. Stakeholder representation included: a self-advocate, a family member, advocacy organizations, private providers, Community Services Boards, a DD case manager, training center social worker, the Department of Medical Assistance Services Long-Term Care, including Quality Management Review, the DBHDS Division of Quality Management and Development, including the Offices of Licensing and Human Rights, and the Division of Developmental Services.

A self-assessment tool is being revised to assist with reviewing records for the required elements. Responsibilities and documentation required of providers by the Centers for Medicare and Medicaid Services (CMS) as we transition to compliance with the new Home and Community-Based Services Final Rule (**CMS 2249-F/2296-F**) are also included in the new ISP process. The revised ISP may be used as is or the new elements may be incorporated into existing forms/electronic health records, but must be available for review.

Revisions are outlined in “PC ISP Updates 4-1-15” that can be found at the link below. In addition to the website, DBHDS is developing five regional email distribution lists for sharing updates as well. You will be invited to join lists based on your affiliation with each region and your attendance at recent events. The instructional ISP, videos describing the changes, other guidance materials and how to access technical assistance and training are all located on the DBHDS website at the following location under the tab labeled Person Centered Planning.

<http://www.dbhds.virginia.gov/professionals-and-service-providers/developmental-disability-services-for-providers/provider-development>.

The final supervisor’s slideshow and handout packet from the recent 2015 PC ISP trainings are available now for download at:

<https://app.box.com/s/w0bgjmfhnh8ozauqm2bpnngsuhp27ph7>.