

Chesterfield Local Human Rights Committee (CLHRC)

April 27, 2015

Committee Members Present:

Ms. Dina Phelps, Chair
Mr. Peter Mazure, Vice Chair
Ms. Susan Foster, Secretary
Mr. Linwood Alford
Ms. Roxanna Ronquillo
Mr. Craig Gross
Ms. Michele Doyle
Ms. Rosaland Jones
Ms. Jeanne Knieriemen
Mr. Nick Pappas

Staff:

Mr. Walter Small, Human Rights Office

Guests:

Mr. Steven Mazure

Affiliates Present

Ms. Yvonne Ndifor, Amazing Grace Counseling LLC
Ms. Acacia Hendricks, Bridgepoint, LLC
Ms. Karyn Carpenter, Chesterfield CSB
Ms. K. Thomas, Community Interventions
Ms. Danielle Johnson, Counseling Alliance of Virginia
Ms. L. MCCoy, Covenant Homes LLC
Mr. Darnell Williams, Grafton Schools
Ms. Sterling Vaughan, H&W Enterprises of NC, LLC
Mr. Kenneth Jungersen, J&M Adult Care Services
Ms. Gloshanda Fleming, J&M Adult Care Services
Ms. Linda Jones, Jerolin Management Services
Mr. Michael Lee, Jerolin Management Services
Ms. CeCe Smith, Kids in Focus, A ResCare Company
Ms. Cheryl Nero, Langhorne Family Care
Mr. Stephen Parson, Jr. Life Changers MH
Ms. Samia Abdelmagid, New Direction Counseling Services
Mr. Maurice Morgan, New Pathways Youth Services, Inc.
Ms. Leslie McInturf, Olmeja Advocacy Services
Ms. Kim Higgins, Overcomers Day Services, LLC
Mr. Lyndon Wallace, Quality Life Services
Ms. Leonett Reese, Rivers Assisted Living
Second Chances Comprehensive Services
Spectrum Transformation Group
Ms. April Hughes, Stepping Stones to Life LLC
Ms. Wauchula Reed, Turning Point Mental Health Services LLC
Ms. LaKeisha Brouard, Village Children & Family Services

Absent:

1. Call to Order

A quorum being present, Ms. Dina Phelps, Chairman, called the Chesterfield Local Human Rights Committee meeting to order at 5:32pm at Chesterfield Mental Health Support Services, 6801 Lucy Corr Boulevard, Chesterfield.

2. Approval of Minutes

No corrections were noted. A motion was made by Mr. Mazure and seconded by Mr. Alford to approve the minutes of October 27, 2014

Ayes: Mr. Mazure, Ms. Foster, Mr. Alford, Ms. Ronquillo, Ms. Phelps

3. Matters of the Public

Ms. Phelps entertained comments to open the floor for items of interest to the committee. There were no matters of the public brought forward.

4. Old Business

There was no old business.

5. New Business

A. Policy Discussion

Carrying Concealed Weapons at Work

Mr. Mazure opened a discussion regarding provider's policies about carrying a concealed weapon at work. Weapons should not be allowed in the business. The LHRC cannot mandate a provider to have a policy on it, however, providers should consider. After discussion, the Chesterfield LHRC took no action. This discussion is a result of a hospital orderly who tased an individual who was getting out of hand. This is a growing issue and should be address. Chesterfield CSB responded their policy does not allow weapons, not even if an individual has a concealed weapons permit.

B. Affiliation Request

* Anderson Counseling Services requested affiliation for a therapeutic day treatment program; Anderson Counseling Services currently operates Healing Tree, an outpatient practice. They are expanding mental health support services and therapeutic after school program, and looking to begin the program in the summer. Anderson Counseling Services currently has a triennial license, and serves individuals ages 5-18 years old. They are affiliated in several other regions (Sherry Miles is their Licensing Specialist).

Motion was made and seconded to accept the affiliation request of Anderson Counseling Services.

***NOTE:** Mr. Small contacted LHRC Staff Support the day after the meeting. The affiliation cannot be granted based on the information presented at this meeting. The provider did not follow proper protocol to obtain affiliation in Region IV. *

C. Provider Service Additions/Changes

- Jerolin Management Services – adding 2 ID waiver Sponsored Residential Home placements. 1 approved by licensing for Chesterfield location; waiting on inspection for 2nd home in Richmond
 - Langhorne Family Care – notification of home relocation from Birkdale Drive to 4906 Blackbird Drive, Midlothian; capacity of 4 bedrooms, and has 2 rooms filled.
 - Quality Life Services – notification of home relocation; from Frederick Farms to Greglyn Road, N. Chesterfield, 1 story ranch home, currently under renovations to make it mobility friendly. Plan to move 4 residents from Frederick Farms to this location due to aging population. Anticipating a June 1 opening.
 - The Village Children & Family Services – requesting service addition for a Therapeutic Day Program which will be located at 1210 Westover Hills Boulevard. Serving individuals 5-18 years of age. Anticipate opening on/about June 15, and building capacity for the summer program of 50 children to ensure each group can receive individualized attention. Tentative to have 3:1 ratio.
 - Overcomers Day Services – requesting service addition for Intensive In-Home service with a holistic approach. This service will be a compliment to day program services already in place, and can touch the family members as well.
 - Second Chances Comprehensive Services – requesting service addition to add an ID group home serving individuals 18 years old and older. Second Chances has received a 3-year CARF certification. 4 clinicians have completed hours of supervision with the Board of Social Work and looking to expand services.
 - Life Changers MH&SS – program change reported via email that effective 6/30/15 Life Changers would cease services. Hope for Tomorrow LLC will be the new name of the company.
- *NOTE:** LHRC Staff Support was recently notified (7/3/15 via Mr. Parson's email) that the program has delayed the sale/program name change. Life Changers will continue to operate.

Motion was made and seconded to accept service additions/changes reported.

D. Policy & Procedure Review

- Counseling Alliance of Virginia presented new policy for electronic clinical record and security retention. The electronic health record that will be used is Lauris Online. Initial set up to work out issues; extensive training is conducted for staff.

A motion was made by Mr. Mazure and seconded by Ms. Foster to approve the Electronic record and Security Retention policy of Counseling Alliance of Virginia.

Ayes: Mr. Mazure, Ms. Foster, Mr. Alford, Ms. Ronquillo, Ms. Phelps, Mr. Gross

- Second Chances Comprehensive Services presented an updated Emergency Policy and Procedure which includes needed policies for group home program expansion.

A motion was made by Ms. Foster and seconded by Mr. Mazure to approve the Emergency Policy and Procedure of Second Chances Comprehensive Services.

Ayes: Mr. Mazure, Ms. Foster, Mr. Alford, Ms. Ronquillo, Ms. Phelps, Mr. Gross

E. Quarterly Report of Human Rights Activities

Ms. Phelps reported the LHRC members have reviewed, in advance of the meeting, the January – March 2015 quarterly reports submitted by providers. The providers will not need to give a verbal report, unless there are specific questions about an event.

The following providers submitted, in advance, quarterly reports for the January – March 2015 reporting period.

Amazing Grace Counseling LLC	New Directions Counseling Services
Bridgepoint, LLC	New Pathways Youth Services, Inc.
Chesterfield CSB	Olmeja Advocacy Services
Community Interventions LLC	Overcomers Day Services, LLC
Covenant Homes	Quality Life Services
Counseling Alliance of Virginia LLC	Rivers Assisted Living
Grafton Schools	Second Chances Youth Services
H&W Enterprises, LLC	Spectrum Transformation Group
Jerolin Management Services	Stepping Stones to Life LLC
Kids in Focus, A ResCare Company	Turning Point Mental Health Services
Langhorne Family Care	Village Children & Family Services
Life Changers MH&SA (formerly YES Behavioral Health)	

Programs:

- ✓ Chesterfield CSB – individual showing signs of dementia, and behaviors associated with dementia. Staff have been working very hard to identify things to assist him; one staff (who has a good rapport with individual), works exclusively with him. Individual attended REACH program for one week, which appeared to help, however is now showing other signs.

Pending case – individual made a statement that staff member was having a sexual relationship with them after the staff member passed away.

- ✓ Kids in Focus – 4/9 incident is case still pending? 3 staff terminated as a result of investigation. Conducted training for staff on abuse and neglect.
- ✓ Langhorne Family Care – 1 case reported pending; however, it has since been resolved. It was suggested to include narrative on quarterly report.

Note: Mr. Small reminded providers that in addition to removing names from CHRIS reports, that the client ID numbers on the reports submitted to the LHRC should also be removed (or blackened out).

Mr. Alford inquired about providers having policies in place to teach “safe sex”. One provider shared what their program teaches. Mr. Gross indicated that in the ID population, there is no class or organization that provides training, however there is a need. Mr. Mazure added that individuals have the choice (or not) to participate in classes.

A motion was made by Mr. Gross and seconded by Mr. Alford to accept the quarterly reports as submitted.

6. Advocates Report

Mr. Small discussed committee member recruitment and that the individuals recently appointed were identified through the Chesterfield CSB. People rotate off, or resign for other obligations. If the providers are not working on recruitment for committee members, the State Human Rights Committee may begin to combine LHRCs.

The LHRC applauds the efforts of the members rotating off; Susan Foster, Linwood Alford, Craig Gross and Roxanna Ronquillo. They will return as guest in the July meeting for recognition.

7. Announcements / Updates

Ms. Roxanna Ronquillo announced that she will be playing in Special Olympics softball in Bedford, Virginia. The LHRC wishes her well in competing.

New Pathways Youth Services, Second Chances Youth Services, and The Village Children & Family Services have received their CARF accreditation.

The **next LHRC meeting** will be **July 27, 2015** and all providers are asked to submit the Quarterly Report of Human Rights Activities form for the reporting period of April - June 2015, as well as any other agenda requests by **July 8, 2015 (early** due to staff vacation).

8. Elections

Ms. Phelps opened the floor to accept nominations to the office of Chairman. On motion of Ms. Foster and seconded by Mr. Mazure, the LHRC nominated and voted for Ms. Dina Phelps to serve as Chair for a term of one year. Ms. Phelps accepted the nomination and appointment.

Ayes: Mr. Mazure, Ms. Foster, Ms. Ronquillo, Mr. Alford, Mr. Gross, Ms. Doyle, Ms. Jones, Ms. Knieriemen, Mr. Pappas

Ms. Phelps opened the floor to accept nominations for the office of Vice-Chairman. On motion of Ms. Foster, seconded by Mr. Gross, the LHRC nominated and voted for Mr. Peter Mazure to serve as Vice-Chairman for a term of one year. Mr. Mazure accepted the nomination and appointment.

Ayes: Ms. Phelps, Ms. Foster, Ms. Ronquillo, Mr. Alford, Mr. Gross, Ms. Doyle, Ms. Jones, Ms. Knieriemen, Mr. Pappas

Ms. Phelps opened the floor the accept nominations for the office of Secretary. On motion of Ms. Foster seconded by Mr. Mazure, the LHRC nominated and voted for Ms. Jeanne Knieriemen to serve as Secretary for a term of one year. Ms. Knieriemen accepted the nomination and appointment.

Ayes: Ms. Phelps, Mr. Mazure, Ms. Foster, Ms. Ronquillo, Mr. Alford, Mr. Gross, Ms. Doyle, Ms. Jones, Mr. Pappas

9. Executive Session

A motion was made, seconded and passed to move into Executive Session pursuant to Virginia Code 2.2-3711(1) for the purpose of discussion and consideration of appointments to and removals from the Local Human Rights Committee.

Upon reconvening in open session, the Local Human Rights Committee certified that the best of their knowledge that only matters lawfully exempted from statutory open meeting requirements and only such public business matters identified in the motion to convene the closed session were discussed in closed session.

Roll Call Vote: Ms. Phelps, Mr. Mazure, Ms. Foster, , Ms. Ronquillo, Mr. Alford, Mr. Gross, Ms. Doyle, Mr. Pappas, Ms. Jones, Ms. Knieriemen

The Chesterfield LHRC recommends that Ms. Lenise Mazyck be appointed by the State Human Rights Committee for a term of three years, effective July 1, 2015 through June 30, 2018.

10. Adjournment

There being no further business, the meeting was adjourned at 6:53pm The next scheduled meeting will be held July 27, 2015.