

**PRINCE WILLIAM COUNTY  
LOCAL HUMAN RIGHTS COMMITTEE  
MINUTES**

**March 4, 2015  
3:00 P.M.  
Draft**

**Committee Members Present:** Deb Ward, Becky Spain, Juanita James

**Committee Members Absent:** Bill Greaver

**CSB Staff:** Laurie Olivieri, Kelly Rinehimer, Janet Hall

**Human Rights Advocate** – Sarah Burlar

**LHRC Affiliates Present:**

**Arch Angel Heart Care** – Paul Nitchew

**Community Concepts** – Talifa Bailey, Regina Galdston, Stephanie Mote

**Haynes View, LLC** – Erma Richardson

**INSIGHT, Inc.** – Tomica Timmons, Tammy Comer,

**REM Virginia** – Sarah Swain

**Scarlett Haven Residential** – Fatima Kabba, Nenneh Brown, Zainab Kamara, Bintha Kabba

**Therapeutic Alliance, LLC** - Paul Hedg-Path

**Guests:** None

**Behavior Consultants:**

Alternative Path Training School – Kimberly McLean

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The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on March 4, 2015 at 3:30 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

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**PUBLIC COMMENTS**

None

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**APPROVAL OF MINUTES**

February 4, 2015

**RESOLUTION 03-04-01**

**MOTION:** Becky Spain

**SECOND:** Juanita James

**WHEREAS**, the Prince William Local Human Rights Committee has reviewed the minutes of February 4, 2015; and

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the minutes of the February 4, 2015 meeting.

**Vote:**

**Ayes**— Deb Ward, Becky Spain, Juanita James

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Bill Greaver

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**AUTHORIZED CLOSED SESSION**

**RESOLUTION 03-04-02**

**MOTION:** Deb Ward  
**SECOND:** Juanita James

**WHEREAS**, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

**WHEREAS**, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforesated matters in Closed Session.

**Vote:**  
**Ayes**— Deb Ward, Becky Spain, Juanita James  
**Nays**—None  
**Abstained From Vote** – None  
**Absent During Vote**—None  
**Absent From Meeting**—Bill Greaver

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**CERTIFICATION OF CLOSED SESSION**

**RESOLUTION 03-04-03**

**MOTION:** Deb Ward  
**SECOND:** Juanita James

**WHEREAS**, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

**Vote:**

**Ayes**— Deb Ward, Becky Spain, Juanita James

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Bill Greaver

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**APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR E.N.**

**RESOLUTION 03-04-04**

**MOTION:** Becky Spain

**SECOND:** Deb Ward

**WHEREAS**, the Restrictive Behavior Plan for E.N. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for E.N. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for E.N.

**Vote:**

**Ayes**— Deb Ward, Becky Spain, Juanita James

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Bill Greaver

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**APPROVED THE CONTINUED USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR E.B. based on Kimberly McLean’s plan presentation (APTS). Jireh Place was not present at the time to present for residential and will be sent a letter to advise them of their required participation.**

**RESOLUTION 03-04-05**

**MOTION:** Becky Spain  
**SECOND:** Deb Ward

**WHEREAS**, the Restrictive Behavior Plan for E.B. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for E.B. has been presented to the Prince William Local Human Rights Committee for approval; and

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for E.B.

**Vote:**

**Ayes**— Deb Ward, Becky Spain, Juanita James

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Bill Greaver

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**APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR R.D.**

**RESOLUTION 03-04-06**

**MOTION:** Becky Spain

**SECOND:** Deb Ward

**WHEREAS**, the Restrictive Behavior Plan for R.D. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for R.D. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for R.D.

**Vote:**

**Ayes**— Deb Ward, Becky Spain, Juanita James

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Bill Greaver

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**ANNUAL PROGRAM REVIEWS**

**THERAPEUTIC ALLIANCE, LLC**

Paul Hedg-Path, LCSW presented the annual report for Therapeutic Alliance, LLC.

**HAYNESVIEW, LLC**

Erma Richardson presented the annual report for HaynesView, LLC.

**ADESIS FOUNDATION, INC.**

A representative from Adesis Foundation, Inc. did not attend.

**CALVARY COUNSELING**

A representative from Calvary Counseling did not attend.

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## **OLD BUSINESS**

Arch Angel Heart Care and Scarlet Haven Residential representatives were present. They had attended a previous meeting for new affiliation and were not required to present at the March 4, 2015 meeting. LHRC membership, networking and recruitment were discussed.

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## **NEW BUSINESS**

### **REM Virginia – New Services**

Sarah Swain presented information pertaining to REM Virginia's addendum to their license for In Home and Respite services.

### **Arc of Greater Prince William/Insight, Inc. – New Location**

Tammy Comer provided an Additional Service Request memo. The Arc of Greater Prince William/INSIGHT, Inc. is requesting a Service Modification to add one additional group home located at 12816 Classic Springs Drive, Manassas, VA 20112.

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## **HUMAN RIGHTS ADVOCATE REPORT**

Sarah Burlar reported the following:

- The State Human Rights meeting of March 6 is cancelled due to imminent inclement weather
- Chuck Collins retired 2/24/15

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**ADJOURNMENT**

**RESOLUTION 03-04-07**

**MOTION:** Becky Spain  
**SECOND:** Juanita James

There being no further business to discuss, the March 4, 2015 meeting of the Local Human Rights Committee was adjourned at 5:15 p.m.

**Vote:**

**Ayes**— Deb Ward, Becky Spain, Juanita James

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Bill Greaver

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