**ROANOKE LOCAL HUMAN RIGHTS COMMITTEE**

 **MINUTES**

**November 13, 2014**

The Roanoke Local Human Rights Committee met on November 13, 2014 at 3:00 pm at Goodwill Industries of the Valleys at 2502 Melrose Avenue, Roanoke, VA.

Members Present

Gloria Ferguson, New Chair

Summer Matics, New Vice Chair

Joseph Kinchloe

Nikki Corcoran

Ann Patterson

Members Absent

None

Affiliates Represented

A New Inspiration

Alleghany Highlands Community Services – Nancy Curry

Austin Residential and Mental Health Support Services – Rita Allen

Family Insight – Heather Moor

Goodwill Industries of the Valleys – Linda Edghill

It’s About Time, Inc Day Support & In Home Service – Jessica King, Jessica James

Key Living Options, Inc. – Daniel Key

Mainstream Mental Health Services, Inc – Kristine Benson, Krista Mobley

Mountain River Counseling, LLC – Brigid Hundley

New Choices Counseling, Inc.

Roanoke Resource, LLC – Celia McCauley-Wittl, Courtni Sandras

TransformED Support Services

Virginia Home Based Counseling Services & Virginia Support Services – Candace Berry

United Support Services, LLC – Jessica Rill

Affiliates Not Represented

Berry Mental Support Services

Commonwealth Lifespan Services – Betty Crance

Dominion Day Services – Marvin Fields

Leumas Lighting Life. LLC

Phoenix, LLC

Youth Advocacy Programs (YAP)

Others Present

Dwayne Lynch Human Rights Advocate, DBHDS-OHR

Jock Wedlowe, LHRC Administrative Support, Alleghany Highlands Community Services.

Trinity Supports Services, LLC – Beth Snyder, and Hollie Harmon Smith; Requesting new affiliation.

Call to Order

Joseph Kinchloe, Committee Member, called the meeting of the Roanoke Local Human Rights Committee to order and invited members, staff, affiliates, and guests to introduce themselves.

Joseph Kinchloe called for Public Comment.

Agenda

Agenda for November 13, 2014 reviewed; and 2015 Schedule reviewed for approval. Motion was made to approve by Nikki and 2nd approved by Gloria.

Minutes

Minutes from August 14, 2014 were reviewed by the Committee. Motion was made to approve August 14, 2014 minutes by Gloria, 2nd by Summer, and all those in favor said “I”. August 14, 2014 minutes were approved.

Advocate’s Report

Advocate provided committee members with guide for common motions and occurrences at LHRC meetings to assist them. Advocate notified all present at the meeting that Deb Lochart is the new director for the Office of Human Rights. Advocate reminded committee members of the upcoming training in December. Concerns with CHRIS continue, requests have been made to the department based on provider and committee feedback.

Request for Affiliation

1. Trinity Support Services, LLC – Requested affiliation for Mental Health Skills Building in Roanoke, VA. They will be opening an office in Roanoke, VA in December 2014. The committee reviewed their policies and procedures. Motion was made to affiliate Trinity Support Services, LLC, for Mental Health Skills Building Services in Roanoke, VA. Motion was made to approve by Ann, and 2nd by Nikki; and all those in favor said “I”.
2. Roanoke Resources, LLC – Requested to add affiliation for Outpatient Services. There will be no changes in their policies and procedures or location. Motion was made to affiliate Roanoke Resources, LLC for Outpatient Services. Motion was made to approve by Gloria, and 2nd by Summer; and all those in favor said “I”.

Affiliates Reports and Updates.

Mr. Kinchloe invited the Providers to present the Provider Human Rights Reports for the 3rd Quarter to the Committee. Providers that are absence will present their 3rd Quarter reports and 4th Quarter reports at the February 19, 2015 meeting.

1. Victoria Ansley presented A New Inspiration report. Motion was made to approve by Nikki, and 2nd by Gloria; and all those in favor said “I”. Report was accepted as submitted.
2. Nancy Curry presented the Alleghany Highlands Community Services report. Motion was made to approve by Nikki, and 2nd by Summer; and all those in favor said “I”. Report was accepted as submitted.
3. Tina Austin presented the Austin Residential and Mental Health Support Services report. Motion was made to approve by Summer, and 2nd by Gloria; and all those in favor said “I”. Report was accepted as submitted.
4. Reviewed the Commonwealth Lifespan Services report. Motion was made to approve by Gloria, and 2nd by Ann; and all those in favor said “I”. Report was accepted as submitted in Betty Crance absence.
5. Heather Moor presented the Family Insight, Inc. report. Motion was made to approve by Summer, and 2nd by Gloria; and all those in favor said “I”. Report was accepted as submitted.
6. Lynda Edghill presented the Goodwill Industries of the Valley report. Motion was made to approve by Ann, and 2nd by Gloria; and all those in favor said “I”. Report was accepted as submitted.

1. Sue Ann Zugler presented the It’s About Time, Inc. Day Support and In Home Services report. Motion was made to approve by Nikki, and 2nd by Gloria; and all those in favor said “I”. Report was accepted as submitted.
2. Linda Puckett presented the Key Living Options report. Motion was made to approve by Summer, and 2nd by Nikki; and all those in favor said “I”. Report was accepted as submitted.
3. Krista Mobley presented the Mainstream Mental Health Services, Inc. report. Motion was made to approve by Gloria, and 2nd by Summer; and all those in favor said “I”. Report was accepted as submitted.
4. Brigid Hundley presented the Mountain River Counseling, LLC report. Motion was made to approve by Nikki, and 2nd by Gloria; and all those in favor said “I”. Report was accepted as submitted.
5. Martin Rieth presented the New Choices Counseling, Inc. report. Motion was made to approve by Summer, and 2nd by Gloria; and all those in favor said “I”. Report was accepted as submitted.
6. Courtni Sandras presented the Roanoke Resource report. Motion was made to approve by Nikki, and 2nd by Gloria; and all those in favor said “I”. Report was accepted as submitted.
7. Susan Milovich presented the report for the TransformED Support Services report. Motion was made to approve by Summer, and 2nd by Gloria; and all those in favor said “I”. Report was accepted as submitted.
8. Geena Ray presented the report for United Support Services, LLC report. Motion was made to approve by Gloria, and 2nd by Nikki; and all those in favor said “I”. Report was accepted as submitted.
9. Candace Berry presented the Virginia Home Based Counseling Services & Virginia Support Services report. Motion was made to approve by Summer, and 2nd by Nikki; and all those in favor said “I”. Report was accepted as submitted.

Policy and Procedures Review

The Committee reviewed Leumas Lighted Life Program Rules. Motion was made to approve by Nikki, and 2nd by Summer; and all those in favor said “I”.

Closures

The Committee reviewed Vision Behavioral Health Services closure email. Motion was made to approve by Summer, and 2nd by Gloria; and all those in favor said “I”.

Adjournment

Joseph Kinchloe informed the affiliates they could leave if they would like, but the Committee will continue to stay in order to elect the new Chair and Vice Chair in open session. The meeting was adjourned after selecting Gloria Ferguson as Chair, and Summer Matics as Vice Chair- The next meeting will be February 19, 2015.

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Gloria Ferguson, Chair Date