

**PRINCE WILLIAM COUNTY  
LOCAL HUMAN RIGHTS COMMITTEE  
MINUTES**

**August 5, 2015  
3:30 P.M.**

**Committee Members Present:** Becky Spain, Juanita James,  
Reber Chergosky, Myra Wilson

**Committee Members Absent:** Deb Ward, Bill Greaver

**CSB Staff:** Kelly Rinehimer, Janet Hall

**Human Rights Advocate – Sarah Burlar**

**LHRC Affiliates Present:**

**Arc/Insight – Tammy Comer, Christie Nicol, Susan Rudolph**

**Calvary Services – Emma Boateng, Emmanuel Boateng, Darcella Bland, Confora Addo**

**Community Concepts, Inc. – Kimberly Brummond, Belinda Lanyea**

**Community Residences Inc. – Courtney Tyler**

**Community Visions – Katharine Vitale**

**COMPASS Counseling Services of NOVA, LLC – Chris Everhart**

**Destiny Place, LLC – Deborah Roundtree, Vonzella Simmons**

**Good Hope Health Services – Jennet Mofor**

**PAMCO – Pam Lucas, Lauren**

**Victoria Transcultural Services – Ignacio Bassauri**

**Volunteers of America – Carrie Cortez**

**Guests:** None

**Behavior Consultants:**

**Alternative Path Training School – Kimberly McLean**

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The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on August 5, 2015 at 3:30p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

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**PUBLIC COMMENTS**

None

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**APPROVAL OF MINUTES**

July 1, 2015

**RESOLUTION 08-05-01**

**MOTION:** Juanita James

**SECOND:** Reber Chergosky

**WHEREAS**, the Prince William Local Human Rights Committee has reviewed the minutes of July 1, 2015; and

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the minutes of the July 1, 2015 meeting.

**Vote:**

**Ayes**— Becky Spain, Juanita James, Reber Chergosky,  
Myra Wilson

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Deb Ward, Bill Greaver

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**AUTHORIZED CLOSED SESSION**

**RESOLUTION 08-05-02**

**MOTION:** Juanita James  
**SECOND:** Reber Chergosky

**WHEREAS**, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

**WHEREAS**, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforesated matters in Closed Session.

**Vote:**

**Ayes**— Becky Spain, Juanita James, Reber Chergosky,  
Myra Wilson

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Deb Ward, Bill Greaver

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**CERTIFICATION OF CLOSED SESSION**

**RESOLUTION 08-05-03**

**MOTION:** Becky Spain  
**SECOND:** Juanita James

**WHEREAS**, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

**Vote:**

**Ayes**— Becky Spain, Juanita James, Reber Chergosky,  
Myra Wilson

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Deb Ward, Bill Greaver

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**APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR A.H. (Quarterly)**

**RESOLUTION 08-05-04**

**MOTION:** Myra Wilson  
**SECOND:** Reber Chergosky

**WHEREAS**, the Restrictive Behavior Plan for A.H. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for A.H. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for A.H.

**Vote:**

**Ayes**— Becky Spain, Juanita James, Reber Chergosky,  
Myra Wilson

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Deb Ward, Bill Greaver

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**APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR D.H. (Annual)**

**RESOLUTION 08-05-05**

**MOTION:** Myra Wilson

**SECOND:** Reber Chergosky

**WHEREAS**, the Restrictive Behavior Plan for D.H. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for D.H. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for D.H.

**Vote:**

**Ayes**— Becky Spain, Juanita James, Reber Chergosky,  
Myra Wilson

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Deb Ward, Bill Greaver

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**APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR J.W. (Quarterly)**

**RESOLUTION 08-05-06**

**MOTION:** Becky Spain  
**SECOND:** Juanita James

**WHEREAS**, the Restrictive Behavior Plan for J.W. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for J.W. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for J.W.

**Vote:**

**Ayes**— Becky Spain, Juanita James, Reber Chergosky,

**Nays**—None

**Abstained From Vote** – Myra Wilson

**Absent During Vote**—None

**Absent From Meeting**—Deb Ward, Bill Greaver

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**APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR K.R. (Quarterly)**

**RESOLUTION 08-05-07**

**MOTION:** Myra Wilson

**SECOND:** Reber Chergosky

**WHEREAS**, the Restrictive Behavior Plan for K.R. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for K.R. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for K.R.

**Vote:**

**Ayes**— Becky Spain, Juanita James, Reber Chergosky,  
Myra Wilson

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Deb Ward, Bill Greaver

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**APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR A.C. (Quarterly)**

**RESOLUTION 08-05-08**

**MOTION:** Myra Wilson

**SECOND:** Reber Chergosky

**WHEREAS**, the Restrictive Behavior Plan for A.C. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for A.C. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for A.C.

**Vote:**

**Ayes**— Becky Spain, Juanita James, Reber Chergosky,  
Myra Wilson

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Deb Ward, Bill Greaver

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**APPROVED THE CONTINUED USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR C.A. (Quarterly)**

**RESOLUTION 08-05-09**

**MOTION:** Myra Wilson

**SECOND:** Reber Chergosky

**WHEREAS**, the Restrictive Behavior Plan for C.A. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for C.A. has been presented to the Prince William Local Human Rights Committee for approval; and

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for C.A.

**Vote:**

**Ayes**— Becky Spain, Juanita James, Reber Chergosky,  
Myra Wilson

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Deb Ward, Bill Greaver

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**CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR J.G. (Quarterly)  
WAS NOT REVIEWED. J.G. WAS DISCHARGED FROM CCI ON JULY 19,  
2015.**

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**CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR B.H. (Quarterly)  
WAS NOT REVIEWED. PARENT OF B.H. REMOVED B.H. FROM THE  
PROGRAM AND OUT OF THE COUNTY ON JULY 2, 2015.**

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**APPROVED THE USE OF RESTRICTIVE BEHAVIOR PLAN FOR  
C.A.O. (New Plan)**

**RESOLUTION 08-05-10**

**MOTION:** Myra Wilson

**SECOND:** Reber Chergosky

**WHEREAS**, the Restrictive Behavior Plan for C.A.O. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for C.A.O. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for C.A.O.

**Vote:**

**Ayes**— Becky Spain, Juanita James, Reber Chergosky,  
Myra Wilson

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Deb Ward, Bill Greaver

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**APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN  
FOR D.F. (Quarterly)**

**RESOLUTION 08-05-11**

**MOTION:** Myra Wilson

**SECOND:** Reber Chergosky

**WHEREAS**, the Restrictive Behavior Plan for D.F. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for D.F. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for D.F.

**Vote:**

**Ayes**— Becky Spain, Juanita James, Reber Chergosky,  
Myra Wilson

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Deb Ward, Bill Greaver

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**APPROVED THE CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN FOR K.S. (Quarterly) with a clarification of time used with arm splints. Courtney Tyler will check into and update Kelly Rinehimer.**

**RESOLUTION 08-05-12**

**MOTION:** Myra Wilson

**SECOND:** Reber Chergosky

**WHEREAS**, the Restrictive Behavior Plan for K.S. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

**WHEREAS**, the Restrictive Behavior Plan for K.S. has been presented to the Prince William Local Human Rights Committee for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for K.S.

**Vote:**

**Ayes**— Becky Spain, Juanita James, Reber Chergosky,  
Myra Wilson

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Deb Ward, Bill Greaver

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**ANNUAL PROGRAM REVIEWS – CHRIS Report**

**Victoria Transcultural Services**

Ignacio Bassauri presented the annual report for Victoria Transcultural Services.

**COMPASS Counseling Services of NOVA, LLC.**

Chris Everhart presented the annual report for COMPASS Counseling Services of NOVA.

**Lifting As We Climb**

There was not a representative present at the meeting.

**Volunteers of America**

Carrie Cortez presented the annual report for Volunteers of America.

**Supportive Adult Services of VA**

There was not a representative present at the meeting

**PAMCO**

Pam Lucas presented the annual report for PAMCO.

**Arc/Insight**

Susan Rudolph presented the annual report for Arc/Insight as well as reiterated the licensing structure of the providers.

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**OLD BUSINESS**

Good Hope Health Services – Jennett Mofor was present to receive feedback from the committee based on the committee’s previous review of Good Hopes policies and procedures. Ms. Mofor noted the recommended revisions and will update and resubmit to the advocate.

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## **NEW BUSINESS**

### **Notification of Added Location/Service**

**Compass Counseling Center** – 9274 Corporate Circle, Manassas – Chris Everhart

**Bridging the GAP Family Services** – add adults – Kelly Rinehimer

**Good Neighbor** – added location at 1618 22<sup>nd</sup> Street, Arlington, VA 22202

### **Policy and Procedure Revision**

**Cavalry Services** – Policy and Procedure materials were distributed to the LHRC committee for review and discussion at a future meeting. Several members from Cavalry Services were in attendance to present an overview.

**Divine Supports and Homes** – Policy and Procedure materials were distributed to the LHRC committee for review and discussion at a future meeting.

Kelly Rinehimer will review the affiliate files for Cooperative Agreements and an email will be sent by Kelly to those affiliates who need to complete an up-to-date agreement.

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## **HUMAN RIGHTS ADVOCATE REPORT**

Sarah Burlar reported the following:

- Sarah Burlar announced her resignation which will be effective August 14, 2015.
- The State has training modules forthcoming to assist providers to learn how to write their policies.
- Assistant Commissioner Kathy Drumright is retiring September 1, 2015
- Chanda Braggs stepped down as Acting Director of Licensing. Cleopatra Booker took over as Acting Director.

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**ADJOURNMENT**

**RESOLUTION 08-05-13**

**MOTION:** Juanita James  
**SECOND:** Reber Chergosky

There being no further business to discuss, the August 5, 2015 meeting of the Local Human Rights Committee was adjourned at 7:05 p.m.

**Vote:**

**Ayes**— Becky Spain, Juanita James, Reber Chergosky,  
Myra Wilson

**Nays**—None

**Abstained From Vote** – None

**Absent During Vote**—None

**Absent From Meeting**—Deb Ward, Bill Greaver

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