**APPROVED**

**Suffolk Regional Local Human Rights Committee Meeting Minutes**

 **5268 Godwin Blvd.**

 **Suffolk, VA**

 **August 12, 2014**

**Committee Members Present:**

**▪** Yvonne Green, Chair

**▪** Nora Butler, Co-Chair

**▪** Susan LaRose

**▪** Denise Tynes

**Others Present:** Reginald Daye, Regional Advocate

**SRLHRC Affiliates Present:** *Baker’s Home, Inc.* (Stephanie Olds, Claudette Jones)*, Better Care Family Homes, Inc.* (Dr. Pedro Becerra, Amy Smith)*, Braley and Thompson, Inc. (*Dana Peprah, Kim McEachin), *Citadel Family Services, LLC (*Brian Glover*), Quality Care Community Services, Inc.* (April Campbell)*,* *Rehobeth Residence (*Cheryl Dixon), *Sentara Obici Hospital* (Dana Miller), *Sisters Developing Growth and Change, LLC* (Zenda Whitley-Jones, CEO), *Visions Community Services, LLC* (Iris Blocker, Danielle Blocker)*,Western Tidewater Community Services Board* (Cheryl Collier)*, Zuni Campus – Presbyterian Homes* (Juliette Batten, Byron Nagle, Colleen Flick).

**I. CALL TO ORDER:**

 The meeting was called to order by Mrs. Green at 8:35 AM.

**II. ACKNOWLEDGEMENTS AND INTRODUCTIONS:**

 Mrs. Green asked all in attendance to introduce themselves and to indicate their role or respective organization.

**III. REVIEW AND APPROVAL OF MINUTES:**

Mr. Daye requested a change to the agenda under new business to include Quality of Life Counseling Center

 and Pawsitive Counseling Services.

Mrs. Green asked for the approval of the agenda with the changes. Motion was made and seconded

 to approve the agenda for August 12, 2014 with the requested changes.

 Mrs. Green asked for approval of the May 13, 2014 meeting minutes with modifications.

 Modifications Included: Changing member of Baker’s Home Inc. present to Stephanie Olds and changing the

 quarterly reporter for Braley & Thompson to Dana Peprah.

 Motion was made and seconded to approve the May 13, 2014 meeting minutes with the corrected

 modifications.

**IV. PUBLIC COMMENTS:**

 Mrs. Green asked if there were any members of the public present, there were none

**V. REGIONAL ADVOCATE’S REPORT:**

 Mr. Daye reminded all members that reports must be submitted 2 weeks prior to meeting, to please

 note on the form is you are unable access Delta or CHRIS system for proper forms and to access the

 help desk if needed. There are programs that are still not submitting their reports in a timely manner.

 If you are unable to access the system, it is important that you stay in contact with

 Richmond, especially if you are licensed so that you will not be sited for non-compliance. If you are

 Unable to access the system, you may continue to fax your reports within the same allotted time frame,

 But please maintain communications with Richmond.

 When faxing your reports, make sure to note: DO NOT HAVE ACCESS TO DELTA OR CHRIS

 Reporting is a requirement for licensing and I will report to licensing with recommendations to have

 you sited. This committee does not have to accept the reports. Notices will be sent to your

 Program Director/Owner of the requirements. If there is a problem, then you need to speak with

 Richmond. This is not the first time I have reminded everyone of these requirements.

 Mr. Daye introduced a new HR Advocate, Ms. Simone Haqq.

**VI. CHAIR COMMENTS:** There were none

**VII. PROGRAM 2nd Quarter UPDATES and HUMAN RIGHTS REPORTS:**

***Zuni Campus – Presbyterian Homes & Family Services:***  Juliette Batten submitted the quarterly report. There were 3 abuse allegations. Affiliate served 39 consumers. A closed session was requested.

***Western Tidewater Community Services Board:*** Ms. Collier submitted the quarterly report. WTCSB serviced 2,365 this quarter. There were 0 allegations of abuse and neglect.

A closed session was requested.

***Visions Community Services, LLC:*** Ms. Blocker reported that Visions served 20 individuals in the Day Support and 18 Sponsored Residential Services this quarter. There was 1 allegation of abuse this quarter. There were no complaints or human rights violations. A closed session was requested.

***Sisters Developing Growth and Change:*** Ms. Jones reported that there were no allegations of abuse and neglect. Program served 2consumers this quarter.

***Sentara Obici Hospital:***  Ms. Miller reported that they serviced 123 clients this quarter. That there were no complaints made regarding Human Rights violations during this quarter. There were 2 episodes of seclusion and 2 restraints used this quarter.

***Rehobeth Residence:***  Ms. Dixon reported that Rehobeth residence serviced 10 clients this quarter. That there were 0 allegations of abuse or neglect. Ms. Dixon reported that Day Joy is officially open and served 9 clients this quarter with 0 allegations of abuse/neglect.

Ms. Butler made a motion to accept the revised Behavior Management Policy for Day Joy due to their compliance. The motion was seconded by Ms. Tynes and approved.

***Abilities Beyond Disabilities: NOT PRESENT***

***Quality Care Community Services, Inc.:*** Ms. Campbell reported there were no complaints of human rights violations or allegations of abuse/neglect this past quarter. They are currently serving 5 clients.

***Citadel Family Services, LLC:*** *Mr. Glover* reported there were no allegations of abuse or neglect. They served 12 consumers.

***Braley and Thompson:*** Dana Peprah reported they had no incidents of consumer rights violations this reporting period. They served 1 consumer.

***Better Care Family Homes, Inc.:*** Dr. Becerra reported that House 4 is now open after renovations. They serviced 15 clients this quarter and there were 0 allegations of abuse/neglect. Mr. Daye asked Dr. Becerra if the provider review concerns had been taken care of since the visit by Mr. Prost. Dr. Becerra reported that this issues had been addressed. Mr. Daye reminded Dr. Becerra that he needed to respond to Mr. Prost as to the corrections made.

***Baker’s Home, Inc.:*** Ms. Jones reported that they serviced 104 MHS consumers; 93 PSR; 0 in Day Treatment and 0 in PHP. There were no allegations of abuse and neglect and no restraints/seclusion used this quarter.

**VIII. OLD BUSINESS:** None

**IX. NEW BUSINESS:**  Quality Of Life Counseling Center is seeking affiliation with SLHRC. Mr. Dwayne

 Hickman and Malik Smith presented an overview of the services provided by their program. Dr. Daye

 Recommended approval of affiliation. D. Tynes made a motion to approve Quality of Life Counseling

 Center for SLHRC affiliation. The motion was seconded by N. Butler and approved.

 Mr. Daye recommended approval of QLCC’s program rules of conduct. A motion was made by N. Butler

 and seconded by D. Tynes to approve QLCC’s program rules of conduct. The motion was approved.

 Mr. Daye recommended approval of QLCC’s Behavior Management Policy. A motion was made by

 N. Butler and seconded by D. Tynes to approve QLCC’s Behavior Management Plan. The motion was

 approved.

 Pawsitive Counseling Services no longer needs to be affiliated with SLHRC and requests removal.

 Pawsitive Counseling Services will operate as an independent practice.

 ABC Angel Homes, LLC is seeking affiliation with SLHRC. Ms. Nicole Pritchett presented an overview

 of the services provided.

 Mr. Daye asked for a copy of their Corporate Agreement.

 Mr. Daye recommended affiliation.

 A motion was made by D. Tynes and seconded by N. Butler to approve ABC Angel Homes, LLC for

 SLHRC affiliation. The motion was approved.

 Mr. Daye recommended approval of ABC’s revised Behavior Management Policy.

 S. LaRose made a motion to approve ABC’s Behavior Management Policy and the motion was seconded

 by N. Butler. The motion was approved.

 Mr. Daye discussed changes needed in ABC’s Program Rules and supports approval of the Program Rules

 with the agreed upon changes.

 N. Butler made a motion to approve the Program Rules for ABC with the discussed changes. The motion

 was seconded by D. Tynes. The motion was approved.

 Mr. Daye reminded Ms. Pritchett to send the corrections to his office.

**X. EXECUTIVE SESSION:**

At 10:10AM, the SLHRC made a motion and the Committee voted to go into Executive Session (Closed Session) per VA Code 2.2-3711A to discuss client information exempt from public disclosure for the purpose of reviewing abuse, serious injuries and behavioral plans for the following programs:

o Zuni – Presbyterian Homes

o Western Tidewater Community Services Board

o Vision Community Services

The SLHRC voted to come out of closed session at 11:05 AM. Upon reconvening in Open Session, each member of SLHRC certified that, to the best of each Committee Member’s knowledge, only public business matters, lawfully exempted from statutory open meeting requirements and only public matters identified in the motion to convene the Executive Session were discussed in accordance to Virginia Code 2-2-3711A., concerning the above referenced programs and interviews.

**RECOMMENDATIONS:**

 **Zuni – Presbyterian Homes:**

 **1. Overnight staff should carry the agencies phone with pre-programmed phone numbers during**

 **shift.**

 **2. Amend policies to approve overnight medical monitoring equipment and submit changes to**

 **Human Rights.**

 **Western Tidewater CSB: No recommendations**

 **Visions Community Services, LLC recommendations:**

 **1. Contact Behavior Specialist to help get assessment expedited.**

 **2. Send Behavior Plan to Mr. Daye**

 **3. Update Committee members at next meeting of plan to include weighted vest.**

Ms. Simone Haqq presented the 2014 Freedom of Information Act to Board Members present.

Meeting adjourned at 11:30 am.

Respectfully Submitted by,

Amy Smith

Better Care Family Homes, Inc.