

DBHDS-Licensed Public and Private Providers

- There are approximately 1046 licensed providers in the Commonwealth.
- These providers operate over 2600 services in over 8,500 locations in Virginia.
- Over 300 new providers have submitted licensing applications and are in varying stages of review.
- DBHDS handles an average of 20 new licensed providers per month.

TOP 5 Most Frequent Provider Citations (August 2016-December 2016)

- 12 VAC 35-105- 675.B Update the ISP Annually and Review/Revise as needed
- 12VAC35- 105-150.4 Human Rights Regulations (Abuse/Neglect/ Exploitation)
- 12VAC35-105- 680 Progress Notes and Other Documentation
- 12 VAC 35-105-665.B ISP Requirements/ISP shall be signed and dated at a minimum by person responsible
- 12 VAC 35-105-450. Employee Training and Development
- 12 VAC 35-105-770.D Daily Log of Medications

Office of Licensing Changes to Adjust to Increased Demand

- The Office of Licensing is continuing to fill positions and is currently at 99% of having a full complement of staff.
- The Office of Licensing has hired 3 additional staff to review applications, policies, and procedures.
- The organizational restructuring of licensing is complete and will allow for increased oversight.



Reminders:

1. Providers must complete service modifications, at least, 45 days in advance of implementation and must include all attachments to be processed.
2. Providers cannot submit license renewals via fax or email, they must be sent to central office via USPS.
3. All serious injuries and deaths must be reported to the department via CHRIS within 24 hours of discovery.
4. [CLICK HERE](#) for how to contact a licensing regional manager.

HEALTH SAFETY AND QUALITY ALERTS

DBHDS routinely reviews events involving death and serious injury to individuals served in facilities and community programs. DBHDS Safety and Quality Alerts are sent out via email and posted on the DBHDS website monthly. Providers are expected to be familiar with the safety alerts found at this [LINK](#).

<http://www.dbhds.virginia.gov/professionals-and-service-providers/health-safety-and-quality-alerts>