“We want to let people living with mental health challenges know that they are not alone. We’ve got to be making sure that we’re committed to support those fellow Americans because struggling with a mental illness or caring for someone who does can be isolating."

- President Barack Obama

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**News For You!**

Here are the **TOP 3** Updaters in the State for August:

1. Southwestern VA Mental Health Institute at 9 times day!
2. Western State Hospital at 8 times a day!
3. VCU Health System at 8 times day!

<table>
<thead>
<tr>
<th>Type of Facility</th>
<th>Average Daily Updates to the PBR for August 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Facilities</td>
<td>3.64</td>
</tr>
<tr>
<td>Community Hospitals</td>
<td>3.46</td>
</tr>
<tr>
<td>Crisis Stabilization Units</td>
<td>2.20</td>
</tr>
</tbody>
</table>

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**Hot Topics:**

- Bed Registry Updates
- Refreshers
- Policy Requirements

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Commonwealth Center for Children & Adolescents

http://www.ccca.dbhds.virginia.gov/
Registry Refreshers

Review for new users:

- Each user should have a unique email address and password attached to their login.
- Passwords should not be shared between users.
- If you forget your password, you can reset it on the login page by having an email sent to you.

When you search for a bed, you are able to enter more information about facilities contacted here:

<table>
<thead>
<tr>
<th>Facility Contact Name</th>
<th>Patient Zip</th>
<th>Facility Called?</th>
<th>Patient Placed?</th>
<th>Status and/or Reason Not Placed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Yes/No</td>
<td>Yes/No</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Time AM/PM</td>
<td>Time AM/PM</td>
<td></td>
</tr>
</tbody>
</table>

Completion can provide relevant information to other users as they search and contact facilities. Completion of these fields also provides useful data for DBHDS.

No social security numbers, patient identifiers, or any other protected health information is to be entered in this or any other section of the registry.

⇒ Making changes to payer types accepted can be done under the “Updaters” menu seen here.

⇒ When you click this, there is a PBR Comments field on the right that allows each facility to share information: admissions criteria or additional facility contact information can be placed here.

⇒ This will display when other users view your Facility Detail Information page.

Remember to contact Charlene Smith at DBHDS when the number of licensed or staffed beds will change for an extended period of time.
New Policy Requirements

As a reminder, §37.2-308.1 [D] of the Code of Virginia, requires all facilities to update the psychiatric bed registry whenever a change in bed availability occurs, and at least once daily.

As part of the monitoring for this, DBHDS is requiring all inpatient behavioral health hospitals/units and residential crisis stabilization units licensed by DBHDS to develop an internal policy for ensuring that updating is in compliance with Virginia Code. Additionally, these facilities should develop a quality monitoring process for maintaining adherence to internal policy.

Internal policies should be in place by **November 15, 2016.**
Quality monitoring process should be in place by **December 15, 2016.**

All facilities affected should have received a memo from DBHDS regarding the establishment of updating policy. If there are questions, please contact Charlene Smith.

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For training or general questions regarding the Psychiatric Bed Registry, please contact:

Charlene Smith, MSW, DBHDS,

charlene.smith1@dbhds.virginia.gov

For technical questions or suggestions about the website (e.g., using your login search features, etc.), please contact:

Deborah Waite, VHI Operations Manager

deborah@vhi.org