

# IFSP State Council Meeting Agenda with Minutes

## April 20, 2020

### Roll Call

#### Attendance:

- Barbara Barrett
- Donna Robel
- Jen Krajewski
- Jen Reese
- Erika Jones-Haskins
- Carly Blake
- Stephanie Thull
- Lesley Harrop
- Rebecca Stickler
- Rebecca Wright
- Joan Brunner
- Nikki Jackson
- Tina Long
- Renee Soniat
- Lisa Richard
- Sean Campbell
- Beverly Rollins
- Elizabeth Noriega
- Flip Grey

### IFSP General Update

- COVID-19 Resources ([Arc of Virginia](#), [Center for Family Involvement Resources](#), [DBHDS Resources](#), [MLMC](#))
  - o Flip/CFI COVID-19 response: Accessible video and plain language about COVID-19, resources of who to call, etc.
    - Please share these resources with regional councils
- Funding Program Update
  - o Wave 1 and 2 were done by the end of 2019, \$2.3 mil
  - o Wave 3 and 4 helped us meet the \$2.5 mil/our limit
  - o Wave 3 and 4 funds will go out later- probably mid-May
  - o Elizabeth Noriega/Sean/Lesley: is there a document with timelines or other visual for the funding program and waves?
    - Communications have focused on getting people to finish applying/complete their application, when this is over we can make a visual
    - Timeline is on MLMC
- Partnership Development (Peer to Peer and [Community of Practice](#))
  - o Community of Practice: UMKC, working with partners (VCU, VA Board, DBHDS, The Arc of VA), we have been using CoP to plan with councils (Star, 3 buckets, etc.)
  - o VA Board link PIP alums with regional and state councils, cross recruiting, continuum of opportunities to get involved
  - o Working to get feedback from/engage with families
  - o Working with the Arc to roll out Peer to Peer
- [MLMC Website](#) Enhancements and Council Input
  - o MLMC website updates: working to make it more intuitive, Jen R. suggested guided testing/scavenger hunt (Erika suggested RNC and state council help make "cases")

### Regional Updates

- RNC Reports: Central, Eastern, Northern, Southwestern, and Western
  - o **Central:** Been really busy and productive
    - Meeting on Feb 25 in Goochland- LEND came and spoke, Sean spoke about youth leadership academy, 10 people in attendance, met again to plan in late march

- NEXT MEETING: overarching area of focus is Transition, Partnership for People with Disabilities to talk about LEAP, overview on project living well and discovering me.
    - August: Transition U (PEATC), Sept: Info about I'm Determined and virtual job shadowing (VDOE), Oct: Hope to have a vendor table at DSAGR 5k
    - Next core team meeting on April 30th: Start strategic planning for 2021
  - **Eastern:** We've had several meetings in preparation for meeting on March 15th which was cancelled, 2 new council members,
    - May 20th meeting: virtual meeting on housing (Kim Rogers speaking) there will be an Eventbrite registration tomorrow, Zoom will be the platform and can get the link via email after registering, did Phase 1 and 2 Strategic Planning meetings, great to have council use LifeCourse to get ideas together, 1 applicant will be interviewed this week, there is also self-advocate, Mary Miller, who will join this summer
    - Video short idea
  - **Northern:** Had first in person meeting before the lockdown and started working on strategic planning, 2 prong approach (survey committee and marketing/comm committee), reduced scope of survey and focus questions to nonprofits and ally orgs, idea to take survey statewide, discussed videos and Facebook live, participated in strategic planning, short term goals were..., Tina will speak on IEP at first meeting in May, potentially an event in July at a splash park with tables for providers
  - **SW: Notes from Lisa Richard:**
    - April 20th, 2020 Southwest Report

*Four new council members:*

    - Love Kingsbury- Educational Advocate Roanoke, VA (Child on Waitlist)
    - Maria Mitchell- Early Intervention specialist Rural Retreat, VA (child on Waitlist)
    - Nichole Wells- Community Activist/Event planner- Wise, VA (child on Waitlist)
    - State Alternate Nikki Jackson- ABA Therapist – Abingdon, VA (godson on Waitlist)
    - State Representative Lesley Harrop- Nurse for MCO (child on Waitlist)

*Possible two new additional council members:*

    - Barbara in Roanoke (child on Waitlist) and Jessica a self-advocate in Roanoke

*Meetings:*

    - Virtual Orientation on March 31st all 5 attending
    - Virtual planning with 4 in attendance on April 8th
    - Virtual Planning 2 with all 5 in attendance on April 15th
    - Identified Waivers as the first virtual meeting topic and will be contacting an identified person known by both Flip and Maria here in SW to speak to the council in our first public meeting planned for the week of May 18th.
    - Identified IEP's and early education as topic for first event and looking to leverage that by planning to work with either the ARC or possibly Special families with a date to be determined depending on circumstances.
  - **Western:** first meeting had to be cancelled, met virtually instead, have their planning meetings on the calendar, had an event last minute to partner with Charlottesville Parks and Rec w/their group for people with disabilities, they gave photo strips and stickers for the photo booth, now focusing on recruiting,
- Capacity Needs (Meeting Facilitation and Group Processes and [Funding Request for Community Care Corps](#))
  - How can families connect with each other?
  - Capacity issues: applying for a grant
- Common Interest Themes from Strategic Planning Conversations
  - COVID: calls about insurance and Medicaid – jobs tied to insurance, finding food
  - Looking for direction from VDOE regarding school closures
  - Bridging gaps in community to resources
  - What happens if my loved one gets COVID-19
  - SW has a FB page called Roanoke MOMS survive Corona
  - Attendant care questions
  - 211 is a great resource tool
  - Helping parents understand their rights in IEP meetings
  - Northern: Temporary distance learning plan- shouldn't change IEP
  - Central: school board attorneys are sending letters to families asking them to amend IEP, removing services and accommodations, seems slippery (happening in Roanoke too)
  - Telehealth is available for related service delivery

- CFI is going to talk to VDOE to make videos with answers to questions
- We will talk about the other topics at the next meeting
- LEND as a resource for developmental pediatricians
- IFSP is working on communications with known stakeholders
- Councils can assist with programming around surveys
- Jen: what is the scope? Stakeholders outreach , not just pediatricians
- Toolkit for steps after diagnosis

### Roles and Recruitment

- State, Regional, and Regional Leadership Board Review
- RNCs Support
- DBH Staff Support
- Discussion: What does it mean to encourage people to participate in council activities and to recruit potential members to the Regional Council Leadership Board in this current environment? What is helpful? What is less helpful? Does everyone understand how we can recruit for vacancies, encourage people to participate locally, and formally on-board later?
  - How can we recruit: Central is using Google forms to register for events, one of the questions asks about being notified about future events
- June Onboarding

### Discussion of Prioritization for IFSP Funding Program Overview and Discussion

- Discussion: Jen said we need to make a strong communication plan to explain this to families, infographics?, Frame with an equity lenses, there will need to be a regional plan, solid plan and deadlines, come out with messaging soon, financial need/priority level
- Flip suggested we survey the public, discuss this at the beginning of next meeting

### **Virtual Participation Upcoming Topics**

- Virtual Meeting Feedback Survey
- Upcoming Topics: State Plan Outcomes & Funding Program Priorities- Role of the Councils, Staffing and FY 2021 Funding

**Future State Council Meeting Date: June 26<sup>th</sup>, September 18<sup>th</sup>, November TBD**