



Virginia Department of Behavioral Health  
and Developmental Services

## IFSP-Funding Application Quick Tips Fall 2023

Version Date: 10/13/2023

For program guidelines and answers to frequently asked questions, review the [Program Guidelines and Frequently Asked Questions and Answers](#).

For instructions to help you get started completing an application, review our [IFSP-Funding Portal User Guide](#), our new [IFSP-Funding Portal Quick Reference Guide](#), and our [online training video](#).

For phone assistance from a live operator, please contact the [My Life, My Community](#) helpline (operated by SeniorNavigator), at 844-603-9248 on Mondays through Fridays, from 9 a.m. to 4 p.m.

[Sign up for the IFSP Families email list](#) to receive all notifications about the Funding Program.

### Reminders and Tips

- **During this Funding cycle, ALL applicants in Priorities 1, 2, and 3 will be able to apply at the same time.** You will NOT need to know your priority status in order to apply.
- **Remember: Submission of your application does not guarantee funding.**
- **IFSP will communicate all general updates directly to individuals and families via our Constant Contact email list** (linked above). Please check your Spam or Junk Mail folders if you feel that you are not receiving Constant Contact updates. If you have unsubscribed from our email list, you will not receive notifications.
- **All email notifications about application submission, approval, or denial will be sent directly to individuals and families via the IFSP-Funding Portal.** Please check your Spam or Junk Mail folders if you feel that you are not receiving these messages.

