



# COMMONWEALTH of VIRGINIA

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COMMISSIONER

DEPARTMENT OF  
BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES

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TO: The Honorable Janet D. Howell, Chair, Senate Finance Committee  
The Honorable Luke Torian, Chair, House Appropriations Committee

Fr: Alison G. Land, FACHE, Commissioner, Department of Behavioral Health and Developmental Services

Pursuant to 320 S.2 of the 2020 *Appropriation Act*, the purpose of this letter is to report on the use of FY21 Developmental Disability (DD) waiver slots that have been assigned to individuals by the Community Services Boards and of those how many individuals are currently accessing services.

Specifically the language requires:

*2. The department shall report within 30 days after the close of each quarter, the number of new slots for the fiscal year that have been allocated by Community Services and of those how many are accessing services. The report shall be provided on the department's website.*

As mentioned in the first quarter's report, local Waiver Slot Assignment Committee (WSAC) meetings were held across the state between the dates of August 12, 2020 and October 14, 2020 to review those individuals most in need of DD waiver slots and complete the FY 21 DD waiver slot assignment process. After each WSAC met, DBHDS staff completed the slot assignment process by pairing each individual selected for a slot with the appropriate slot in the electronic Waiver Management System (WaMS). For this second quarter report, it will be noted that there are some slots not yet assigned in CSBs that did not have as many individuals in the Priority One category as slots received. According to DD waiver rules, those CSBs have 90 days from the slots' first availability to assign those slots. After that time, the slots will be recommended for assignment by a regional WSAC to Priority One individuals from other CSBs in the region. Some slot assignments will show up in next quarter's report, particularly for those CSBs where WSACs met later in the process.

Table 1 details the number of unique individuals assigned FY21 DD waivers "no restriction" slots (both Community Living and Family & Individual Supports waivers) as of the end of each quarter, by CSB, with the first column representing the total number of FY21 DD waiver slots each CSB had to assign. It should be noted that the numbers in the first quarter column are not the same as included in the first quarter version of this report. This is because it was discovered

that the data pulled for that report included slots assigned through two weeks into the second quarter. This error has been corrected in the table below.

Once a CSB’s total number of allocated slots have been assigned, that number will appear in each of the subsequent quarters to indicate that all allocated FY21 slots have been distributed to individuals from the waiting list.

**Table 1: Total number of FY 21 DD waivers “no restriction” (both Community Living and Family & Individual Supports waivers) slots assigned by quarter and Community Services Board.**

Community Services Board	# of FY21 Slots Allocated	# of Waivers Assigned	
		FY21 Q1	FY21 Q2
Alexandria Community Services Board	12	12	12
Alleghany Highlands Community Services Board	2	2	2
Arlington County Community Services Board	17	17	17
Blue Ridge Behavioral Healthcare	24	1	24
Chesapeake Integrated Behavioral Healthcare	18	18	18
Chesterfield Community Services Board	41	0	41
Colonial Behavioral Health (CBH)	14	14	14
Crossroads Community Services Board	9	6	7
Cumberland Mountain Community Services Board	8	8	8
Danville-Pittsylvania Community Services Board	11	11	11
Dickenson County Behavioral Health Services	2	1	1
District 19 Community Services Board	14	14	14
Eastern Shore Community Services Board	4	1	1
Fairfax-Falls Church Community Services Board	113	0	113
Goochland-Powhatan Community Services	4	3	4
Hampton-Newport News Community Services Board	26	26	26
Hanover County Community Services Board	12	12	12
Harrisonburg-Rockingham Community Services Board	12	12	12
Henrico Area Mental Health & Developmental Services Board	31	0	31
Highlands Community Services Board	6	0	6
Horizon Behavioral Health	19	8	13
Loudoun County Department of Mental Health, Substance Abuse and Developmental Services	38	37	38
Middle Peninsula-Northern Neck Community Services Board	13	13	13
Mount Rogers Community Services Board	10	10	10
New River Valley Community Services	18	18	18
Norfolk Community Services Board	22	22	22
Northwestern Community Services Board	21	1	21
Piedmont Community Services Board	12	12	12
Planning District One Behavioral Health Services	7	5	7

Portsmouth Department of Behavioral Healthcare Services	8	8	8
Prince William County Community Services Board	45	45	45
Rappahannock Area Community Services Board	42	0	42
Rappahannock-Rapidan Community Services Board	15	0	15
Region Ten Community Services Board	24	24	24
Richmond Behavioral Health Authority	19	0	19
Rockbridge Area Community Services	3	2	3
Southside Community Services Board	6	2	6
Valley Community Services Board	12	0	12
Virginia Beach Community Services Board	33	0	33
Western Tidewater Community Services Board	13	13	13
Total	760	378	748

Table 2 details the total number of DD waivers slots appropriated for FY21 by category and the number assigned as of the end of each quarter. Note that DBHDS assigns Facility slots as needed to enable individuals to move from institutional settings. DBHDS also assigns Reserve slots to enable individuals to move between waivers as their needs change or for emergency purposes. More individuals have actually been notified that they will be receiving FY21 Reserve slots than is indicated below. The assignment is not yet formally completed in WaMS, as the practice is to wait until the individual has chosen a provider of the service for which he/she received the reserve slot before moving him/her from the previous waiver slot.

**Table 2. Total number of DD waivers slots appropriated for FY21 by category and the number assigned by quarter.**

Slot Type - FY 2021	# of Slots Appropriated	# of FY21 Slots Assigned as of Quarter end	
		FY21Q1	FY21Q2
CL - Facility	20	0	0
CL - Regular (No Restriction)	125	67	123
CL - Reserve	15	0	0
FIS - Facility	5	0	1
FIS - Regular (No Restriction)	635	311	625
FIS - Reserve	10	4	6
<b>Total</b>	810	382	755

Finally, Table 3 shows the number of unique individuals who received a FY21 DD waiver slot who are now authorized for at least one DD waiver service. It should be noted that there is typically a significant time delay between slot assignment and service authorization due to the following required steps:

- Individual formal acceptance of the slot offered
- Confirmation/updating of functional and financial eligibility

- Confirmation of updated physical exam
- Individual/family selection of service providers
- Service providers intake process for the new individual
- Development of the Individual Support Plan
- Service Authorization process

This year there have been additional delays due to some day services providers temporarily or permanently closing their doors due to COVID-19, as well as some individuals' families delaying receipt of residential services due to COVID-related concerns. Typically, an individual has 150 days from the date of slot assignment in which to begin services or the slot may be reassigned to another person on the waiting list. During the current pandemic, the Centers for Medicare and Medicaid Services have prohibited the termination of individuals' eligibility for Medicaid services. This has resulted in a temporary halt to actions to repossess assigned slots in situations in which individuals or their families do not begin waiver services in a timely manner.

**Table 3. Number of individuals who received a FY 21 DD waiver “no restriction” (both Community Living and Family & Individual Supports waivers) slot by quarter of their first authorized service and CSB.**

<b>Community Services Board</b>	<b>FY21 Q1</b>	<b>FY21 Q2</b>
Alexandria Community Services Board	0	4
Alleghany Highlands Community Services Board	0	0
Arlington County Community Services Board	0	12
Blue Ridge Behavioral Healthcare	0	5
Chesapeake Integrated Behavioral Healthcare	0	8
Chesterfield Community Services Board	0	12
Colonial Behavioral Health (CBH)	1	10
Crossroads Community Services Board	1	3
Cumberland Mountain Community Services Board	0	4
Danville-Pittsylvania Community Services Board	0	8
Dickenson County Behavioral Health Services	0	0
District 19 Community Services Board	0	2
Eastern Shore Community Services Board	0	0
Fairfax-Falls Church Community Services Board	0	1
Goochland-Powhatan Community Services	0	2
Hampton-Newport News Community Services Board	0	15
Hanover County Community Services Board	0	4
Harrisonburg-Rockingham Community Services Board	0	4
Henrico Area Mental Health & Developmental Services	0	0
Highlands Community Services Board	0	2
Horizon Behavioral Health	0	8
Loudoun County Department of Mental Health, Substance	0	11
Middle Peninsula-Northern Neck Community Services	0	4
Mount Rogers Community Services Board	0	5

New River Valley Community Services	0	5
Norfolk Community Services Board	0	9
Northwestern Community Services Board	1	5
Piedmont Community Services Board	0	2
Planning District One Behavioral Health Services	0	2
Portsmouth Department of Behavioral Healthcare	0	0
Prince William County Community Services Board	0	28
Rappahannock Area Community Services Board	0	0
Rappahannock-Rapidan Community Services Board	0	4
Region Ten Community Services Board	0	1
Richmond Behavioral Health Authority	0	2
Rockbridge Area Community Services	0	0
Southside Community Services Board	0	0
Valley Community Services Board	0	2
Virginia Beach Community Services Board	0	11
Western Tidewater Community Services Board	0	9
<b>Total</b>	<b>3</b>	<b>204</b>

In conclusion, the allocation of the FY21 DD waiver slots in the “no restriction” category to the CSBs is complete, and by the end of the second quarter most of those were assigned to individuals on the Priority One portion of the statewide waiting list. The process of each individual assigned a DD waiver slot actually starting services is a longer process, but this too has begun.

cc: The Honorable Daniel Carey, Jr.  
Vanessa Walker-Harris, M.D.  
Mike Tweedy  
Susan Massart