

Regional Support Team Referral

Performance Contract

The CSB shall notify the community resource consultant (CRC) and regional support team (RST) in the following circumstances to enable the RST to monitor, track, and trend community integration and challenges that require further system development:

- a.) within five calendar days of an individual being presented with any of the following residential options:
 - i. an intermediate care facility,
 - ii. a nursing facility,
 - iii. a training center, or a
 - iv. group home with a licensed capacity of five beds or more;
- b.) if the CSB is having difficulty finding services within 30 calendar days after the individual's enrollment in the waiver; or
- c.) immediately when an individual is displaced from his or her residential placement for a second time.

Settlement Agreement

- For individuals with DD in the community **who**:
1. Are having **difficulty finding services** in the community **within 3 months** of receiving a slot.
 2. The PST recommends and, upon his/her review, the CRC also recommends that an individual residing in his or her own home, his or her family's home, or a sponsored residence be placed in a **congregate setting with five or more individuals**.
 3. The PST recommends and, upon his/her review, the CRC also recommends an individual residing in any setting be placed in a **nursing home or ICF**.
 4. There is a **pattern of an individual repeatedly being removed** from his or her current placement.

Actions Needed

Contact your CRC for consultation:

1. **Prior to or immediately** after a service has not been identified **within 3 months** of receiving a waiver slot.
2. **Within five calendar days** of an individual being presented with any of the following residential options:
 - a. an intermediate care facility,
 - b. a nursing facility,
 - c. a training center, or a
 - d. group home with a licensed capacity of five beds or more.
3. **Immediately** when family expresses any **interest** in a setting considered to be less integrated. (timing of referral is key to RST making recommendations for more integrated options)
4. **Immediately** when an individual is displaced from his or her residential placement for a second time.
5. **Immediately** if the individual is moving before the next scheduled RST meeting. Please submit and identify the referral as being late for that reason.
6. **Immediately** once the SC is notified that a person has already moved to a less integrated setting. Please submit and identify the referral as being late due to the lack of notification.

Submit RST referrals to the secure RST Mailbox:

rst.referrals@dbhds.virginia.gov