



COMMONWEALTH of VIRGINIA

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COMMISSIONER

DEPARTMENT OF
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MEMORANDUM

To: Licensed Providers

From: Jae Benz, Director
Office of Licensing

Date: March 4, 2021

Re: **Grace Period for Documentation of ISPs**

Please be advised that the regulatory action “**Allowing a grace period for documentation of ISPs**” became effective today, March 4, 2021. Please note: The proposed amendments to Section 675 within this action were put forth prior to the August 1, 2020 effective date of the final regulations for Compliance with Virginia’s Settlement Agreement with the United States Department of Justice. The Final DOJ Regulations also included changes to Section 675. The final regulations, as documented within the Regulatory Town Hall action as approved, reflect the ‘blending’ of the amendments to Section 675 that occurred as a result of the adoption of the final DOJ regulations and this latest regulatory action.

Information related to all current DBHDS regulatory actions affecting 12VAC35-105 can be found on the **Virginia Regulatory Town Hall website**. For instructions on how to sign up to receive notice of regulatory and guidance document changes please click **here**.

If you are not already signed up to receive important emails and memos from the Office of Licensing, please do so by clicking on the following link or typing it into your web browser: **https://bit.ly/2ZpumCx**. To ensure your organization receives these e-mail notifications please add the following two e-mail addresses to your “accepted list”: **licensingadminsupport@dbhds.virginia.gov** and **Incident_management@dbhds.virginia.gov** (note that there is a ‘_’ in the space of that address). This can be done by following these steps:

1. Look for the email notification from Licensing;
2. Click the e-mail, drag and drop it into the “Primary” tab;

3. A message will appear asking if you would like to do this for future messages from this sender; and

4. Select “Yes.”

If you have any questions or concerns regarding the information contained within this memo, please contact your assigned licensing specialist.