



COMMONWEALTH of VIRGINIA

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COMMISSIONER

MEMORANDUM

To: Licensed Providers

From: Jae Benz, Director Office of Licensing

Date: May 3, 2019

Re: Notification of Upcoming Changes to CHRIS System

This memorandum is to inform all licensed providers of upcoming changes to the Computerized Human Rights Information System (“CHRIS”) online reporting system.

On September 1, 2018 the [DOJ Compliance Emergency Licensing Regulations](#) (“Emergency Regulations”) became effective and included changes to the definition of a serious incident (12VAC35-105-20), and reporting requirements for serious incidents (12VAC35-105-160). Guidance related to the serious incident reporting requirements can be found on [Virginia Regulatory Town Hall](#).

As a result of the changes within the Emergency Regulations, the CHRIS system is currently being revised to make needed changes that correlate to the amended reporting requirements. Below is a brief summary of upcoming changes:

- Reporting will be matched up to the regulatory definitions of Level II and Level III serious incidents.
- There will be a new feature to allow providers to indicate when a CHRIS SIR entry will be/has been updated after further information is secured.
- Clinical definitions will be available to define the various serious incident types.
- New fields have been added to capture data around the circumstances of the serious incident, as well as the nature of serious injuries.

Please be on the lookout for a future memo indicating when training documents will be posted on the [Office of Licensing website](#) for further information.

Sincerely,

Jae Benz

Jae Benz
Director, Office of Licensing