

Charlottesville Area LHRC  
502 Old Lynchburg Road, Charlottesville, Virginia  
*This committee met in an online forum using Adobe Connect*  
January 21, 2021  
Approved Minutes

LIST MEMBERS PRESENT: John Shepherd, Bruce Ellsworth, Jeffrey Jones, Sarah Anderson, Mary Sue Kivlighan

LIST MEMBERS ABSENT: Amy Hereford, Mittie Harvey

#### CALL TO ORDER

John Shepherd called meeting to order at 10:37am. Welcome committee members.

#### MINUTES

October 15, 2020, minutes were motioned to be approved by Mr. Jones and seconded by Ms. Kivlighan. The committee approved the minutes by unanimous vote.

PUBLIC COMMENTS: None

#### ADVOCATE ANNOUNCEMENTS

- Transition to Facility Advocate Manager has been finalized. Brandon Rotenberry has assumed the position full-time, which includes advocate supervision for all state facilities (WSH/CCCA applicable to Region 1). Artea Ambrose and Cassie Purtlebaugh will continue to support the LHRC transition to Maynard and Brandon over the next few months.
- The process for Fit Testing has been initiated for all Office of Human Rights (OHR) staff. New Personal Protective Equipment (PPE) has been ordered to assure advocate safety when interacting with individuals. All advocates attended required training specific to the use of PPE and localized fit testing is expected in January, 2021.
- Incident Management Unit (IMU) is now in Region 1 - this is an Office of Licensing (OL) unit with which the Office of Human (OHR) is working collaboratively which flags cases based on patterns and specific types of incidents - for example, if an individual has 3 Serious Incident Reports in a 30 day period, the case is flagged for review by both OHR and OL. This helps to ensure that we see potential patterns of Abuse/Neglect.
- Regional Advocate has started FY2020 Look Behind process which will occur throughout 2021. All FY2019 Look Behinds and Inter-Rater reviews were completed by December, 2020.

#### AGENDA ITEMS/NEW BUSINESS:

- CLOSED SESSION - Upon a motion made by Mr. Jones and seconded by Ms. Kivlighan, the committee entered closed session pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose of discussion of medical record / treatment plans. The continued use of restrictive behavioral plans were reviewed and recommendations were made.  
RETURN TO OPEN SESSION - Upon reconvening in open session, all members of the Local Human Rights Committee certified that to the best of each ones' knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and

only public business matters identified in the motion to convene the closed session were discussed in closed session. Certified by all members present

- Horizon Behavioral Healthcare
  - Next Friend - Reviewed and approved with no recommendations.
- DePaul Community Resources
  - Restriction- Reviewed with the following recommendations
    - Provide a phone log for all terminated calls and the reason for ending the call.
    - Once staff determines a call is from a peer or professional, they will remove themselves from the call to provide the individual privacy.
    - Provider will operationalize a criterion for staff to remain on the landline.
- Blue Ridge Residential
  - Restriction- Reviewed and approved with no recommendations.
- Alleghany Highlands Community Services
  - Restriction- After review of restriction it was determined the restriction was non-behavioral and did not require LHRC review.

Motion made by Mr. Shepherd and seconded by Ms. Anderson to approve recommendations as stated during closed session. Approved by unanimous vote by all members present.

Mr. Jones requested when conducting hearings in the future, could he and the committee receive the final copy of the Findings and Recommendations. Advocates will make that request to the Regional Advocate.

NEXT MEETING – April 15, 2021 at 10:30 am at 502 Old Lynchburg Road, Charlottesville, Virginia - VIRTUAL

MEETING ADJOURNED – Motion made to adjourn by Mr. Ellsworth seconded by Ms. Jones

Meeting adjourned at 12:00pm.

These minutes were transcribed by Lequetta Hayes, Human Rights Advocate.