

**Northern Virginia Regional  
Local Human Rights Committee**

Fairfax- Falls Church CSB  
Merrifield Center  
8221 Willow Oaks Corporate Drive  
Fairfax, VA 22031

**Agenda** □

**Draft Minutes**

**Minutes** ✓

**Meeting Date/ Time:**

Tuesday March 16, 2021 at 8:30am

*Meetings are schedule every other month on the third Tuesday of the month or as needed.*

**LHRC Members:**

✓ *indicates members present at the above identified meeting*

Amanda Mehlenbacher (Chair) Excused

Renee Valdez (Vice) excused

Michael Hill ✓

Farzana Kennedy ✓

Ed O'Brien ✓

Quorum Present: ✓

**DBHDS OHR Advocate:** ✓ Lana Hurt, Senior Advocate- excused

✓ Ann Pascoe, Regional Advocate

**Others in attendance/ invited to attend:**

<b>Name</b>	<b>Provider/ Agency Name</b>	<b>Title</b>
Toi Cuba	CRi	Program Director of Behavioral Services
Carlinda Kleck	Loudoun	Compliance Program Manager
Emilia Formosa	APTS	Community Outreach Program Manager
Shannon Bennett	Loudoun	Senior Compliance Specialist
Lamonta Wooten	CSI	Residential Program Manager
Cyrile Asonganya	Almosthome	Program Director
Jesse Mulbah	Chimes	Residential Manager

**I Call to Order:** The Chair and Vice-Chair were unable to attend the meeting. Mr. O'Brien agreed to act as meeting Chair. Due to no quorum initially being present, Mr. O'Brien called the subcommittee meeting to order at 8:50am. A third member was able to join the meeting thereby allowing the meeting to continue as a regular meeting. The subcommittee meeting was discontinued and the meeting was re-open at 9:00am as the regularly scheduled meeting.

**II Welcome and Introductions** were completed as members and participants entered the virtual meeting space.

**III Finalize Agenda:** The agenda was reviewed with both the subcommittee and the subsequent full committee. Mr. Hill noted that the date of the next meeting was inaccurate as the agenda stated "February 16, 2021". The correct next meeting date is April 20, 2021. No other changes or corrections were suggested for the agenda.

*Motion by: Mr. O'Brien*

*Second by: Mr. Hill. All approved via verbally agreement*

**Northern Virginia Regional  
Local Human Rights Committee**

Fairfax- Falls Church CSB  
Merrifield Center  
8221 Willow Oaks Corporate Drive  
Fairfax, VA 22031

- IV Review Minutes:** January 19, 2021 meeting minutes were reviewed by the committee. No changes nor corrections were made.  
*Motion by: Ms. Kennedy*  
*Second by: Mr. Hill. All approved via verbal agreement*
- V Public Comment:** The Regional Manager was not contact by any community member wishing to make a comment. In addition, no one in attendance at the meeting stated a desire to make a public comment.
- VI LHRC Business:**  
\*Advocates continue to work on semi-annual/ annual LHRC training. More information forthcoming as the training is developed  
\*FOIA updates forthcoming following the Attorney General’s office training to State Human Rights Committee (SHRC) scheduled at the next SHRC meeting.  
\*Review for the meeting today: Restraints and Restrictions. No questions from the members present.
- VII OHR Advocate Report:**  
\*Return to field: OHR and DBHDS continue to work on a return to field plan with the anticipation of the governor’s emergency order being rescinded. Details to be forthcoming  
\*THANK YOU to our own Farzana Kennedy who has been assisting in the efforts to get Region 2 individuals vaccinated!!
- VIII New Business:**  
**Provider Requested Business: CLOSED Session:**  
*Motion by: Mr. O’Brien*  
*Second by: Mr. Hill. All approved via verbal agreement*
- Return to OPEN Session** (due to non-exempt business to be discussed)  
*Motion by: Mr. O’Brien*  
*Second by: Mr. Hill. All approved via verbal agreement*
- Resume CLOSED Session**  
*Motion by: Mr. O’Brien.*  
*Second by: Mr. Hill. All approved via verbal agreement*
- Individual#1:** CRi, Cri: Return June 15, 2021  
**Individual #2:** Loudoun Co; APTS: Return June 15, 2021  
**Individual #3:** Loudoun; APTS: Return June 15, 2021  
**Individual #4:** Loudoun; APTS: Return June 15, 2021  
**Individual #5:** CSI; APTS: Return June 15, 2021

**Northern Virginia Regional  
Local Human Rights Committee**

Fairfax- Falls Church CSB  
Merrifield Center  
8221 Willow Oaks Corporate Drive  
Fairfax, VA 22031

**Individual#6:** Almost Home, APTS: Return June 15, 2021

**Individual#7:** Chimes, APTS: Return June 15, 2021

**Return to OPEN Session:**

*Motion by: Ed O'Brien*

*Second by: Michael Hill. All approved and certified via verbal agreement*

**IX Approve Business Conducted in Closed Session**

*Motion by: Ed O'Brien*

*Second by: Michael Hill. All approved via verbal agreement*

**X Old Business/ Committee Reports:**

**XI Next Meeting:** Tuesday, April 20, 2021 at 8:30a via electronic platform.

Meeting agenda deadline is April 6, 2021. If the meeting agenda workload is low, the April agenda items may be moved to the May agenda and the April meeting would be canceled. Members would be informed if this change was made.

**XII Adjournment:** The action Chair Mr. O'Brien adjourned the meeting at 10:40a

*Motion by: Mr. O'Brien*

*Second by: Mr. Hill. All approved via verbal agreement*