

## **CHARLOTTESVILLE AREA LHRC**

Approved Minutes

July 24, 2023

10:30 am

500 Old Lynchburg Road, Charlottesville, VA 22903

Join ZoomGov Meeting <https://dbhds.zoomgov.com/j/1601264863> Meeting ID: 160 126 4863

Passcode: LHRCmeet1!

### **MEMBERS PRESENT**

Mary Sue Kivlighan– Committee Chairperson -via Zoom

Jeffrey Jones- Committee Vice Chairperson

Larry Ragland-Committee Member

Sarah Anderson-Committee Member

### **Members Absent**

None

### **OTHERS PRESENT**

Artea Ambrose – Human Rights Advocate, DBHDS Region 1

Lequetta Hayes-Human Rights Advocate, DBHDS Region 1

Sharlene Wade, Wall Residences

Jenise Burford, Wall Residences

Melody Walker-Wall Residences

Jocelyn Van De Bos, Wall Residences

Jenny Farrell, Family Sharing

Kimberly Turner, Corner stone Support Services

Rebecca Phillips, Cornerstone Support Services

Candy Keith, Cornerstone Support Services

### **CALL TO ORDER**

Mary Sue Kivlighan called meeting to order at 10.45am.

### **ROLL CALL/ATTENDANCE**

Those in attendance made introductions. Chair welcomed attendees.

### **APPROVAL OF AGENDA**

Motion to approve agenda was made by Larry Ragland and seconded by Jeffrey Jones. Motion carried.

### **APPROVAL OF MINUTES**

Motion to approve April 13, 2023, minutes was made by Jeffrey Jones and seconded by Larry Ragland. Motion carried.

## **PUBLIC COMMENTS**

None.

## **CHAIR ANNOUNCEMENTS**

The Chair asked committee members and providers if they are aware of any person(s) that are interested in becoming a member of the Charlottesville Area LHRC please provide their information to the advocate or have them contact Cassie Purtlebaugh at [cassie.purtlebaugh@dbhds.virginia.gov](mailto:cassie.purtlebaugh@dbhds.virginia.gov).

## **Advocate Comments, Region 1, 2nd Quarter**

### **• Summary of current Variances for R1**

There are no current variances for community-based providers in Region 1

### **• Updates**

We are currently recruiting LHRC members for the following LHRCs in Region 1:

- Charlottesville Area Local Human Rights Committee (meets in person in Charlottesville, VA, quarterly)
  - 1 professional (lawyers and other persons with interest, knowledge, or training in the mental health, developmental, or substance abuse services field)
  - 1 healthcare provider
  - 1 family member of an individual who has received services.
- Rappahannock Rapidan Area Local Human Rights Committee (meets in person in Culpeper, VA, quarterly)
  - 2 individuals who have received services within the past 5 years of appointment date.
  - 1 family member of an individual who has received services.

Please contact Cassie Purtlebaugh via email at [cassie.purtlebaugh@dbhds.virginia.gov](mailto:cassie.purtlebaugh@dbhds.virginia.gov) if you are interested in becoming a member of one of these committees.

### **• Upcoming Events**

2023-Community-Provider-Training-Schedule has been suspended until further notice. DBHDS is seeking to hire a training coordinator who will begin offering these trainings again soon. If providers are seeking training, please reach out to your advocate.

### **Upcoming 2023 SHRC Meetings**

The full SHRC meeting schedule can be found here: [2023-SHRC-Meeting-Schedule.pdf \(virginia.gov\)](#)

August 17, 2023 – Virginia Beach CSB

September 28, 2023 – NVMHI

November 2, 2023 – Blue Ridge Community Services Board

December 14, 2023 – DBHDS Central Office, Richmond, VA

The SHRC is required to meet at least 8 times a year. Unless special circumstances apply, administrative sessions normally convene at 8:30AM. Regular sessions normally convene at 9:00AM and run until all agenda items are addressed. Portions of meetings are held in closed session. Appeals are normally scheduled for late morning.

### **OLD BUSINESS:**

**None**

### **NEW BUSINESS**

- Wall Residences-3 Restrictions
- Valley CSB-1 Restriction
- Family Sharing- 2 Restrictions
- Cornerstone Support Services 1 Restriction

### **CLOSED SESSION**

Upon a motion made by Jeffrey Jones and seconded by Mary Sue Kivlighan, the committee entered closed session pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose to discuss Restrictions.

- Based on the discussion of the need for a Restriction, it was determined that the Wall Residences Restriction be approved with no recommendations.
- Based on the discussion of the need for a Restriction, it was determined that the Wall Residence Restriction be approved with no recommendations.
- Based on the discussion of the need for a Restriction, it was determined that the Wall Residences Restriction be approved with the following recommendation:
  - Document designated times and dates when Individual is supervised using the IPAD to access email and Facebook.
  - It is understood the individual will not receive a new cellular number only a new cellular phone where internet access is not available.

- In accordance with 12VAC35-115-175(I), it is further recommended the provider reports these allegations of exploitation to the appropriate law enforcement authorities, as it is believed a criminal act has occurred against the individual on the program premises.
- Based on the discussion of the need for a Restriction, it was determined that the Valley CSB Restriction be approved with no recommendations.
- Based on the discussion of the need for a Restriction, it was determined that the Family Sharing Restriction be approved with no recommendations.
- Based on the discussion of the need for a Restriction, it was determined that the Family Sharing Restriction be approved with no recommendations.
- Based on the discussion of the need for a Restriction, it was determined that the Cornerstone Support Services Restriction be approved with the following recommendation:
  - Advocate will follow up with provider to determine appropriate therapeutic services are in place in accordance with 12VAC35-115-60(B)(2).

### **RETURN TO OPEN SESSION**

Upon reconvening in open session, each member certified that, to the best of each member's knowledge, only private business matters, lawfully exempted from statutory open session requirements and identified in the motion by which the closed session was convened, were considered in the closed session, namely Restrictions.

Wall – Video and Audio Monitor- Larry Ragland motioned, and Sarah Anderson seconded the motion to implement the recommendations in the closed session.

Wall – Charms and Locks-Sarah Anderson motioned, and Jeffrey Jones seconded the motion to implement the recommendations in the closed session.

Wall – Internet/data removed from personal phone and direct supervision while using the IPAD, not approved – Jeffrey Jones motioned, and Sarah Anderson seconded the motion to implement the recommendations in the closed session.

Valley CSB- Limited access to toys/small figures-choking hazard- Jeffrey Jones motioned, and Sarah Anderson seconded the motion to implement the recommendations in the closed session.

Family Sharing– Locks on refrigerator and pantry door; light switch cover on bedroom wall light switch – Larry Ragland, and Jeffrey Jones seconded the motion to implement the recommendations in the closed session.

Family Sharing – Secured sharps (knives and scissors) – Sarah Anderson motioned, and Jeffrey Jones seconded the motion to implement the recommendations in the closed session.

Cornerstone Support Services – Staff remains with individual while in the community, no bags at day support, room checks and review of receipts to prevent theft – Sarah Anderson motioned, and Larry Ragland seconded the motion to implement the recommendations in the closed session.

**MEETING ADJOURNED**

The next meeting will be held on October 12, 2023, at 10:30am. The meeting location will be Region Ten CSB with a virtual option for participants via Zoom for Healthcare. John Shepherd adjourned the meeting at 12:09 pm.