

NORTHWESTERN AREA LHRC

Final Minutes

November 8th, 2023

10:00 AM

209 W. Criser Rd #300, Front Royal, VA 22630

MEMBERS PRESENT

Kevin LeVan
Chris Taylor
Lisa Parlett
Linda Stasiak
Emma Stasiak
Cathy Wolfe
Katie Anderson

Members Absent

Stacey Umbenour
James Rankin

OTHERS PRESENT

Heather Hilleary – Human Rights Advocate, DBHDS Region #1
Artea Ambrose – Human Rights Advocate, DBHDS Region #1
Cassie Purtlebaugh – Regional Advocate, DBHDS Region # 1
Sharlene Wade – Wall Residences
Teresa and Randy Mawyer- Wall Residences
Diane Shipe-Proposed Next Friend
Lena Stewart-Wall Residences
James Rankin – New LHRC member applicant

CALL TO ORDER

Chris Taylor called the meeting to order at 10:03 AM.

ROLL CALL/ATTENDANCE

Those in attendance made introductions. Chair welcomed attendees.

APPROVAL OF AGENDA

- The committee approved the agenda by unanimous vote of 6-0.

APPROVAL OF MINUTES

NW Area LHRC August and September 2023 Minutes

- Minutes were motioned to be approved by Cathy Wolfe and seconded by Lisa Parlett. The committee approved the minutes by unanimous vote of 6-0.

NEW BUSINESS

- Next Friend Request- Wall Residences
- New Member applicant-James Rankin
- Upcoming LHRC Meeting Dates for 2024-February 7th, May 8th, August 7th, and November 13th

CLOSED SESSION

Upon a motion made by Chris Taylor and seconded by Cathy Wolfe, the committee entered closed session pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose of discussion of Next Friend Request.

RETURN TO OPEN SESSION

Upon reconvening in open session, each member certified that, to the best of each member's knowledge, only private business matters, lawfully exempted from statutory open session requirements and identified in the motion by which the closed session was convened, were considered in the closed session,

- Motion made by Cathy Wolfe and seconded by Chris Taylor to approve Next Friend Request. The committee approved by a unanimous vote of 6-0.
- Motion made by Chris Taylor and seconded by Katie Anderson to recommend LHRC applicant as a new committee member. The committee approved by a unanimous vote of 6-0.
- Motion made by Cathy Wolfe and seconded by Katie Anderson to approve 2024 NW Area LHRC Meeting dates. The committee approved by a unanimous vote of 6-0.

PUBLIC COMMENTS

None

CHAIR ANNOUNCEMENTS

None

ADVOCATE REPORT AND TRAINING

Advocate Comments, Region 1, 3rd Quarter

•Quarterly Complaint Statistics

For the quarter ending 9/30/2023 in Region 1:

- 42 Complaints involving allegations of ANE (CSB)
- 167 Complaints involving allegations of ANE (Providers)
- 10 Complaints not involving allegations of ANE (CSB)
- 10 Complaints not involving allegations of ANE (Providers)

This is a decrease of 32 total complaints from Q2 to Q3. Of Q3's 229 total complaints, 46 allegations involving ANE were substantiated. This is a percentage of 20.1% substantiated cases, which is a decrease of 7.1% between Q2 and Q3.

- **Summary of current Variances for R1**

There are no current variances for community-based providers in Region 1.

- **Updates**

We are currently recruiting LHRC members for the following LHRCs in Region 1:

- Charlottesville Area Local Human Rights Committee (meets in person in Charlottesville, VA, quarterly)
 - o 1 healthcare provider
- Rappahannock Rapidan Area Local Human Rights Committee (meets in person in Culpeper, VA, quarterly)
 - o 2 individuals who have received services within the past 5 years of appointment date

Please contact Cassie Purtlebaugh via email at cassie.purtlebaugh@dbhds.virginia.gov if you are interested in becoming a member of one of these committees.

- **Upcoming Events 2023-**

Community-Provider-Training-Schedule has been suspended until further notice. DBHDS is seeking to hire a training coordinator who will begin offering these trainings again soon. If providers are seeking training opportunities relating to the HRR, please reach out to your advocate team directly for assistance.

Upcoming 2023 SHRC Meetings

The full SHRC meeting schedule can be found here: [2023-SHRC-Meeting-Schedule.pdf](#) (virginia.gov)

December 14, 2023 – DBHDS Central Office, Richmond, VA The SHRC is required to meet at least 8 times a year. Unless special circumstances apply, administrative sessions normally convene at 8:30am. Regular sessions normally convene at 9:00am and run until all agenda items are addressed. Portions of meetings are held in closed session. Appeals are normally scheduled for late morning.

Upcoming LHRC Trainings

New LHRC members will receive notice in their appointment letters regarding attending Orientation and viewing the other training materials (Overview HRR, LHRC Forms, Fact Finding Hearings, FOIA). Training opportunities will be announced in your orientation packets. If you are a new member, as of October, 2022, and have not received Orientation, please notify the advocate who provides technical assistance to your committee for assistance.

OLD BUSINESS:

None

Next meeting will be on February 7th 2024 at 10:00 am at 209 West Criser Rd. #300, Front Royal, VA.

MEETING ADJOURNED

Motion made by Katie Anderson and seconded by Cathy Wolfe to adjourn the meeting. The committee approved by unanimous vote of 6-0.

Hearing no other business items, Chris Taylor adjourned the meeting at 10:34 AM.

Minutes were transcribed by, Heather Hilleary, Human Rights Advocate.