

NORTHWESTERN AREA LHRC

Final Minutes

May 10th, 2023

10:00 AM

209 W. Criser Rd #300, Front Royal, VA 22630

MEMBERS PRESENT

Carol Morgan – Member (via Zoom)

Chris Taylor – Member

Lisa Parlett-Member

Linda Stasiak-Member

Emma Stasiak-Member

Kevin LeVan-Chairperson

Cathy Wolfe-member

Katie Anderson-Member

Stacey Umbenour – Co-Chairperson

Members Absent

OTHERS PRESENT

Heather Hilleary – Human Rights Advocate, DBHDS Region #1

Artea Ambrose – Human Rights Advocate, DBHDS Region #1

Nikki Reed-Grafton Integrated Health Network

Naomi Evans-Grafton Integrated Health Network

Calesha Hayes-Social Worker, ESH

Lashanique Green-Human Rights Advocate, DBHDS Facilities

CALL TO ORDER

Kevin Levan called the meeting to order at 10:11 AM.

ROLL CALL/ATTENDANCE

Those in attendance made introductions. Chair welcomed attendees.

APPROVAL OF AGENDA

- Agenda motioned to be approved by Stacey Umbenour and seconded by Cathy Wolfe. The committee approved the agenda by unanimous vote of 9-0.

APPROVAL OF MINUTES

NW Area LHRC February 2023 Minutes

- Minutes were motioned to be approved by Stacey Umbenour and seconded by Cathy Wolfe. The committee approved the minutes by unanimous vote of 9-0.

PUBLIC COMMENTS

None

CHAIR ANNOUNCEMENTS

None

ADVOCATE REPORT AND TRAINING

Advocate Comments, Region 1, 1st Quarter

- **Quarterly Complaint Statistics**

For the quarter ending 3/31/2022 in Region 1:

- **39** Complaints involving allegations of ANE (CSB)
- **218** Complaints involving allegations of ANE (Providers)
- **14** Complaints not involving ANE (CSB)
- **18** Complaints not involving ANE (Providers)

This is a decrease in total complaints from Q4 to Q1 and is most likely a reflection of the rescinded 2017 Peer-on-Peer Aggression Guidance. Of Q1's 289 total complaints, 42 allegations involving ANE were substantiated. This is a percentage of 14.5% substantiated cases.

- **Summary of current Variances for R1**

There are no current variances for community-based providers in Region 1.

- **Updates**

We are currently recruiting LHRC members for the following LHRCs in Region 1:

- Charlottesville Area Local Human Rights Committee (meets in person in Charlottesville, VA, quarterly)
 - 1 professional (lawyers and other persons with interest, knowledge, or training in the mental health, developmental, or substance abuse services field)
- Rappahannock Rapidan Area Local Human Rights Committee (meets in person in Culpeper, VA, quarterly)
 - 2 individuals who have received services within the past 5 years of appointment date
 - 1 healthcare provider
 - 1 family member of an individual who has received services

Please contact Cassie Purtlebaugh via email at cassie.purtlebaugh@dbhds.virginia.gov if you are interested in becoming a member of one of these committees.

dLCV Survey

disAbility Law Center of Virginia (dLCV) has initiated a survey to learn more about the experiences, knowledge, and comfort with the Human Rights Complaint Process from individuals who have received services from DBHDS. If you are interested in taking part in the survey, you can access it here:

[Human Rights Complaint Process Survey - disAbility Law Center of Virginia \(dlcv.org\)](https://www.dlcva.org/human-rights-complaint-process-survey)

- **Upcoming Events**

Visit the OHR page on the DBHDS website for updated training opportunities. Please see below for upcoming statewide training opportunities between now and July 11, 2023. You may also access this information, as well as the registration links for all 2023 trainings, here: [2023-Community-Provider-Training-Schedule.pdf \(virginia.gov\)](https://www.virginia.gov/2023-Community-Provider-Training-Schedule.pdf)

Tuesday May 23 rd	9:30a – 12:30p	Overview of the Human Rights Regulations (HRR) <i>This training is designed to provide the learner an in-depth review of the Human Rights Regulations. Providers will increase their understanding of the Office of Human Rights processes and the responsibilities of the provider as mandated by the Human Rights Regulations.</i>	4/17/23 – 5/18/23	HRR 5/23/23
Tuesday June 6 th	10:00a – 12:30p	Restrictions, Behavioral Treatment Plans, & Restraints (RBR) <i>This training is designed to educate the learner on regulatory requirements related to the use of restrictions, behavioral treatment plans, and restraints.</i>	5/1/23 – 6/1/23	RBR 6/6/23
Thursday June 15 th	9:00a – 2:00p	Investigating Abuse & Neglect: The Basics (Invest) <i>This training is designed as an overview of the investigative process, specific to the investigation of abuse and neglect.</i>	5/10/23 – 6/12/23	INVEST 6/15/23
Tuesday July 11 th	9:00a – 1:00p	Reporting in CHRIS <i>This training is designed to educate the learner on the human rights complaint process and provider reporting requirements specific to abuse and neglect allegations. The learner will</i>	6/5/23 – 7/5/23	CHRIS 7/11/23

Upcoming 2023 SHRC Meetings

The full SHRC meeting schedule can be found here: [2023-SHRC-Meeting-Schedule.pdf \(virginia.gov\)](https://www.virginia.gov/2023-SHRC-Meeting-Schedule.pdf)

May 18, 2023 – Western Tidewater CSB
June 22, 2023 – CRi – Northern Virginia Location
August 17, 2023 – Virginia Beach CSB
September 28, 2023 – NVMHI
November 2, 2023 – Blue Ridge Community Services Board
December 14, 2023 – DBHDS Central Office, Richmond, VA

The SHRC is required to meet at least 8 times a year. Unless special circumstances apply, administrative sessions normally convene at 8:30AM. Regular sessions normally convene at 9:00AM and run until all agenda items are addressed. Portions of meetings are held in closed session. Appeals are normally scheduled for late morning.

Upcoming LHRC Trainings

All new LHRC members (as of October, 2022) are expected to attend LHRC Orientation.

New LHRC members will receive notice in their appointment letters regarding attending Orientation and viewing the other training materials (Overview HRR, LHRC Forms, Fact Finding Hearings, FOIA). Dr. Carlton Henderson, Training and Development Coordinator for the OHR, will conduct these orientation sessions.

If you are a new member, as of October, 2022, and have not received Orientation, please notify the advocate who provides technical assistance to your committee for assistance.

OLD BUSINESS:

None

NEW BUSINESS

- Welcomed new LHRC Committee Member, Katie Anderson.
- Entered into closed session to conduct 6 restriction reviews and 1 AR appointment objection.
- Reviewed LHRC Bylaws as revised and adopted by the SHRC, effective January 19, 2023
- Reviewed Freedom of Information Act (FOIA) Public Meeting Requirements document

CLOSED SESSION

Upon a motion made by Stacey Umbenour and seconded by Cathy Wolfe, the committee entered closed session pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose of discussion of treatment plans.

RETURN TO OPEN SESSION

Upon reconvening in open session, each member certified that, to the best of each member's knowledge, only private business matters, lawfully exempted from statutory open session requirements and identified in the motion by which the closed session was convened, were considered in the closed session,

- Motion made by Kevin Levan and seconded by Chris Taylor to approve Restriction #1. The committee approved by unanimous vote of 9-0.
- Motion made by Stacey Umbenour and seconded by Cathy Wolfe to approve Restriction #2. The committee approved by a unanimous vote of 9-0.
- Motion made by Cathy Wolfe and seconded by Katie Anderson to approve Restriction #3. The committee approved by a unanimous vote of 9-0.
- Motion made by Stacey Umbenour and seconded by Cathy Wolfe to approve Restriction #4. The committee approved by a unanimous vote of 9-0.
- Motion made by Linda Stasiak and seconded by Cathy Wolfe to approve Restriction #5. The committee approved by a unanimous vote of 9-0.
- Motion made by Cathy Wolfe and seconded by Linda Stasiak to approve Restriction #6. The committee approved by a unanimous vote of 9-0.
- Motion made by Stacey Umbenour and seconded by Katie Anderson to approve approve AR appointment. The committee approved by a unanimous vote of 9-0.

Next meeting will be on August 9th, 2023 at 10:00 am at 209 West Criser Rd. #300, Front Royal, VA.

MEETING ADJOURNED

Motion made by Stacey Umbenour and seconded by Cathy Wolfe to adjourn the meeting. The committee approved by unanimous vote of 9-0.

Hearing no other business items, Kevin Levan adjourned the meeting at 11:03 AM.

Minutes were transcribed by, Heather Hilleary, Human Rights Advocate.