

Charlottesville AREA LHRC

Approved Minutes

July 11, 2024

10:30 am

500 Old Lynchburg Road, Charlottesville, VA 22903

MEMBERS PRESENT

Mary Sue Kivlighan– Committee Chairperson

Jeffrey Jones- Committee Vice Chairperson

Tricia Suszynski-Committee Member (Virtually)

Candy Keith-Committee Member

Members Absent

Larry Ragland-Committee Member

Sarah Anderson-Committee Member

OTHERS PRESENT

Artea Ambrose – Human Rights Advocate, DBHDS Region 1

Lequetta Hayes-Human Rights Advocate, DBHDS Region 1

Sharlene Wade, Wall Residences

Jenny Farrell, Family Sharing

Airiana Campbell, Valley CSB

Rachel Lockett, Valley CSB

Shayna Douglas, Valley CSB

Lucinda Turner, Cornerstone Support Services

CALL TO ORDER

Mary Sue Kivlighan called meeting to order at 10.30 am.

ROLL CALL/ATTENDANCE

Those in attendance made introductions. Chair welcomed attendees.

APPROVAL OF AGENDA

Motion to approve agenda was made by Jeffrey Jones and seconded by Candy Keith. Motion carried.

APPROVAL OF MINUTES

Motion to approve April 11, 2024, minutes was made by Candy Keith and seconded by Jeffrey Jones. Motion carried.

PUBLIC COMMENTS

None.

CHAIR ANNOUNCEMENTS

None.

Advocate Comments, Region 1.

• Summary of current Variances for R1

There are no current variances for community-based providers in Region 1.

• Updates

We are always recruiting LHRC members to join LHRCs in Region 1!

Please contact Cassie Purtlebaugh via email at cassie.purtlebaugh@dbhds.virginia.gov if you are interested in becoming a member of one of these committees.

• Upcoming Events

2024-Community-Provider-Training-Schedule has been posted. Please visit our website [here](#) to check out upcoming training opportunities:

Upcoming 2024 SHRC Meetings

The full SHRC meeting schedule can be found [here](#).

The SHRC is required to meet at least 8 times a year. Unless special circumstances apply, administrative sessions normally convene at 8:30am. Regular sessions normally convene at 9:00am and run until all agenda items are addressed. Portions of meetings are held in closed session. Appeals are normally scheduled for late morning.

Upcoming LHRC Trainings

New LHRC members will receive notice in their appointment letters regarding attending Orientation and viewing the other training materials (Overview HRR, LHRC Forms, Fact Finding Hearings, FOIA). Training opportunities will be announced in your orientation packets.

OLD BUSINESS:

None

NEW BUSINESS

- Wall Residences
- Family Sharing
- Valley CSB
- Cornerstone Support Service

CLOSED SESSION

Upon a motion made by Jeffrey Jones and seconded by Candy Keith, the committee entered closed session pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose to discuss Restrictions.

- Based on the discussion of the need for a restriction, it was determined that the Wall Residences restriction be approved with no recommendations.
- Based on the discussion of the need for a restriction, it was determined that the Family Sharing restriction be approved with no recommendations.
- Based on the discussion of the need for a restriction, it was determined that the Family Sharing restriction be approved with recommendations.
- Based on the discussion of the need for a restriction, it was determined that the Valley CSB restriction be approved with no recommendations.
- Based on the discussion of the need for a restriction, it was determined that the Cornerstone Support Services restriction be approved with recommendations.

RETURN TO OPEN SESSION

Upon reconvening in open session, each member certified that, to the best of each member's knowledge, only private business matters, lawfully exempted from statutory open session requirements and identified in the motion by which the closed session was convened, were considered in the closed session, namely Restrictions.

Wall Residences- video and audio monitor in the bedroom. Jeff Jones made a motion, and Candy Keith seconded the motion to implement with no recommendations made in the closed session. This was unanimously approved by all members present.

Family Sharing-locks on the refrigerator, cabinets and pantry. Additionally, covers on the light switch in the bedroom. Tricia Suszynski made a motion, and Jeffrey Jones seconded the motion to implement with no recommendations made in the closed session. This was unanimously approved by all members present.

Family Sharing – Sharps to be secured during times of crisis and TV and Media limited to 2 hours per day. Candy Keith made a motion, and Tricia Suszynski seconded the motion to implement with recommendations made in the closed session. This was unanimously approved by all members present.

Valley CSB- limited to access to stuff toys, dolls, or action figures or “man/Men” during these times, when eating, showering using the restroom and taking medications. Jeffrey Jones made a motion, and Candy Keith seconded the motion to implement with no recommendations made in the closed session. This was unanimously approved by all members present.

Cornerstone Support Services- remain with the staff while in the community. No bags to and from day program and room checks daily. Jeffrey Jones made a motion, and Tricia Suszynski seconded the motion to implement with recommendations made in the closed session. This was unanimously approved by all members present.

Mary Sue Kivlighan-yes, Candy Keith-yes, Jeffrey Jones-yes, and Tricia Suszynski-yes.

MEETING ADJOURNED

The next meeting will be held on October 10, 2024, at 10:30am. The meeting location will be Region Ten CSB with a virtual option for participants via TEAMS.

Hearing no other business, Mary Sue Kivlighan adjourned the meeting at 11:30 am.