

STATE HUMAN RIGHTS COMMITTEE

Vicki Cash Graff, Chairperson
Staunton
Timothy Russell, Vice-Chairperson
Williamsburg
John Barrett
Richmond/Deltaville
Ann Bevan
Mechanicsville
TC Bullock
South Hill
Penny Cameron
Great Falls
Marietta Cottingham
Hampton
Pete Daniel
Charlotte Court House
Sam Dillon
Big Stone Gap



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COMMONWEALTH of VIRGINIA

Department of Behavioral Health and Developmental Services

Post Office Box 1797

Richmond, Virginia 23218-1797

JACK BARBER., M.D., INTERIM COMMISSIONER

State Human Rights Committee Meeting

MINUTES

DBHDS Central Office

1220 Bank Street

13th Floor Board Room

Richmond, Virginia

23219

Friday, December 11, 2015

Administrative Session

8:30 a.m.

Members Present

Vicki Cash Graff, **Chairperson**; Timothy Russell, **Vice-Chairperson**; John Barrett; Ann Bevan; T.C. Bullock, Jr.; Penny Cameron; Marietta Cottingham; Pete Daniel; Sam Dillon

Staff Present

Michael Curseen, Regional Human Rights Advocate
Carrie Flowers, Human Rights Advocate
Beverly Garnes, Regional Human Rights Advocate
Taneika Goldman, Human Rights Advocate
Simona Haqq, Human Rights Advocate
Kli Kinzie, Executive Secretary
Beth Lee, Human Rights Advocate
Deb Lochart, Human Rights Director
Tammy Long, Human Rights Advocate
Karen Taylor, Assistant Attorney General

Others Present

George Daniel, Interested Person
Erin Haw, Disability Rights Advocate, Disability Law Center of Virginia (dLCV)
Melissa Charles Gibson, Staff Attorney, dLCV
Priscilla Scherger, Director, Office of the State Inspector General

Call to Order

At 8:37, Vicki Cash Graff, Chairperson, called the administrative session of the State Human Rights Committee meeting to order.

Approval of Agenda

The SHRC reviewed and discussed the December 11, 2015, meeting agenda. Deb Lochart requested the addition of discussion about a tabled appeal from Central State Hospital, and appointment of a subcommittee for SHRC membership.

The amended agenda was unanimously approved.

2016 Meeting Dates	The SHRC considered meeting dates for 2016. <i>Upon a motion by TC Bullock and seconded by John Barrett, dates for the 2016 meeting schedule were unanimously approved. Meetings will be held on January 22, March 4, April 15, June 3, July 15, September 9, October 28 and December 9, 2016.</i>
Goals Workplan	At 8:41, the SHRC reviewed and discussed the Goals Workplan.
LHRC Vacancy Tracking	At 8:43, the SHRC reviewed the LHRC Vacancy Tracking sheet. At 8:44, the SHRC discussed a notice of disbandment of the Northern Virginia Community Local Human Rights Committee. This LHRC is dissolving because it primarily serves Northern Virginia Training Center, which is vacating as clients move to the community.
Correspondence and Information	At 8:46, the SHRC reviewed correspondence including Appeal Responses, monthly variance reports and communications. Deb Lochart briefly summarized the variance renewal process. Ms. Lochart thanked Chairperson Cash Graff for her leadership of the SHRC's involvement with the Resident Advisory Council meetings at VCBR.
VCBR RAC	At 8:47, Vicki Cash Graff presented a proposal from a resident of VCBR for a weight-training program. Penny Cameron and John Barrett commented that the RAC members are well organized and respectful when presenting their issues.
BREAK	At 8:57, Vicki Cash Graff called for a break.

Regular Session

9:15 a.m.

Members Present	Vicki Cash Graff, Chairperson ; Timothy Russell, Vice-Chairperson ; John Barrett; Ann Bevan; T.C. Bullock, Jr.; Penny Cameron; Marietta Cottingham; Pete Daniel; Sam Dillon
Staff Present	Michael Curseen, Regional Human Rights Advocate Denise Andrea Dunn, Privacy Officer and Investigations Manager Carrie Flowers, Human Rights Advocate Beverly Garnes, Regional Human Rights Advocate Taneika Goldman, Human Rights Advocate Simona Haqq, Human Rights Advocate Kli Kinzie, Executive Secretary Beth Lee, Human Rights Advocate Deb Lochart, Human Rights Director Tammy Long, Human Rights Advocate Tammy Peacock, Acting Director, Northern Virginia Mental Health Institute Jenni Schodt, Community Integration Manager

Karen Taylor, Assistant Attorney General

Others Present

George Daniel, Interested Person
Erin Haw, Disability Rights Advocate, dLCV
Melissa Charles Gibson, Staff Attorney, dLCV
Priscilla Scherger, Director, Office of the State Inspector General

Call to Order

At 9:15, Vicki Cash Graff called the regular session of the State Human Rights Committee meeting to order.

Approval of Minutes

At 9:16, the SHRC reviewed the draft minutes of the October 22 and 23, 2015, SHRC meeting.

Upon a motion by TC Bullock, and seconded by Pete Daniel, the SHRC unanimously approved the minutes of the October 22 and 23, 2015, SHRC meeting with modifications.

Review: Duties

At 9:17, Karen Taylor, Assistant Attorney General, talked with the SHRC about their duties and responsibilities.

Update: Community Integration

At 10:08, Jenni Schodt, Community Integration Manager, provided an update on activities of the Community Integration Team.

Appeal:

At 10:36, the SHRC conducted an appeal.

Public Comments

At 11:00, Vicki Cash Graff called for Public Comments. Erin Haw, Disability Rights Advocate, dLCV, and Melissa Gibson, Staff Attorney, dLCV, addressed the SHRC about activities of the Disability Law Center of Virginia.

Greetings from the Interim Commissioner

At 11:03, Jack Barber, M.D., greeted the SHRC and welcomed it to DBHDS central office. Dr. Barber thanked the committee and staff of the human rights office for their dedication on behalf of people served by the Department.

Closed Session

At 11:06, the SHRC convened in closed session to discuss matters excluded from the Freedom of Information Act pertaining to a pending appeal.

Agency Privacy Officer

At 11:19, Denise Andrea Dunn, Agency Privacy Officer, talked with the SHRC about her role as the DBHDS Privacy Officer and Investigations Manager.

LUNCH

At 11:30, Vicki Cash Graff called for a break for lunch.

LHRC Membership

At 12:03, the meeting reconvened. The SHRC considered LHRC membership.

Upon a motion by TC Bullock and a second by Marietta Cottingham, the SHRC convened in closed session pursuant to Virginia Code §2.2-3711(1) for the purpose of discussion and consideration of appointments to Local Human Rights Committees.

Upon reconvening in open session, the State Human Rights Committee certified that to the best of each member’s knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session, were discussed in the closed session.

Simona Haqq, Human Rights Advocate, reported that Henrico LHRC accepted resignations of members: Ms. April Dunkum-Fox and Ms. Sarita (Ari) Baker. These resignations were tendered because the members are employed a provider affiliate of the LHRC, which presents a conflict of interest.

On behalf of Cassie Purtlebaugh, Regional Human Rights Advocate, Michael Curseen, Regional Human Rights Advocate, presented recommendations for appointment to LHRCs in Region 1&2. Mr. Curseen distributed an updated cover memo and roster for Rappahannock Area LHRC.

Simona Haqq, Human Rights Advocate, presented the recommendations for appointment to Henrico LHRC.

Michael Curseen presented the recommendations for appointment to Metropolitan LHRC.

On behalf of Reginald T. Daye, Regional Human Rights Advocate, Beverly Garnes, Regional Human Rights Advocate, presented the recommendations for appointment the Region 5 LHRCs.

Beth Lee, Human Rights Advocate, presented the recommendations for appointment to Central Virginia Community Services LHRC.

Tammy Long, Human Rights Advocate, presented the recommendations for appointment to Piedmont Geriatric Hospital LHRC.

Upon a motion by TC Bullock and seconded by Pete Daniel the SHRC unanimously made the following appointments.

Region 1&2

Rappahannock Area LHRC

Appoint: Ms. Michaeline “Mickie” Galik

Region Ten LHRC

Appoint: Ms. Amy Hereford

Region 4

Henrico LHRC

Appoint: Ms. Carolyn Hemphill, Mr. Edwin L. Robert, Dr. Gabriella Caldwell-Miller

Metropolitan LHRC

Appoint: Ms. Diedre Griffin-Harry, Ms. Amanda Lewis, Ms. Shanita Mickie

Region 5 Health Planning Region V LHRC
 Appoint: Ms. Vivian C. Hassell
Virginia Beach Area LHRC
 Appoint: Ms. Paula Harr

Region 6 Central Virginia Community Services LHRC
 Appoint: Mr. Michael A. Williams, Sr., Ph.D., Ms. Susan Douthat
Piedmont Geriatric Hospital LHRC
 Appoint: Ms. Danielle Smith, Ms. Odessa H. Pride, Ms. Jacqueline A.
 Reinert-Hicks

SHRC At 12:12, Vicki Cash Graff appointed John Barrett to Chair a subcommittee for
Membership SHRC membership. Sam Dillon and Pete Daniel will also serve on the SHRC
 Membership committee.

Adjournment At 12:14, the meeting adjourned.

Next Scheduled Meeting
Friday, January 22, 2016
Richmond/Petersburg, Virginia

Respectfully Submitted,



Vicki Cash Graff,
SHRC Chairperson

Drafted by



Kli Kinzie,
Executive Secretary