



MEMO

To: Inpatient Psychiatric Hospitals/Units and Residential Crisis Stabilization Services licensed by the Department of Behavioral Health and Developmental Services (DBHDS)

From: The Department of Behavioral Health and Developmental Services

Date: September 14, 2016

Subject: Psychiatric Bed Registry (PBR) - Requirements of §37.2-308.1

All inpatient behavioral health hospitals/units and residential crisis stabilization units licensed by the Department of Behavioral Health and Developmental Services (DBHDS) and state operated behavioral health hospitals must be in full compliance with §37.2-308.1 [D] of the Code of Virginia, as amended. In accordance with this provision, each hospital and/or unit is required to update the number of available beds whenever a change in bed availability occurs and at least once per day.

Effective November 15, 2016, DBHDS is requiring each hospital and/or unit to develop an internal policy for ensuring that its updating procedures comply with these requirements. DBHDS is also requiring each hospital and/or unit to develop and implement quality-monitoring process for the implementation of its PBR policy by **December 15, 2016**.

DBHDS continues to monitor provider compliance with the requirements of §37.2-308.1 [D] by reviewing data from the PBR. Additionally, DBHDS Licensing Specialists, Regional Behavioral Health Consultants, and Acute Care Consultants may also review hospital and unit policies and quality monitoring procedures for compliance with the PBR requirements.