

**APPROVED**

LOCAL HUMAN RIGHTS COMMITTEE MINUTES  
EASTERN STATE HOSPITAL  
4601 Ironbound Road  
Williamsburg, VA 23187-8791

**April 21, 2011**

MEMBERS PRESENT: Jajala Schweiger; Steven Bennett, Co-Chair; Robin Bristow; Ti'juana Gholson; Jason Intel; Joyce Smith and Alice Callahan.

MEMBERS ABSENT Charles Loundermon and John McMahon

STAFF PRESENT: Dick Roberts, Resident Relations Liaison; Stewart Prost, Human Rights Advocate and Lisa Webster, LHRC Facility Liaison-Support

AFFILIATES: *Together Lives Change* – Tiffany Hassell; Lance Taylor  
and Syreeta Dawkins  
*Cornerstone Support Services* – Elizabeth Cave and Trey Cave

**1. Call to Order**

The Local Human Rights Committee meeting was called to order at 10:31 a.m. with Jajala Schweiger, Chair presiding, for the purpose of hearing business as presented on the agenda and such other transactions or matters that may be presented to the Committee.

**2. Agenda**

The April 21, 2011 agenda was reviewed.

Action: Motion was made by Ms. Bristow and properly seconded by Ms. Callahan to approve the ESH LHRC Agenda for April 21, 2011 to include removing Life Stages Inc. as a proposed affiliate and correcting the name of Together Lives Change. The motion passed unanimously.

**3. Minutes**

The March 17, 2011 Minutes of the LHRC meeting were reviewed.

Action: Motion was made by Ms. Bristow and properly seconded by Mr. Bennett that the LHRC approve the March 17, 2011 Minutes as written. All were in favor. The motion passed unanimously.

**4. Seclusion/Restraint (S/R) Policy**

Dick Roberts, Resident Relations Liaison presented the members present with copies to review of the S/R Policy with the additional restraint (Jumpsuit).

Action: After a lengthy discussion it was recommended that members review the policy and continue the discussion at the May 19, 2011 meeting.

**5. Authorized Representative (AR) Next- Friend Hearing**

The motion was made by Ms. Smith and properly seconded by Ms. Bristow and passed for the LHRC to go into executive session pursuant to Virginia Code 2.2-3711(A) 4 for

the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of hearing of authorized representatives, hearing of behavior modifications and/or conducting a hearing pursuant to the regulations. **Refer to Executive Session Minutes.**

Motion was made by Ms. Smith and properly seconded by Ms. Callahan and passed that we go into open session. The LHRC unanimously certified that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in the executive session.

Alice Callahan	So certify
Robin Bristow	So certify
Jason Mintel	So certify
Joyce Smith	So certify
Ti'juana Gholson	So certify
Steve Bennett	So certify
Jajala Schweiger	So certify

**6. Proposed Affiliates**

**Together Lives Changes (TLC)** – Staff from TLC Mr. Lance Taylor, Ms. Tiffany Hassell and Ms. Syreeta Dawkins gave an overview of their day program for at risk youth.

A motion was made by Ms. Gholson and properly seconded by Ms. Smith to grant Together Lives Change as an affiliate and to include their behavioral management program.

**Cornerstone Support Services** – Staff from Cornerstone Support Services, Ms. Elizabeth Cave and Mr. Trey Cave gave an overview of their resident program for adults.

A motion was made by Ms. Gholson and properly seconded by Ms. Bristow to grant Cornerstone Support Services as an affiliate and to include their behavioral management program.

A motion was made by Ms. Smith and properly seconded by Ms. Callahan that the Affiliates meet quarterly (July-October- January and April) with the ESH LHRC.

**7. Advocate Report**

Mr. Prost announced the following:

- Annette Joseph-Walker has been hired as Secretary to the Regional Advocate and they are expecting to have an Advocate on board by May 10, 2011.
- Notification was received from the SHRC that ESH LHRC has approved their bylaws.
- Ms. Smith and Mr. Mintel are eligible for reappointment.
- The OHR will possibly be moved to Building 2.

Mr. Prost trained members present and affiliates on the "Life of a Complaint".

**8. Open Forum**

NA

**9. Announcement(s):**

The next LHRC Meeting will be held in the **Hancock Building 1- Conference Room 102.**

**10. Adjournment**

Having no further business, a motion was made by Ms. Smith and properly seconded by Mr. Mintel that the meeting be adjourned. The motion passed unanimously. The meeting adjourned at 12:45 p.m. **The next scheduled meeting will be held Thursday, May 19, 2011 in Building #1 - Conference Room 102.**

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Jajala Schweiger, Chair

04/29/2011

/LW

cc: LHRC Members  
Hospital Director  
Human Rights Advocates  
Patient Relations Liaison/Patient Safety Coordinator