

**APPROVED**

LOCAL HUMAN RIGHTS COMMITTEE MINUTES  
EASTERN STATE HOSPITAL  
4601 Ironbound Road  
Williamsburg, VA 23187-8791

**July 15 2010**

MEMBERS PRESENT: Jajala Schweiger, Chair; Steven Bennett, Co-Chair; Joyce Smith; Charles Loundemon; Alice Callahan; John McMahon and Jason Intel.

MEMBERS ABSENT: Ti'juana Gholson .

STAFF PRESENT: Stewart Prost, Advocate and Dennis Murray, Administrative Assistant, Director's Office

**1. Call to Order**

The Local Human Rights Committee meeting was called to order at 10:30 a.m. with Jajala Schweiger, Chair presiding, for the purpose of hearing business as presented on the agenda and such other transactions or matters that may be presented to the Committee.

**2. Agenda**

The July 15, 2010 agenda was reviewed.

Action: Motion was made by Ms. Schweiger and properly seconded by Ms. Smith to change the agenda to read that the interview for membership will be held after the approval of the minutes and before the Director's report. The LHRC approved the July 15, 2010 Agenda with the noted change above. The motion passed unanimously.

**3. Minutes**

Minutes of June 17, 2010 of the LHRC meeting were reviewed.

Action: Motion was made by Mr. Bennett and properly seconded by Ms. Smith that the LHRC approve the June 17, 2010 Minutes as read. All were in favor. The motion passed unanimously.

**4. Hospital Directors' Reports**

Dennis Murray on behalf of Dr. Garland presented the May and June 2010 Disposition of the Abuse/Neglect Investigations Reports and the Facility Monthly Reports. Mr. Murray also presented the Formal and Informal Complaints Report for May and June 2010. (See the July 15, 2010, LHRC packet).

**Follow-up Directors Report - July 15, 2010 LHRC Meeting -Update at September 15, 2010 meeting**

Peer/Peer –

- (1) Building B-24B on page 20 lists 3 victims but only shows 2 victims.
- (2) Why is there a spike in Peer-to-peer incidents for May?

Packet for Meeting –

- (1) Can the members get the meeting packages sooner so they can review them before the meeting?

The committee members present accepted the Hospital Directors' Report for July 15 2010.

**Follow-up Director's Report** - All follow-up from the June 17, 2010 LHRC meeting will be presented at the September 15, 2010 meeting.

**5. Peer/Peer – Follow-up -**

Mr. Roberts reported Peer/Peer process is going well. Ms. Webster will forward a copy of Policy 271-02 INCIDENT REPORT/BASELINE ANALYSIS AND REVIEW for review by the committee.

Action: It was requested that Policy 271-02 be placed on the agenda for the **September 15, 2010 LHRC Meeting. Open.**

**Follow-up for June 17, 2010 Meeting -**

VOPA Reportable Event – It was recommended that the building numbers be placed on the VOPA Reportable Events. **Closed.**

Action: Risk Management has added building numbers to the VOPA Reportable Events.

**6. VOPA Reportable Events – Will update at September 15, 2010 meeting**

There were concerns about the injuries in Geriatrics.

Action: Mr. Roberts reported that the hospital has been looking into the event as possible abuse/neglect, clinically and systemically. Upon completion of the investigation he will be able to report on the committee's concerns.

**7. Interview for Membership**

The motion was made by Mr. Bennett and properly seconded by Ms Smith, and passed for the LHRC to go into executive session pursuant to Virginia Code 2.2-3711(A) 4 for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of hearing of authorized representatives, hearing of behavior modifications and/or conducting a hearing pursuant to the regulations. **Refer to Executive Session Minutes.**

Motion was made by Mr. Bennett and properly seconded by Mr. Lounderman and passed that we go into open session. The LHRC unanimously certified that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in the executive session.

Steve Bennett            So certify

Jajala Schweiger        So certify

Charles Loudermon So certify  
John McMahon So certify  
Jason Mintel So certify  
Joyce Smith So certify  
Alice Callahan So certify

**8. Rescheduled Appeal Hearing for JR**

The LHRC Chair made a recommendation to hold the rescheduled appeal hearing for JR on September 15, 2010 which is the scheduled meeting date of the LHRC. Training will be held at 9:00 a.m. and the hearing will start at 9:30 a.m. on that date in Building 1 – Room 102. The scheduled LHRC meeting will start immediately following the hearing. Lunch will be provided.

Action: A motion was made by Mr. Loudermon and properly seconded by Ms. Callahan that the LHRC will not grant further extensions for hearings on behalf of JR to ensure he has a timely hearing. All were in favor.

**9. August 19, 2010 LHRC Meeting**

A motion was made by Mr. McMahon and properly seconded by Mr. Bennett that the ESH LHRC will not meet in August. All were in favor.

**10. Open Forum**

Mr. Bennett will composed a letter to Margaret Walsh, Director of Human Rights requesting that the committee be advised of the hospitals findings, communications with ESH and any other relevant information regarding the allegations of this memorandum by the July 15, 2010 LHRC meeting.

Action: Committee has not received a response.

Mr. Prost, HRA recommended that the Advocate's Report be added to the Monthly ESH LHRC Agenda.

There was a lengthy discussion about members having access to residents complete record as part of the hearing. Mr. Prost, HRA responded to the committee's concerns.

**11. Announcement(s):**

Office of Human – Has been granted permission to fill the Human Rights Advocate position.

FOIA Training will be presented by Mr. Prost, HRA.

State Human Rights Committee meets October 29, 2010 here at ESH.

**12. Adjournment**

Having no further business, a motion was made by Ms. Schweiger and properly seconded by Mr. McMahon that the meeting be adjourned. The motion passed

unanimously. The meeting adjourned at 12:15 p.m. **The next scheduled meeting will be held Thursday, September 16, 2010 in Building #1- Room 102 at 10:30 a.m.**

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Jajala Schweiger, Chair

08/04/2010

/LW

cc: LHRC Members  
Hospital Director  
Human Rights Advocate  
Resident Relations Liaison/Resident Safety Coordinator