

**DRAFT #2**

LOCAL HUMAN RIGHTS COMMITTEE MINUTES  
EASTERN STATE HOSPITAL  
4601 Ironbound Road  
Williamsburg, VA 23188-2652

**January 19, 2012**

MEMBERS PRESENT: Joyce Smith, Chair; Robin Bristow, Alice Callahan, Jason Mintel, Jajala J. Schweiger, Kathryn Suslik, Brandon Washington.

MEMBERS ABSENT: Charles Loundermon, Vice-Chair; Ti'juana Gholson, Secretary,

STAFF PRESENT: Dick Roberts, Hospital Liaison; Hillary Zaneveld, Human Rights Advocates; Lisa Webster, LHRC Hospital Liaison-Support; and Tina Jones LHRC Affiliate- Administration Support.

**1. Call to Order**

The Local Human Rights Committee meeting was called to order at 10:00 a.m. with Joyce Smith, Chair, presiding the purpose of hearing business as presented on the agenda and such other transactions or matters that may be presented to the Committee.

**2. Agenda**

The January 19, 2012 agenda was reviewed and revised.

Action: Joyce Smith, Chair made revisions to the January Agenda.

A motion was made by Ms. Smith and properly seconded by Mr. Mintel approved the January 19, ESH LHRC agenda with noted revisions. All were in favor. The motion passed unanimously.

**3. Minutes**

The November 17, 2011 Minutes of the LHRC meeting were reviewed.

Action: Motion was made by Ms. Bristow and properly second by Mr. Washington that the LHRC approve the November 17, 2011 minutes as written. All were in favor. The motion passed unanimously.

**4. Public Comments**

No members of the Public were present.

**5. New Provider**

- **Family Priority**

A motion was made to grant Family Priority affiliation to the ESH LHRC and properly seconded by Mr. Washington. All were in favor. The motion was passed unanimously.

After review and discussion a motion was made by Ms. Schweiger and properly second by Mr. Mintel to postpone accepting Family Priority's Behavioral Management Plan and Program Rules of Conduct until the next ESH LHRC meeting. The motion was passed unanimously

- **One Way Counseling Service**

A motion was made to grant One Way Counseling Service affiliation to the ESH and properly seconded by Mr. Washington. All were in favor. The motion was passed unanimously.

After a review and discussion a motion was made and properly seconded by Mr. Mintel to postpone approval of Behavioral Management Plan and Program Rules and Regulations. All were in favor. The motion passed unanimously.

## **6. Advocates Report**

Ms. Zaneveld reported that the Office of Human Rights is fully staffed. Mr. Day will be providing specific regional trainings to members. There will be two upcoming trainings, one at ESH and one Southeastern Virginia Training Center.

## **7. Annual Report/ Quarterly Report**

- **Transitions Training & Development LLC**

Tina Jones presented the Fourth Quarter Report for October 1, 2011 to December 31, 2011 and the Annual Report for July 1, 2011 to December 31, 2011 identifying no allegations of abuse and neglect and no complaint cases. Ms. Jones identified that they continue to wait for licensure and are not yet serving any clients.

- **Together Lives Change LLC**

Lance Taylor presented the Fourth Quarter Report for October 1, 2011 to December 31, 2011 and the Annual Report for July 1, 2011 through December 31, 2011 identifying no allegations of abuse and neglect and no complaint cases. Mr. Taylor identified that Together Lives Change is in the licensing process and is not yet serving any clients.

- **Cornerstone Support Services**

Trey Cave presented the Fourth Quarter Report for October 1, 2011 to December 31, 2011. Mr. Cave reported serving 2 individuals during the 4<sup>th</sup> Quarter. He further reported that all their four beds are full and they have no abuse or neglect allegations and no complaint cases.

- Positive Intervention Services  
Mr. Torrence Q/A Manager reported that his agency is still in the licensing process and not yet serving any individuals. Mr. Torrence did not have his Quarterly and Annual Reports to present during this meeting; he will provide the LHRC his reports in the February meeting.
- Eastern State Hospital  
Dick Roberts presented the Fourth Quarter Report for October 1, 2011 to December 31, 2011. Mr. Roberts identified serving 300 individuals during this quarter with 26 allegations of abuse and neglect with 6 cases pending and 182 complaint cases with 39 pending.

#### **8. Close Session**

A motion was made the ESH LHRC go into executive session pursuant to VA Code 2.2-3711(A)4 for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of hearing from Eastern State Hospital regarding the review of patient information pursuant to the regulations.

The motion was seconded by Ms. Schweiger and the LHRC members voted all in favor.

A motion was made to exit executive session and properly seconded. The LHRC members voted all in favor. Each ESH LRC member certified to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session.

There were no ESH LHRC recommendations for Eastern State Hospital.

#### **9. Adjournment**

Having no further business, a motion was made and properly second that the meeting be adjourned. The motion passed unanimously. The meeting adjourned at 11:49 a.m.

**The next scheduled meeting will be held Thursday February 16, 2012, Building #1 – Conference Room 109 at 10:00 am.**

1/25/12

C: LHRC Members- Hospital Director- Human Rights Advocate-Hospital Liaison-Affiliates