

DRAFT

LOCAL HUMAN RIGHTS COMMITTEE MINUTES
EASTERN STATE HOSPITAL
4601 Ironbound Road
Williamsburg, VA 23188-2652

June 21, 2012

MEMBERS PRESENT: Joyce Smith, Chair; Robin Bristow, Alice Callahan, Jajala J. Schweiger, Kathryn Suslik, Brandon Washington.

MEMBERS ABSENT: Jason Intel, Charles Loundermon, Vice-Chair;

STAFF PRESENT: Dick Roberts, Hospital Liaison; Hillary Zaneveld, Human Rights Advocates; Reginald Daye, Regional Advocate; Lisa Webster, Acting LHRC Administrative Support.

1. Call to Order

The Local Human Rights Committee meeting was called to order at 9:31 a.m. with Joyce Smith, Chair, presiding for the purpose of hearing business as presented on the agenda and such other transactions or matters that may be presented to the Committee.

2. Executive Session – New Committee Member Interviews.

The motion was made by Ms. Callahan and properly seconded by Ms. Suslik, and passed for the LHRC to go into executive session pursuant to Virginia Code 2.2-3711(A) 4 for the protection of the privacy of individuals in personal matters not related to public business for the purpose of having interviews for new committee members, pursuant to the regulations.

A recommendation for the new ESH LHRC member was made by Mr. Washington and properly seconded by Ms. Bristow.

The motion was made by Ms. Suslik and properly seconded by Ms. Bristow and passed that we go into open session. The LHRC unanimously certified that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in the executive session.

| | |
|--------------------|------------|
| Robin Bristow | So certify |
| Jajala Schweiger | So certify |
| Joyce Smith | So certify |
| Alice Callahan | So certify |
| Brandon Washington | So certify |
| Kathy Suslik | So certify |

3. Agenda

The June 21, 2012 agenda was reviewed and revised.

Action: A motion was made by Ms. Smith and properly seconded by Mr. Mintel approved the January 19, ESH LHRC agenda with noted revisions. All were in favor. The motion passed unanimously.

4. Minutes

The May 17, 2011 Minutes of the LHRC meeting were reviewed.

Concern was voiced that members did not so certify when coming out of closed session during the May 17, 2012 meeting when personal matter were discussed Four (4) members do not recall the discussion. One (1) member recalls the discussion and one (1) member was uncertain.

Action: Motion was made by Ms. Bristow and properly second by Mr. Washington that the LHRC approve the May 17, 2011 minutes as written. (1) member abstained (1) member disapproved (4) members approved the minute. The motion passed to approve the May 17, 2012 Minutes.

5. Public Comments

NA

6. Election of 2012-2013 ESH LHRC Members

- Nomination for Chair – Ms. Smith (5) in favor (1) opposed
Ms. Smith will serve as ESH LHRC Chair for 2012-2013
- Nomination for Vice -Chair – Ms. Smith (6) in favor
Ms. Suslik will serve as ESH LHRC Vice-Chair for 2012-2013
- Nomination for Secretary – Deferred until the next meeting.

7. Upcoming Petition – See Executive Session Minutes

8. Advocates Report

Ms. Zaneveld reported that the State Human Rights Committee upheld the ESH LHRC Findings regarding EA/TA. A recommendation will be put in writing.

9. Open Forum

N/A

10. CH AR Hearing

The motion was made by Ms. Suslik and properly seconded by Ms. Bristow and passed for the LHRC to go into executive session pursuant to Virginia Code 2.2-3711(A) 4 for the protection of the privacy of individuals in personal matters not related to public business for the purpose of reviewing an impending petition and continue deliberation of CH, pursuant to the regulations.

11. Upcoming Petition

It was reported that an appeal of finding to the Director has been requested regarding the TA/EA petition. The hospital is requesting the hearing be held on July 19, 2012.

Action: All members present were in favor of having the TA/EA hearing on July 19, 2012 at 10:30 a.m. Building 1 Room 109. Mr. Prost, Human Rights Advocate will serve as technical support. Ms. Zaneveld will e-mail TA and let her know that the ESH LHRC has received her petition.

The motion was made by Ms. Callahan and properly seconded by Ms. Bristow and passed that we go into open session. The LHRC unanimously certified that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in the executive session.

| | |
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12. Facility Updates

- Review of Adult and HGTC Handbook
The handbooks are still in being reviewed and Dr. Cairns will review the Handbooks to the committee at the July 19, 2012 meeting. There is no behavior management plans that would render use of jumpsuits.
- Jumpsuits –jumpsuits have not been used at the facility in over a year. Jumpsuits are available in emergency seclusion and restraint.
- Electronic Monitoring – policy and procedure was deleted and practice has been discontinued.
- Annual reporting of Seclusion/Restraint – is reported to the department on an annual basis.

A motion was made by Ms. Suslik and properly seconded by Ms. Callahan to keep the Quarterly/Yearly reports as is. One (1) abstained (6) were in favor. The motion passed by a majority vote.

13. Adjournment

Having no further business, a motion was made a by Ms. Schwieger and properly second by Ms. Suslik that the meeting be adjourned. The motion passed unanimously. The meeting adjourned at 12:51 p.m. **The next scheduled meeting will be held Thursday, July 19, 2012, Building #1 – Conference Room 109 at 10:00 am.**

6/29/12

C: LHRC Members
Hospital Director
Human Rights Advocate
Hospital Liaison
Affiliates