

**ROANOKE-CATAWBA LHRC**  
**Catawba Hospital (Main Building) – 1<sup>st</sup> Floor Conference Room**  
**5525 Catawba Hospital Drive, Catawba, VA 24070**  
**DATE (8/23/17) & TIME (1:00 PM)**  
**DRAFTED MINUTES**

LIST MEMBERS PRESENT: Will Childers, Vice Chair; Betty Crance; Gloria Ferguson; Lisa Hoyt; Robin Jordan; Martha Pillow

LIST MEMBERS ABSENT: Kaisha Williams, Chairperson; Nicole Simmons, Secretary

OTHERS PRESENT: Jennifer Kovack, Regional Advocate; Brandon Rotenberry, Advocate; Hollie Stephens, Advocate; Linnea Smith, Wall Residences; Val Nelson, NRVCSB; Teresa Sanson; Elizabeth Sadler; Julie Rhudy; DS, Next Friend Candidate; Jackie Gillespie; MS, Individual; David Kummer, BRBH; Michael Spray, BRBH

**CALL TO ORDER**

Will Childers (Vice Chair) called the meeting to order at 1:12 PM. Introductions were made at this time.

**PUBLIC COMMENTS**

No public comments were made.

**REGIONAL ADVOCATE UPDATE**

- Introduction of Hollie Stephens who will be the new advocate located at Catawba Hospital, covering the Roanoke and New River Valley catchment areas.
- Travel reimbursement is now available for LHRC members. Members will contact Jennifer Kovack to complete paperwork if they wish to utilize this benefit.

**FOIA TRAINING**

Committee members received annual FOIA training from Jennifer Kovack.

**APPROVAL OF THE AGENDA**

Jennifer Kovack submitted several changes to the agenda and the meeting order was modified to allow additional time for two members to arrive to secure a quorum. The amended agenda was motioned to be approved by Betty Crance seconded by Lisa Hoyt and unanimously approved by committee members in attendance.

**MINUTES**

The October 2016 and May 2017 meeting minutes were motioned to be approved by Betty Crance seconded by Gloria Ferguson and unanimously approved by committee members in attendance.

CLOSED (EXECUTIVE) SESSION - Upon a motion made by Will Childers and seconded by Lisa Hoyt, the committee entered closed session at 1:49 PM pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose of discussion of medical record / treatment plans.

- Review of Restrictive Safety Plan Including Locked Doors – Wall Residences  
The LHRC reviewed a request for Wall Residences to continue using a safety plan that includes a door locking device. Upon returning to open session after all requests were heard separately, the request was motioned to be approved by Betty Crance, seconded by Lisa Hoyt and approved by a majority of the committee members in attendance. Martha Pillow abstained from voting and Robin Jordan voted against approval. The LHRC recommends Wall Residences continue to report on this plan each scheduled meeting. A memo is sufficient unless there are changes to the plan.
- Review of Infrared Video Monitoring System – New River Valley CSB  
The LHRC reviewed a request for NRVCSB to use an infrared video monitoring system, which includes video and sound only during seizure activity. Upon returning to open session after all requests were heard separately, the request was motioned to be approved by Lisa Hoyt, seconded by Gloria Ferguson and unanimously approved by committee members in attendance.
- Review of Seat Belt Lock – New River Valley CSB  
The LHRC reviewed a request for NRVCSB to use a seat belt locking device for an individual during transportation. Upon returning to open session after all requests were heard separately, the request was motioned to be denied by Lisa Hoyt, seconded by Betty Crance and unanimously denied by committee members in attendance. The LHRC found that the proposed restriction did not meet the regulatory requirement of **12VAC35-115-100. Restrictions on Freedoms of Everyday Life B. 3. a.** and recommends exploring other options due to this being an isolated event, continuing to work with the transportation provider on solutions and to explore an aide during transportation.
- Review of Restrictive Plan – Safe Haven Family Services  
The LHRC reviewed a request for Safe Haven Family Services to use a restrictive plan related to internet usage. Upon returning to open session after all requests were heard separately, the request was motioned to be denied by Betty Crance, seconded by Robin Jordan and unanimously denied by committee members in attendance. The LHRC found that the proposed restriction did not meet the regulatory requirement of **12VAC35-115-100. Restrictions on Freedoms of Everyday Life B. 3. a.** as all possible alternatives have not been assessed and documented by the provider.
- Consent & Authorization/Next Friend Appointments – Review and make decision.  
The LHRC reviewed a request to appoint a Next Friend Authorized Representative (D.S.) from Blue Ridge Behavioral Healthcare. Upon returning to open session after all requests were heard separately, the appointment was

motioned to be approved by Robin Jordan, seconded by Betty Crance and unanimously approved by committee members in attendance.

RETURN TO OPEN SESSION - Upon reconvening in open session at 3:46 PM by a motion made by Gloria Ferguson and seconded by Lisa Hoyt and unanimously approved by committee members in attendance, all members of the Local Human Rights Committee certified that to the best of each ones' knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

#### ADJOURNMENT

A motion to adjourn was made by Lisa Hoyt at 3:58 PM, seconded by Betty Crance and unanimously approved by committee members in attendance.

#### NEXT MEETING

The next meeting will be November 15<sup>th</sup>, 2017 at 1:00 PM. The meeting location will continue to be the Catawba Hospital 1<sup>st</sup> floor conference room.

These Minutes were transcribed by Brandon Rotenberry, MSW, Human Rights Advocate.