

## Central State Hospital is excited to welcome back patients' visitors.

While we are welcoming you back, in response to the COVID 19 Pandemic the following visitation guidelines have been developed to ensure the health and safety of patients, visitors, and staff. These restrictions are subject to change and will continue to be re-evaluated as we work with our local health department.

Visitors are responsible for ensuring that they are familiar with these guidelines to ensure an enjoyable visit.

### VISITING HOURS:

#### Weekdays

Tuesday	1:00pm to 5:00pm
Wednesday	1:00pm to 5:00pm
Thursday	1:00pm to 5:00pm

The last visited will be scheduled at 4:00 pm.

#### Weekends and Holidays

8:00am to 12:00pm (last visit scheduled at 11:00am)  
1:00pm to 4:00pm (last visit scheduled at 3:00pm)

- Visitation will not be permitted if a unit is on quarantine or isolation status, with the exception of 39-8, as it is the only unit for women in the building.

### Planning for your visit:

**Scheduling:** All visits must be scheduled in advance through the patient's social worker to avoid any conflicts with appointments and scheduled therapies.

Visits are scheduled for 45 minutes. Patients are only permitted to have two visitors, which includes children.

**Masks:** While on Central State Hospital grounds, including parking lots and buildings, a mask or face covering must be worn, even if you have received a COVID-19 vaccine. Masks are provided at each entrance if you do not have one.

Masks, social distancing, and hand hygiene must continue to be used.

**Clothing:** Visitors must be fully clothed (including shoes) and wearing a mask and will not be admitted to visit if they are not wearing appropriate attire. Clothing must not be sexually provocative. Shoes must be fully enclosed. No open toe, flip flops, slippers, etc., are permitted. Jewelry such as necklaces, bracelets, anklets, dangling earrings, and more than 2 rings are not allowed.

**Purses or bags:** It is strongly encouraged that visitors leave all items except their identification, car key, and screening forms in the vehicle.

### On the day of your visit:

Please plan to arrive at the Hospital 30 minutes before your scheduled visit time. If you arrive late, visit times cannot be extended or changed.

**Upon Arrival:** All visitors will need to be screened before their visit. Therefore, upon arrival at the hospital you need to check in at Building 59, the Public Safety Building.

**Screening:** Upon arrival at building 59, a Public Safety Officer will complete a screening for COVID-19. A screening is a series of questions asked to determine a person's risk for COVID-19. Visitor's temperatures will be checked using a digital thermometer. Upon completing the screening, you will be provided a form to present to staff upon arrival to the building.

### Arriving at the patient building:

Visitors may arrive and wait in the Visitor's Lobby no more than 10 minutes before the scheduled visitation time.

All visitors must present valid picture identification and provide their COVID Screen form to the Security Staff and at the time of registration. Any visitor refusing or unable to provide their identification or who has not completed the COVID Screening with the Department of Public Safety will not be permitted to visit. The Security Director must approve any exemption.

After checking in, visitors will be asked to wait in a designated area until called to enter the visiting area.

### Before entering the visitation area:

A search will be conducted on all visitors using a metal detector and an examination of all personal and childcare items before entering the visiting area. Anyone refusing a search or examination will not be allowed to visit. Any items

that are considered contraband must be stored in personal vehicles. Contraband includes food, beverage items, cigarettes, and cell phones.

### During your visit:

At this time, all visits are non-contact. This means that there is a physical barrier between you and the patient, which prevents physical contact.

All minors (under age 18) must remain under the constant supervision of a parent or responsible adult. Failure to do so will result in the termination of your visit. Minors cannot be left unattended at the front entrance to the building.

Neither patients nor visitors may leave the visiting area with any items(s) they did not bring in. Items given by patients to visitors as gifts must be presented to security staff for authorized and given to visitors by staff.

### Ending your visit:

Visitors must leave the visiting area when informed visiting time is over.

Visitors may be searched after a visit only with probable cause. Refusal to submit to a search will be grounds for denial of future visits.

Security staff will maintain a log of persons who have completed or been denied visits.

### Gifts for Patients:

Gifts and personal property will not be processed during visitation times. Such items should be mailed to:

*Name of Patient*  
*Central State Hospital*  
*Post Office Box 4030*  
*Petersburg, Virginia 23803*

### Monetary Gifts:

The following guidelines should be followed in sending checks and money orders to patients.

- Checks and money orders may be made payable to the patient or Central State Hospital.

Please ensure that the check or money order includes the patient's name the funds are intended, along with a building number or patient register number, if available.

- Checks or money orders should be mailed to :

*The Cashier's Office*  
*Central State Hospital*  
*P. O. Box 4030*  
*Petersburg, Virginia 23803*

**PLEASE DO NOT MAIL CASH.** Central State Hospital will not be responsible for any claims of lost or misplaced cash sent through the mail.

# CENTRAL STATE HOSPITAL MAXIMUM SECURITY FORENSIC



## BUILDING 39 COVID-19 VISITATION RULES