

ODW Use Only All fields are mandatory with the exception of Std_Meth and CL2.
 There must be at least one value in either: Total, Fecal_Ecoli or Reject.
 If Reject is valued, Total and Fecal_Ecoli should not be valued.

Data Entry Instructions

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| Sample Types | Lab ID: Your Lab Certification ID |
| D_Routine | Sample ID: Alphanumeric text that identifies the sample. This value must be unique throughout the calendar year. Duplicate sample ID's will be rejected from our system. |
| P_Plant Tap Sample | |
| Q_Raw Water | |
| R_Repeat Sample | |
| S_Special Sample | |
| X_Resample | |
| | PWSID: The valid Public Water System ID Number. |
| | Sample Location: The description of the location where the sample was collected. |
| | Collect Date: The date the sample was collected in mm/dd/yyyy format. |
| Field Chlorine Residual (CL2) | Collect Time: The time the sample was collected in 24-hour format. |
| Permitted Values | Receive Date: The date the sample was received in your lab mm/dd/yyyy format. |
| Actual Numeric Value | Sample Type: See description of valid entries in P2 of this worksheet. |
| Not Analyzed -----> Leave Blank | |
| Not Detected -----> Enter 0.0 | |
| If reported as ">x.xx" -----> Enter 5.99 | |
| | Std_Meth: The official Standard Method code used to analyze the sample. |
| | TC or MPN: The actual result for Total Coliform. For Presence/Absence methods, this value shall be "A" for Absent and "P" for Present. All other method type results shall be a numeric value with or without operand (<). |
| Rejection Codes | Fecal_EColi: The actual result for Fecal or E. Coli. For Presence/Absence methods, this value shall be "A" for Absent and "P" for Present. All other method type results shall be a numeric value with or without operand (<). |
| BP_Invalid Sample Point | |
| BR_Breakage | Reject: See description of valid entries in P22 of this worksheet. If a sample is rejected, the "TC or MPN" and Fecal_Ecoli fields should not be populated with result data. |
| CG_Confluent Growth | |
| CL_Chlorine present | |
| EH_Exceeded 30 Hour Holding Time | |
| FZ_Sample Frozen | Field Chlorine Residual (CL2): The field chlorine residual value of the analysis in mg/l. If the waterworks analyzes the chlorine residual, then the lab should enter the data from the history sheet. This chlorine residual should be the result from the field, not from the lab. |
| HS_Excess headspace | |
| IN_Insufficient Sample Information | Sampler Name: The name of the person who collected the sample. |
| IP_Invalid Sampling Protocol | |
| LA_Lab Accident | ODW Use Only: This field is to be populated by the Office of Drinking Water. |
| LT_Leaked in transit | |
| TB_Turbid Sample | |
| TN_Too Numerous To Count | |
| VO_Insufficient Volume | |
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