

Southside Virginia Training Center

Monthly Oil Report DECEMBER 2009

OIL in storage tank at the end of previous month 70325.12 GALLONS

OIL received during the month and unloaded  
by midnight on the last day of the month\* GALLONS

Sub Total 70325.12 GALLONS

OIL Burned This Month GALLONS  
Generator usage this month

OIL in storage tank at end of the month 70325.12 GALLONS

If you received oil from more than one  
supplier, show separate gallons figures at the  
bottom of this form

Please complete report by the 5th of the  
month following the month covered by the  
report and mail separately to:

Division of Engineering & Buildings

Section of Engineering

Ninth Street Office building

Second Floor

Richmond, VA 23219

Please mark the envelope "Monthly Oil Report".