## <u>Frequently asked questions – Questions about Donations</u>

Donating to Volunteer Services at Northern Virginia Mental Health is a simple way to make a big difference for our patients! Here are some frequently asked questions that may come in handy as you get ready to donate!

- Where do I take my donated items?
- What items are needed?
- What items are acceptable and not acceptable?
- Does Volunteer Services offer a pick-up service for donations?
- Who does Volunteers Services help?
- May I deliver my donation directly to a patient?
- What happens to donated items that are suitable for our patients?
- What is my donation worth when I claim a tax deduction?

## Where do I take my donated items?

Volunteer Services
Northern Virginia Mental Health
3302 Gallows Rd
Falls Church, VA 22042
Monday through Friday,
9:00AM – 4:30PM (except state holidays)

Donations may be dropped off at the Visitors entrance. For large donations, please call Volunteer Services at 703-645-4500 in advance to make an appointment for your drop off.

#### What items are needed?

Please visit our What to Donate page to find out what is needed.

## What items are acceptable and not acceptable?

Please see our <u>What to Donate</u> page for donation suggestions. Due to safety concerns for our patients, please follow these guidelines when donating - NO glass, NO gift wrap donations, NO hi-heel shoes, NO nail clippers or nail files, NO mirrors, NO gum, No ink pens, and No donation with violent themes.

#### Does Volunteer Services offer a pick-up service for donations?

In order to keep our costs down, we are unable to make house calls to pick up donations. However, we will gladly assist you in offloading donations from the vehicle.

#### Who does Volunteers Services help?

Volunteers Services helps all the patients at NVMHI.

### May I deliver my donation directly to a patient?

We are sorry, but because of concerns for the patient's privacy, infection control and security, donors are not permitted to visit patient units. Please be assured that our patients are appreciative of your donation.

# What happens to donated items that are not suitable for our patients?

Our goal is to only accept usable donated items. We recycle items that are not suitable, by donating them to Goodwill, New Directions, or another non-profit organization.

#### What is my donation worth when I claim a tax deduction?

The U.S. Internal Revenue Service (IRS) requires donors to value their own donated items.