

# MINUTES SWVMHI LOCAL HUMAN RIGHTS COMMITTEE MEETING



Thursday, May 8, 2008  
SWVMHI Henderson Building Conference Room  
12:00 Noon

## **MEMBERS PRESENT:**

Deidra Mathena, Chair  
Benjamin Plummer  
Claudia Duffy

## **OTHERS PRESENT:**

Colin Barrom, Ph.D., Facility Representative, SWVMHI  
Anthony Gage, L.C.S.W., Community Services Director, SWVMHI  
Jim Lundy, Unit Nurse Coordinator, Admissions Unit, SWVMHI  
Julie Stoots, Unit Nurse Coordinator, Admissions Unit, SWVMHI  
Nick Brown, Risk Manager, Keystone Youth of Marion  
Janice Collins, Resident Advocate, Keystone Youth of Marion  
Robin Poe, Director of Nursing, Keystone Youth of Marion  
Kaatri Anderson, L.C.S.W., Senior Life Solutions of J.M.H.  
Deborah Jones, L.C.S.W., Human Rights Advocate  
Adrien Monti, L.C.S.W., Human Rights Advocate  
Lisa Berry, Secretary

## **CALL TO ORDER**

The Local Human Rights Committee (L.H.R.C) was called to order by Deidra Mathena at 12:30 P.M. on Thursday, May 8, 2008, in the Henderson Building, Conference Room 106 of Southwestern Virginia Mental Health Institute. Certificates of Appreciation were presented to Peggie Roland and Benjamin Plummer, outgoing LHRC members.

## **APPROVAL OF MINUTES**

A motion was made and unanimously approved to accept the minutes of the March 13, 2008, meeting.

## **SWVMHI**

*The motion was made and passed to go into Closed Session pursuant to Virginia Code §2.2-3711.A.(4) and (15), for the protection of privacy of individuals in personal matters not related to public business and to review medical records, namely to conduct a review pursuant to the regulations.*

*Upon reconvening in public session, the Local Human Rights Committee unanimously certified that only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Closed Session were discussed in the Closed Session.*

The following reports, including client-identifying information, were heard and actions taken:

### **BARRIERS TO DISCHARGE REPORT (Closed Session)**

Anthony Gage, L.C.S.W., Community Services Director, reviewed with the Committee the current Barriers to Discharge Report for patients within SWVMHI for the period of February 1 through April 30, 2008. Also presented were patients on the list by CSB.

### **SECLUSION/RESTRAINT REVIEW OF Y-T-D DATA (Closed Session)**

Colin Barrom, Ph.D., presented a review of the seclusion/restraint data for April 2008. Benjamin Plummer noted that Ward A appears to be a problem area. The Committee commended the facility for the way the graphs are broken down by ward for analytical purposes. The Committee requested that data from the month of March be presented at the July meeting.

**ABUSE/NEGLECT REPORT (Closed Session)**

Colin Barrom, Ph.D., provided the L.H.R.C. with a report of abuse and neglect cases for the period of March 13 – May 7, 2008.

**FORMAL COMPLAINTS (Closed Session)**

Colin Barrom, Ph.D., provided the L.H.R.C. with a report of the number of formal complaints received at SWVMHI for the period of March 13 – May 7, 2008.

**REVIEW OF ACUTE ADMISSIONS GUIDELINES (Open Session)**

Julie Stoots and Jim Lundy, Unit Nurse Coordinators for the Admissions Unit, appeared before the LHRC to present changes and updates to the Acute Admissions Guidelines. The Committee recommended that a timeline sheet of the daily schedule be created to distribute to patients so they know what is expected of them during the day; the Committee also recommended that the name of the Treatment Team, Physician, Team Nurse, Social Worker, Psychologist, and Advocate be listed on this sheet. The Committee further recommended that a bulleted sheet (separate from the guidelines) be created listing what is and is not allowed on the unit.

Claudia Duffy made a motion to allow the Admissions Unit to utilize the generated copy of the Admissions Guidelines until the finalized copy is approved by the LHRC. The motion was seconded by Benjamin Plummer and unanimously approved.

Ms. Stoots and Mr. Lundy to bring the revised guidelines, daily schedule, and bulleted sheet of what is/is not allowed on the unit to the next meeting.

**DIRECTOR'S ISSUES (Open Session)**

Dr. Barrom updated the Committee on the following issues:

- Census at the facility remains high.
- Non-direct care positions must be approved through Richmond prior to recruitment/hiring. The facility continues to be able to hire for direct care positions.

**SENIOR LIFE SOLUTIONS OF J.M.H.**

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**REVIEW OF REPORTS (Open Session)**

Kaatri Anderson, L.C.S.W., reported there were no incidents of seclusion/restraint, no reports of abuse/neglect, and no formal complaints received for the period of March and April 2008.

**REVIEW OF POLICIES AND PROCEDURES ( Open Session)**

The following policies were presented to the L.H.R.C. for review by Kaatri Anderson:

*Policy #08-01-06a, Client Confidentiality*

*Policy #08-01-06b, Information Disclosure*

*Policy #08-01-06c, Patient's Review of Record.*

The Committee had previously asked that these policies be divided into three separate policies. The policies were accepted by the Committee.

**ADMINISTRATOR'S ISSUES (Open Session)**

- Ms. Anderson announced that Senior Life Solutions has a new Medical Director, Dr. Thomas Olmsted. Dr. Olmsted started in March at the facility.

**KEYSTONE YOUTH OF MARION**

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*Upon reconvening in public session, the Local Human Rights Committee unanimously certified that only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Closed Session were discussed in the Closed Session.*

The following reports, including client-identifying information, were heard:

**ABUSE/NEGLECT REPORTS (Closed Session)**

Nick Brown provided the L.H.R.C. with a report of abuse and neglect cases for the months of March – April 2008.

**SECLUSION/RESTRAINT REVIEW OF Y-T-D DATA (Closed Session)**

Nick Brown presented a review of the seclusion/restraint data for the period of March – April 2008.

**FORMAL COMPLAINTS (Closed Session)**

Janice Collins presented the L.H.R.C. with the formal complaints received at Keystone during the months of March – April 2008.

### **ADMINISTRATOR'S ISSUES (Open Session)**

- A new club was recently started at Keystone called the *Patriot Club*. Membership to the club is voluntary and is available to anyone who wants to belong. Thus far, the club has been very successful.
- Keystone is in the process of making the hallways and bedrooms more homelike by installing valances over windows, purchasing posters for the walls, and purchasing bean bag chairs for the residents.
- Keystone has a new website; it will be up and running in two to three weeks.
- Keystone has a new pet therapy program.

### **RIDGEVIEW PAVILION**

Deborah Jones, Human Rights Advocate reported there were no reports of abuse/neglect, no formal complaints, and no incidents of seclusion and restraint during the period of March - April 2008.

### **ADVOCATE/COMMITTEE ISSUES**

L.H.R.C. members were reminded to submit the interview forms on Willie McFarlane so that they may be turned into the S.H.R.C. for consideration.

Phillip Moser has indicated that his new work schedule may make it difficult for him to continue his membership on the Committee. Deborah Jones to follow-up with Mr. Moser.

### **NEXT MEETING DATE**

The next L.H.R.C. meeting is scheduled for **Thursday, July 17, 2008**, at 12 Noon in Room 106 of the Henderson Building on the grounds of SWVMHI.

### **ADJOURNMENT**

The meeting was adjourned at 4:00 P.M.

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Chair

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