

MINUTES

SWVMHI LOCAL HUMAN RIGHTS COMMITTEE MEETING



Thursday, March 8, 2007
SWVMHI Henderson Building ~ Room 106
12:00 Noon

MEMBERS PRESENT:

Leslie Birch, Vice Chairperson
Claudia Duffy
Peggie Roland
Trudy Combs
Benjamin Plummer
Phillip Moser

MEMBERS ABSENT:

Deidra Mathena, Chairperson

OTHERS PRESENT:

Cynthia McClaskey, Ph.D., Facility Director, SWVMHI
Anthony Gage, L.C.S.W., Community Services Director, SWVMHI
Gary Burns, Administrator, Keystone Youth of Marion
Janice Collins, Resident Advocate, Keystone Youth of Marion
Nick Brown, Risk Manager, Keystone Youth of Marion
Elvira McCleese, Psychologist, Keystone Youth of Marion
Kaatri Anderson, L.C.S.W., A.C.S.W., Senior Life Solutions of JMH
Deborah Jones, L.C.S.W., Human Rights Advocate
Lisa Berry, Secretary

CALL TO ORDER

The Local Human Rights Committee (L.H.R.C.) was called to order by Leslie Birch, Vice Chairperson, at 12:00 Noon on Thursday, March 8, 2007, in the Henderson Building, Room 106, of Southwestern Virginia Mental Health Institute.

APPROVAL OF MINUTES

A motion was made and unanimously approved to accept the minutes of the January 11, 2007, meeting.

SWVMHI

The motion was made and passed to go into Closed Session pursuant to Virginia Code §2.2-3711.A.(4) and (15), for the protection of privacy of individuals in personal matters not related to public business and to review medical records, namely to conduct a review pursuant to the regulations.

Upon reconvening in public session, the Local Human Rights Committee unanimously certified that only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Closed Session were discussed in the Closed Session.

The following reports, including client-identifying information, were heard and actions taken:

BARRIERS TO DISCHARGE REPORT (Closed Session)

Anthony Gage, L.C.S.W., reviewed with the Committee the current Barriers to Discharge Report for patients within SWVMHI.

SECLUSION/RESTRAINT REVIEW OF Y-T-D DATA (Closed Session)

Cynthia McClaskey, Ph.D., presented a review of the seclusion/restraint data for the period of January – February 2007. Dr. McClaskey explained that the use of either physical restraint or medical hold must be documented appropriately and reported (different requirements for each are outlined in Policy #3033 and #3001). SWVMHI anticipates that the number of medical restraints reported will rise since they will now be counting the use of medical holds in this category and prior to April 20, 2007, when these changes were implemented, these medical holds were being counted as physical restraints.

ABUSE/NEGLECT REPORT (Closed Session)

Cynthia McClaskey, Ph.D., provided the L.H.R.C. with a report of abuse and neglect cases for the period of January 11 – March 8, 2007.

INFORMAL/FORMAL COMPLAINTS (Closed Session)

Cynthia McClaskey, Ph.D., provided the L.H.R.C. with a report of the number of informal and formal complaints received at SWVMHI for the period of January – March 2007.

DIRECTOR'S ISSUES (Open Session)

Dr. Cynthia McClaskey updated the Committee on the following issues:

- The facility will go tobacco-free effective October 10, 2007.
- Plans are underway to eliminate mandatory overtime for nurses by July 1, 2007.
- Dr. McClaskey is spending time meeting with the two new Special Justices, Melissa Carrico and Patton Graham, who have been assigned to SWVMHI subsequent to the retirement of Special Justice Charles Harrington.

KEYSTONE YOUTH OF MARION

The motion was made and passed to go into Closed Session pursuant to Virginia Code §2.2-3711.A.(4) and (15), for the protection of privacy of individuals in personal matters not related to public business and to review medical records, namely to conduct a review pursuant to the regulations.

Upon reconvening in public session, the Local Human Rights Committee unanimously certified that only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the Closed Session were discussed in the Closed Session.

The following reports, including client-identifying information, were heard:

ABUSE/NEGLECT REPORTS (Closed Session)

Nick Brown provided the L.H.R.C. with a report of abuse and neglect cases for the months of January and February 2007.

SECLUSION/RESTRAINT REVIEW OF Y-T-D DATA (Closed Session)

Nick Brown presented a review of the seclusion/restraint data for the period of January and February 2007.

INFORMAL/FORMAL COMPLAINTS (Closed Session)

Janice Collins presented the L.H.R.C. with the formal and informal complaints received at Keystone during the months of January and February 2007.

UPDATE ON HANDBOOK REVISIONS (Open Session)

Gary Burns reviewed changes made to the Program Handbook. Mr. Burns noted that pages 43 – 63 of the handbook would be removed, as these pages only relate to issues regarding staff.

A motion was made to approve the Program Handbook, with recommended changes, by Trudy Combs. The motion was seconded by Peggie Roland and unanimously approved.

ADMINISTRATOR'S ISSUES

- A full-time maintenance worker was recently hired at the facility.
- Accreditation process scheduled for April 2007.
- Site visit by Department of Licensing and Human Rights will be scheduled in the near future.
- Staff turnover and openings at facility discussed.

SENIOR LIFE SOLUTIONS OF J.M.H.

REVIEW OF REPORTS

Kaatri Anderson, L.C.S.W., A.C.S.W., reported there were no incidents of seclusion/restraint or reports of abuse/neglect or informal/formal complaints for the period of January – February 2007.

Ms. Anderson presented the L.H.R.C. with the revised Client Handbook, noting that errors in grammar and spelling were corrected with the most notable changes in content being the development of the Rules of Conduct and the addition of Deborah Jones as the Local Human Rights Advocate. The L.H.R.C. recommended that the fourth bullet under *Rules of Conduct* be more specific.

A motion was made by Benjamin Plummer to approve the Client Handbook as amended, with recommended changes by the L.H.R.C. The motion was seconded by Claudia Duffy and unanimously approved.

ADVOCATE/COMMITTEE ISSUES

Ridgeview Pavilion

Deborah Jones, L.C.S.W., announced there were no incidents of abuse/neglect or seclusion/restraint for the period of January and February 2007. There were no informal/formal complaints received at Ridgeview Pavilion during this time.

Advocate Issues

The DMHMRSAS will sponsor the 24th Annual Volunteer Recognition Luncheon on April 3, 2007, in Staunton, Virginia. If any of the L.H.R.C. members are interested in attending, please let Deborah Jones or Lisa Berry know by Monday, March 12, 2007. Up to three members from the Committee may attend this event.

NEXT MEETING DATE

The next L.H.R.C. meeting is scheduled for **Thursday, May 10, 2007**, at 12 Noon in Room 106 of the Henderson Building on the grounds of SWVMHI.

ADJOURNMENT

The meeting was adjourned at 3:16 P.M.

Chair

/llb