

NEWPORT NEWS REGIONAL LHRC

December 19, 2005

MINUTES

PRESENT:

Precious Etheridge	LHRC Member
Louise Beveridge	LHRC Member
Joyce O'Brien	LHRC Member
Kelly Walter	Keystone Newport News
Nanette Hilliard	Families First
Heather Fisher	Family Solutions
Devin Beverly	Therapeutic Options
Cecelia Hardy	Brighter Futures
Patricia Bills	Alexander House
Gregory Smith	Residential Living Options
Gail Smith	Chessen and Associates
Virginia Goodell	Advocate, Office of Human Rights
Collete Ashiru	Advocate, Office of Human Rights

ABSENT:

Crystal Rivera,	LHRC Member (attending out-of-town training)
Allon Wright	Families In New Directions, Inc. (emergency)

An informal discussion was held beginning at 6:06 p.m. while awaiting the arrival of two members. Discussion included:

1. The importance of all members and affiliates to attend each session and remain throughout the business portion.
2. Freedom on Information Act handout was distributed and reviewed in detail.
3. Affiliates were encouraged to increase their efforts to obtain new members.

The formal opening was held until there was a quorum present.

I. CALL TO ORDER

The meeting was called to order by Precious Etheridge at 7:10 p.m.

II. REVIEW OF THE MINUTES

The minutes for the September 13, 2005 meeting were reviewed and approved as amended. (*See page 2, #C – Motion was changed to state By-Laws in lieu of minutes*). A motion was made by Joyce O'Brien to accept the minutes as amended, seconded by Louise Beveridge, and unanimously approved.

III. OLD BUSINESS:

A. Topic: Revised By-Laws

Discussion: The ByLaws were revised at the last meeting and distributed for review.

Action: The ByLaws will now be submitted to the SHRC for approval.

IV. NEW BUSINESS:

A. Topic: 2006 Meeting Schedule:

Discussion: Ms. Etheridge reviewed the LHRC quarterly meeting schedule for 2006.

Action: Keystone Newport News will continue to host the meetings for 2006 as follows: (*2nd Tuesday at 6:00 p.m.*)

- March 14, 2006
- June 13, 2006
- September 12, 2006
- December 12, 2006

B. Topic: 2005-2006 Affiliate Agreement

Discussion: It was determined that the Affiliate Agreement would remain the same, simply revised to reflect the new calendar year.

Action: Kelly Walter will make the change and distribute the forms. They are to be signed and returned to Ms. Walter prior to the March 14, 2006 meeting.

V. STANDING REPORTS

A. Topic: General Information

Discussion: Affiliates were asked to bring licensing issues/citations to be heard in the closed session.

Action: Reports were received from all affiliate programs. A summary is attached.

VI. OTHER

A. Topic: Affiliate Presentations

Discussion: It was determined that it would be beneficial to the committee for each affiliate to make a presentation on one segment of their program.

Action: Devin Beverly of Therapeutic Options made the first presentation. Alexander House will present at the March 2006 meeting.

B. Topic: Public Notification

Discussion: It was noted that the Freedom of Information Act requires the committee meeting schedule, location, and minutes to be posted for public review.

Action: The information from this meeting will be e-mailed to Margaret Walsh, who will process for posting on the state website. Kelly Walter will ensure this information is provided to Ms. Walsh and Reginald Daye.

VII. CLOSED SESSION

Motion: *Executive Session, pursuant to VA Code 2.2-3711-A (4), for the protection of the privacy of individuals in personal matters not related to public business, namely to review patient information from _____ pursuant to the regulations.*

Action: Joyce O'Brien made a motion to go into closed session at 7:34 p.m. The motion was seconded by Louise Beveridge and unanimously approved.

VIII. RECONVENED IN OPEN SESSION

Motion: *Upon reconvening in Open Session, members of the LHRC unanimously certified to the best of their knowledge, that only public business matters lawfully exempt from statutory open meeting requirements, and only private business matters identified in the motion to convene the Executive Session were discussed in accordance to the VA Code 2.2-3711-A(4).*

IX. NEXT SCHEDULED MEETING

The next LHRC meeting is scheduled for Tuesday, March 14, 2006 at 6:00 p.m. at Keystone Newport News.

X. ADJOURNMENT

Precious Etheridge adjourned the meeting at 8:04 p.m.

RESPECTFULLY SUBMITTED:

Precious Etheridge, Vice Chair

PE/ic

REPORTS SUMMARY *(September, October and November, 2005)*

	Brighter Futures	LFTC of VA, Therapeutic Options	Family First Lydia's House	Residential Living Options	Alexander House	Families in New Direction	Chessen & Associates	Keystone Newport News	Family Solutions
	* Cecilia Hardy	* Devin Beverly	* Nanette Hilliard	* Gregory Smith	* Patricia Bills	* Allon Wright	* Gail Smith	* Kelly Walter	* Heather Fisher
# Abuse/ Neglect Allegations received during the reporting period. The # founded and unfounded.	None	None	2 investigated – not founded	4 human rights and licensing citations	None	None	None	1 – unable to determine	None
# Complaints. # rights violations founded.	None	None	None	None	None	None	None	3 (1 founded) (2 unfounded)	None
Identified systemic Human Rights issues	None	None	None	None	None	None	None	None	None
Changes: - Services provided - Program location - # Individuals served	70 total patients inhome services 30 current patients 40 d/c	1 individual being served Intensive in- home in Hampton, VA	2 individuals being served	None	In 11/05 license was extended until 3/06 Can serve up to 4	5 admits 0 d/c	26 admits 18 d/c	16 admits 13 d/c Census 58	10 + 1 respite 0 admits 0 d/c
Licensing or Human Rights reviews including date and outcome.	None	None	None	None	None	None	None	None	None
Deaths and serious injuries.	None	None	None	None	None	None	None	None	None
# Restraints						None		181	23
# Peer/Peer						None		4	3