



# The Individual and Family Support Program

## IFSP-Funding Update April 7, 2023

### Important information about the current IFSP-Funding cycle

This year, IFSP received 4,914 requests for assistance and were able to fund 3,770 applicants, thus exhausting our funding distribution for FY 2023.

**IFSP has completed our final review of all FY 2023 applications.** All notifications of denial were sent by email on April 4<sup>th</sup>, 2023. Most notifications of approval have been sent by email, while the remainder of approval emails will be sent within the next three business days. This means that some applicants who log into WaMS will still see an application status marked as *“Pending Approval”*. Applicants who received a notification of denial will also see their application status marked as *“Pending Approval”*. WaMS has not yet been updated to reflect the status for all applications; this is still in process.

**Once payments are mailed, all applicants who have been approved for funding will receive another email from IFSP called the *Fund Issuance Notice*.** It will contain important details, including when funds can be used and how to activate your payment card. Please wait for that email before requesting additional details. Our card vendor estimates that people may receive their cards in the mail during the week of April 17<sup>th</sup>, although some may arrive sooner.

**IFSP will use Constant Contact to email the *Fund Issuance Notice* to the email address that was provided in the Individual’s Information section of the application.** Please note: If you have unsubscribed or identified email from the IFSP email list as “Junk”, you will need to re-subscribe to our email list or change your email settings in order to receive the *Fund Issuance Notice*.

**IFSP staff are not able to change any information on applications in WaMS.** We encourage those who have changes in their email or postal addresses to use mail forwarding to avoid missing information or losing those funds.

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We understand that many of you are disappointed. If you receive a notification of denial and would like to appeal it, please review your notification of denial email message from IFSP Support for the link to the Request for Reconsideration form. We also encourage you to apply for IFSP-Funding during the next cycle. There is no need to contact IFSP or My Life, My Community regarding appeals.

We appreciate your interest in IFSP-Funding as we work towards completing the issuance process for individuals and families on the waitlist.

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**Any IFSP-Funding updates will be posted to the My Life, My Community website and on our social media pages, and emailed via the IFSP email list.**

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### **IFSP-Funding Reminder**

IFSP encourages you to check out the links below for additional resources or supports that you can use to learn about IFSP and prepare for future IFSP-Funding cycles:

- Sign up for our [IFSP email list](#) to get updates and notifications via email.
- Review the [IFSP First Steps document](#).
- Watch the IFSP informational [YouTube video](#).
- Like our [IFSP Facebook page](#) to stay updated.
- Visit the [My Life, My Community](#) website for information about the IFSP program.
- Connect with [other families in your community](#) by participating in your IFSP Regional Council.
- Find [other resources to get assistance](#).

Thank you,  
IFSP Staff

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**[Sign up for our email list!](#)**

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Virginia Department of  
Behavioral Health &  
Developmental Services



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To learn more about IFSP, visit us online at **[Virginia Department of Behavioral Health and Developmental Services - IFSP](#)**