

COMMONWEALTH of VIRGINIA

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 COMMISSIONER

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To: The Honorable Janet D. Howell, Chair, Senate Finance & Appropriations Committee

The Honorable Barry Knight, Chair, House Appropriations Committee

Fr: Nelson Smith

Pursuant to 311 R.2 of the 2022 *Appropriation Act*, the purpose of this letter is to report on the allocation and assignment of new (FY 2024) Developmental Disability (DD) waivers slots, as well as the authorization of services for those new slots.

Specifically, the language requires:

*2. The department shall report within 30 days after the close of each quarter, the number of new slots for the fiscal year that have been allocated by Community Services Boards and of those how many are accessing services. The report shall be provided on the department's website.*

Table 1 details the total number of DD waivers slots appropriated for FY24 by the start of the fiscal year by category and the number assigned as of the end of each quarter. There were no slots funded specifically for facility discharges, emergency, or reserve purposes; therefore, all slots in the table below are considered “no restriction” slots and are assigned through local Waiver Slot Assignment Committees (WSACs).

It should be noted that 90 percent of the funded DD waivers slots were assigned to individuals by the end of the first quarter. This is in contrast to 50 percent in the first quarter of FY21 and zero percent in the first quarter of FY22. This demonstrates tremendous work on the part of DBHDS staff and local WSAC members this year.

The remaining 10 percent of the FY24 slots now available for distribution will be assigned during the second quarter through the ***regional*** WSAC process. Per waiver policy, if there are no individuals on the waiting list at a given CSB who are Priority 1 or require the types of services in a given waiver (e.g., group home or sponsored residential services for CL waiver slots), the available slot may be held for 90 days in case an individual presents who does need those services. If no one presents, a regional WSAC will be held to assign the vacant waiver slot(s).

**Table 1.** **Total number of DD waivers slots appropriated for FY24 by July 1, 2023 by category and the number assigned by quarter.**

|  |  |  |
| --- | --- | --- |
| **Slot Type - FY 2024** | **# of Slots Appropriated** | **# of Slots Assigned as of Quarter end** |
| **FY24Q1** |
| CL - Regular (No Restriction) | 100 | 91 |
| FIS - Regular (No Restriction) | 500 | 447 |
|  Total | 600 | 538 |

Table 2 details the number of unique individuals assigned FY24 DD waivers “no restriction” slots (both Community Living and Family & Individual Supports waivers) as of the end of the first quarter, by CSB, with the first column representing the total number of FY24 DD waiver slots each CSB had to assign (i.e., “allocated” to that CSB). Once a CSB’s total number of allocated slots have been assigned, that number will appear in each of the subsequent quarters to indicate that all allocated FY24 slots have been distributed to individuals from the waiting list.

It should be noted that 26 of the 40 CSBs (65%) have already assigned all of the slots allocated to them thus far this fiscal year. This is also a noticeable improvement from FY21 when only 50 percent of the CSBs had assigned all of their allocated slots within the first quarter.

**Table 2.** **Total number of FY24 DD waivers “no restriction” (both Community Living and Family & Individual Supports waivers) slots available by July 1, 2023 assigned by quarter and Community Services Board.**

|  |  |  |
| --- | --- | --- |
| **Community Services Board** | **# of FY24 Slots Allocated** | **# of Waivers Assigned** |
| **FY24****Q1** |
| ALEXANDRIA COMMUNITY SERV BD | 8 | 3 |
| ALLEGHANY HIGHLANDS CSB | 2 | 1 |
| ARLINGTON MENTAL HEALTH | 13 | 13 |
| BLUE RIDGE CSB | 19 | 19 |
| CHESAPEAKE INTERGRATED BEHAV HEALTHCARE | 14 | 14 |
| CHESTERFIELD CSB | 31 | 31 |
| COLONIAL BEHAVIORAL HEALTH | 11 | 11 |
| CROSSROADS CSB | 6 | 5 |
| CUMBERLAND MNTL HLTH CTR | 6 | 6 |
| DANVILLE-PITTSYLVANIA COM SERV | 7 | 7 |
| DICKENSON COUNTY BEHAVIORAL HEALTH SVCS | 2 | 2 |
| DISTRICT 19 MEN HLTH SER | 11 | 11 |
| EASTERN SHORE CSB | 3 | 2 |
| Encompass Community Supports (Formerly RAPPAHANNOCK RAPIDAN CSB) | 12 | 12 |
| FAIRFAX-FALLS CHURCH CSB | 98 | 61 |
| GOOCHLAND POWHATAN MENTAL HLTH | 4 | 4 |
| HAMPTON-NN CSB | 20 | 20 |
| HANOVER COUNTY COMMUNITY SERVICES | 10 | 8 |
| HARRISONBURG-ROCKINGHAM CSB | 9 | 9 |
| HENRICO AREA MENTAL HLTH & DEVLPMNTL SVC | 25 | 25 |
| HIGHLANDS CMNTY SVCS BOARD | 5 | 5 |
| HORIZON BEHAVIORAL HEALTH | 16 | 16 |
| LOUDOUN COUNTY CSB | 32 | 32 |
| MIDDLE PENINSULA NORTHERN NECK CSB | 10 | 10 |
| MOUNT ROGERS CSB | 6 | 6 |
| NEW RIVER VALLEY COMMUNITY SERVICES | 13 | 12 |
| NORFOLK COMMUNITY SERVICES BOARD | 16 | 16 |
| NORTHWESTERN COMMUNITY SVCS | 17 | 17 |
| PIEDMONT COMMUNITY SERVICES | 8 | 8 |
| PLANNING DISTRICT ONE CSB | 6 | 5 |
| PORTSMOUTH DEPT OF BEHAVIORAL | 6 | 5 |
| PRINCE WILLIAM COUNTY CSB | 37 | 36 |
| RAPPAHANNOCK AREA COMMUNITY SERVICES BRD | 32 | 32 |
| REGION TEN CMMNTY SVCS BRD | 18 | 18 |
| RICHMOND BHVRL HLTH AUTHORITY | 14 | 10 |
| ROCKBRIDGE AREA COMMUNITY SVS BOARD | 3 | 2 |
| SOUTHSIDE CSB | 5 | 5 |
| VALLEY CSB | 9 | 9 |
| VIRGINIA BEACH CSB | 26 | 25 |
| WESTERN TIDEWATER COMMUNITY SERVICES BOARD | 10 | 5 |
| Total | 600 | 538 |

Finally, Table 3 lists the number of individuals assigned a FY24 slot by CSB who have already been authorized to receive at least one DD waiver service. This number is small in this first quarter (only five percent of the total number of new slots), but that is to be expected. Slots were still being assigned during the first quarter and the start of services always lags behind the actual assignment of the slot due to the time needed to accomplish the following steps, which must be undertaken before services may begin:

* Individual formal acceptance of the slot offered
* Confirmation/updating of functional and financial eligibility
* Confirmation of updated physical exam
* Individual/family selection of service providers
* Service providers intake process for the new individual
* Development of the Individual Support Plan
* Service Authorization process

In the event that an individual does not begin services within 30 days of slot assignment, the CSB support coordinator must request to retain that slot for the individual. DBHDS then has the authority to approve the slot-retention request in 30-day extensions, up to a maximum of four consecutive extensions, or deny such request to retain the waiver slot for the individual when at the end of each extension time period there is no evidence of the individual's efforts to utilize waiver services. This process was suspended during the Public Health Emergency but is now active again, and DBHDS will be closely monitoring the initiation of services for all new DD waivers slots.

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| **Table 3.** **Number of individuals who received a FY24 DD waiver “no restriction” (both Community Living and Family & Individual Supports waivers) slot by quarter of their first service approved and CSB.** |

|  |  |
| --- | --- |
| **Community Services Board** | **Total Persons with FY24 “No Restriction” Slots Authorized for Services**  |
| ARLINGTON MENTAL HEALTH | 2 |
| CHESAPEAKE INTERGRATED BEHAV HEALTHCARE | 3 |
| CITY OF VA BEACH CSB MHMRSAS | 4 |
| COLONIAL BEHAVIORAL HEALTH | 1 |
| DICKENSON COUNTY BEHAVIORAL HEALTH SVCS | 2 |
| DISTRICT 19 MEN HLTH SER | 1 |
| FAIRFAX-FALLS CHURCH CSB | 1 |
| HAMPTON-NN CSB | 1 |
| HENRICO AREA MENTAL HLTH & DEVLPMNTL SVC | 1 |
| NORFOLK COMMUNITY SERVICES BOARD | 1 |
| PORTSMOUTH DEPT OF BEHAVIORAL | 3 |
| PRINCE WILLIAM COUNTY CSB | 6 |
| RAPPAHANNOCK AREA COMMUNITY SERVICES BRD | 3 |
| REGION TEN CMMNTY SVCS BRD | 1 |
| SOUTHSIDE CSB | 1 |
| Total | 31 |

In conclusion, all of the presently available FY24 slots have been allocated to CSBs according to the formula outlined in the Commonwealth’s waiver applications. The vast majority of those slots have been assigned to individuals through the local WSAC process with the remaining ten percent soon to be assigned through the regional WSAC process. DD waiver services have been authorized for a very small number of new slot recipients during the first quarter, but that number will grow as the fiscal year progresses.

cc: The Honorable John Littel, Secretary, Health & Human Resources

Leah Mills

James Williams

 Mike Tweedy

 Susan Massart