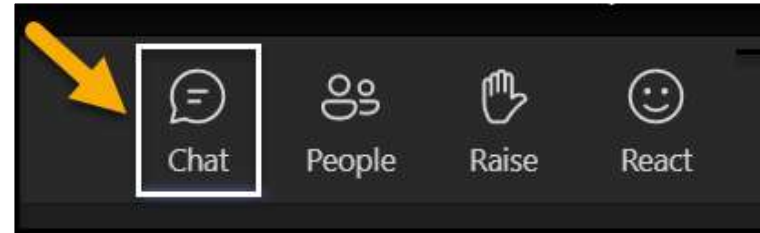
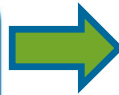


# CONNECT License Renewals May 2024

Dan Jenkins  
CONNECT System Manager  
Office of Licensing



Use the Chat feature to access the link for the 'Q&A' session.



Training video and PowerPoint presentation will be posted on the Office of Licensing website.

Thank you for participating in the Q&A portion of today's CONNECT Training!

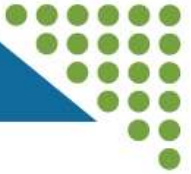
Please enter your questions below. Answers will be posted along with today's presentation on the Office of Licensing Website.

1. What questions do you have about today's CONNECT Training?

Today's demonstration will include

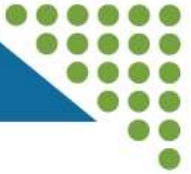
1. Log-in Process
2. Selecting your Provider Dashboard
3. Selecting License to renew
4. Reviewing License information
5. Proof of SCC
6. Submitting Renewal
7. Tips & Reminders
8. Additional Resources





# Live Demonstration





# Tips & Reminders

1. A provider can renew their Organizational and Service Licenses up to 90 days in advance of their expiration.
2. It is recommended that the renewal be submitted at least 30 days prior to the license expiring if not sooner.
3. The provider must submit the renewal using the CONNECT Provider Portal.
4. Prior to submitting the renewal, the provider should review their current license and addendum for accuracy. If any services or locations need to be closed, the provider should submit that information before submitting the renewal application.
5. Along with the renewal, the provider must submit their State Corporation Commission (SCC) certificate. For this document to be accepted with your renewal, the SCC registration should be in an "Active" Status on the SCC website and the name on the application should match the name registered with the SCC
6. Once a license has been renewed, it is the expectation that provider review their current license and addendum to ensure accuracy of the licensed services and the locations.

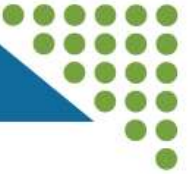




# Additional Resources

1. For a review of the Provider Portal Dashboard:  
<https://www.youtube.com/watch?v=Wftcu9J3OLo>
2. For all other CONNECT User Resources:  
<https://dbhds.virginia.gov/clinical-and-quality-management/office-of-licensing/>





Thank you for attending!

Remember to enter questions into the Form available in the Webinar Chat.

