



Virginia Department of  
Behavioral Health &  
Developmental Services

**Fiscal Year 2024  
Developmental Disability  
(DD) Waivers Slots Allocation  
Report  
(Item 311.R.1 of the 2022 Appropriation Act)**

**July 22, 2024**

*DBHDS Vision: A Life of Possibilities for All Virginians*

## **Item 311.R.1 DD Waiver Slots Allocation Report**

### **Preface**

Item 311 R.1. of the 2022 *Appropriation Act* requires the Department of Behavioral Health and Developmental Services (DBHDS) to report on the allocation of Developmental Disability waivers annually. The language reads:

*R.1. The Department of Behavioral Health and Developmental Services for each fiscal year shall report the number of waiver slots, by waiver, that becomes available for reallocation during the year. In addition, the department shall report on the allocation of emergency waiver slots and reserve slots, which shall include how many slots were allocated in the year and for which waiver. The information on reserve slots shall indicate for which waiver the reserve slot was used and the waiver from which the individual moved that was granted the slot. Furthermore, the report shall show the allocations by each Community Services Board from new waiver slots, emergency slots and reserve slots for the year. The department shall submit this report for the prior fiscal year, ending June 30, by September 1 of each year.*

# Item 311. R.1 DD Waiver Slots Allocation Report

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# Introduction

This report covers the period of July 1, 2023 to June 30, 2024 and shows the allocation and distribution of waivers by type, region, and Community Services Board (CSB).

## Newly Funded DD Waiver Slot Allocations

DBHDS allocates DD waiver slots to each of the CSBs according to the following rubric. When at least 40 new slots are funded by the General Assembly in either the Community Living (CL) or Family and Individual Supports (FIS) waivers, one slot will be allocated by DBHDS to each CSB. Additional slots, up to the total number of available slots for a given waiver, will be allocated by DBHDS to each CSB for individuals living within that CSB’s catchment area based upon the following factors and criteria:

1. The population within the specific CSB catchment area
2. The percentage of Medicaid eligible individuals in the catchment area
3. The percentage of individuals on the “Priority One” portion of the statewide DD waiver waiting list

If there are Building Independence (BI) waiver slots to be allocated, they are allocated by region.

In FY24 slots were allocated at two separate dates, per Budget Bill language. The first allocation took place by July 1, 2023, and the second allocation was effective January 1, 2024. Table One below shows the total allocation of both CL and FIS waiver slots to each CSB inclusive of both allocations.

<b>Table 1: FY24 DD Waiver Slots Allocated to Each CSB</b>	
<b>Community Services Board</b>	<b># of FY24 Slots Allocated</b>
ALEXANDRIA COMMUNITY SERV BD	15
ALLEGHANY HIGHLANDS CSB	4
ARLINGTON MENTAL HEALTH	23
BLUE RIDGE CSB	35
CHESAPEAKE INTERGRATED BEHAV HEALTHCARE	25
CHESTERFIELD CSB	57
COLONIAL BEHAVIORAL HEALTH	20
CROSSROADS CSB	11
CUMBERLAND MNTL HLTH CTR	11
DANVILLE-PITTSYLVANIA COM SERV	13
DICKENSON COUNTY BEHAVIORAL HEALTH SVCS	2
DISTRICT 19 MEN HLTH SER	20
EASTERN SHORE CSB	6

Encompass Community Supports (Formerly RAPPAHANNOCK RAPIDAN CSB)	22
FAIRFAX-FALLS CHURCH CSB	180
GOOCHLAND POWHATAN MENTAL HLTH	7
HAMPTON-NN CSB	36
HANOVER COUNTY COMMUNITY SERVICES	19
HARRISONBURG-ROCKINGHAM CSB	17
HENRICO AREA MENTAL HLTH & DEVLPMNTL SVC	46
HIGHLANDS CMNTY SVCS BOARD	9
HORIZON BEHAVIORAL HEALTH	29
LOUDOUN COUNTY CSB	60
MIDDLE PENINSULA NORTHERN NECK CSB	17
MOUNT ROGERS CSB	11
NEW RIVER VALLEY COMMUNITY SERVICES	23
NORFOLK COMMUNITY SERVICES BOARD	29
NORTHWESTERN COMMUNITY SVCS	31
PIEDMONT COMMUNITY SERVICES	15
PLANNING DISTRICT ONE CSB	11
PORTSMOUTH DEPT OF BEHAVIORAL	11
PRINCE WILLIAM COUNTY CSB	68
RAPPAHANNOCK AREA COMMUNITY SERVICES BRD	60
REGION TEN CMMNTY SVCS BRD	33
RICHMOND BHVRL HLTH AUTHORITY	25
ROCKBRIDGE AREA COMMUNITY SVS BOARD	6
SOUTHSIDE CSB	9
VALLEY CSB	17
VIRGINIA BEACH CSB	47
WESTERN TIDEWATER COMMUNITY SERVICES BOA	18
<b>Total</b>	<b>1100</b>

## Reassigned Slots

When a person leaves their DD waiver slot due to death, relocation out of state, loss of eligibility or declining further waiver services, that slot becomes available for reassignment by the local Waiver Slot Assignment Committee to another person in that CSB’s jurisdiction. When a person leaves their DD waiver slot due to death, relocation out of state, loss of eligibility or declining further waiver services, that slot becomes available for reassignment by the local Waiver Slot Assignment Committee to another person in that CSB’s jurisdiction. This year’s total number of DD waivers slots that “turned over” is comparable to last year’s (668 vs. 671).

Table Two breaks out the turnover by waiver.

<b>Table 2: Number of Existing Slots by Waiver Reassigned in FY24</b>	
<b>Waiver</b>	<b>Number of Slots Reassigned (Turn Over) [May be multiple times per slot]</b>
Building Independence	18
Family & Individual Supports	191
Community Living	459
<b>TOTAL</b>	<b>668</b>

## Emergency Slots

DBHDS maintains a pool of Community Living waiver slots that may be assigned to individuals deemed in an emergency status according to the following criteria:

1. Child protective services has substantiated abuse/neglect against the primary caregiver and has removed the individual from the home; or
2. Adult Protective Services has found that the individual needs and accepts protective services; or
3. Abuse/neglect has not been founded, but corroborating information from other sources (agencies) indicates that there is an inherent risk present and there are no other caregivers available to provide support services to the individual; or
4. Death of primary caregiver or lack of alternative caregiver coupled with the individual's inability to care for himself and endangerment to self or others without supports; or
5. An individual who transitioned from one of the DD Waivers to the Medicaid Works program chooses to resume DD Waiver services.

Requests for emergency slots are forwarded by the CSB to DBHDS to determine if the individual's situation meets the above criteria. Once the pool of emergency slots reaches a minimum of three slots, the next nonemergency waiver slot that becomes available at the CSB in receipt of an emergency slot shall be reallocated to the DBHDS emergency slot pool in order to ensure emergency slots remain to be assigned to future emergencies within the Commonwealth's fiscal year.

Table Three details the waivers and CSBs to which emergency slots were assigned each quarter. There were slightly fewer emergency slots assigned this fiscal year than last (80 vs. 87). This may be because there were 1100 new DD waiver slots in the system (see Table 1) enabling some emergency needs to be met by the assignment of a slot through the typical Waiver Slot Assignment Committee process. There was a 35% decrease in emergency FIS slots being requested/assigned than last year (15 vs. 23). CL emergency slots requests/assignments stayed steady (65 this year to last year's 63). As was the case last year, there were no BI emergency slots requested/assigned in FY24.

**Table 3: Emergency Slots Assigned in FY24 by CSB**

Q FY	CSB	Community Living	Family and Individual Supports	Building Independence	Total
1Q FY 24	DPCSB	2			2
1Q FY 24	Fairfax	4	1		5
1Q FY 24	Hanover		1		1
1Q FY 24	HCSB		1		1
1Q FY 24	NWCSB	2			2
1Q FY 24	PD19	1			1
1Q FY 24	PWC	3			3
1Q FY 24	RACSB	3			3
1Q FY 24	VA Beach	2			2
2Q FY 24	Chesterfield	1			1
2Q FY 24	Colonial	2			2
2Q FY 24	Dickenson	1			1
2Q FY 24	DPCSB		1		1
2Q FY 24	Fairfax	5			5
2Q FY 24	Henrico	2			2
2Q FY 24	MRCSB		1		1
2Q FY 24	Norfolk	1			1
2Q FY 24	PWC		1		1
2Q FY 24	RACSB	3	1		4
2Q FY 24	RBHA	1			1
2Q FY 24	VA Beach	1			1
3Q FY 24	Henrico	1			1
3Q FY 24	RBHA	1			1
3Q FY 24	Dickenson	1			1
3Q FY 24	Henrico	1			1
3Q FY 24	PWC		2		2
3Q FY 24	Region Ten	1			1
3Q FY 24	Valley	1			1
3Q FY 24	Hanover	1	1		2
3Q FY 24	Henrico	1			1
3Q FY 24	Norfolk	1			1
3Q FY 24	NWCSB		1		1
3Q FY 24	PWC	1			1

3Q FY 24	Region Ten	1			1
4Q FY 24	Chesapeake	2	1		3
4Q FY 24	DPCSB	3			3
4Q FY 24	Fairfax		1		1
4Q FY 24	Hanover	1			1
4Q FY 24	Henrico	4			4
4Q FY 24	PD19	6			6
4Q FY 24	PWC	1	2		3
4Q FY 24	VA Beach	2			2
4Q FY 24	WTCSB	1			1
<b>TOTALS</b>		<b>65</b>	<b>15</b>	<b>0</b>	<b>80</b>

## Reserve Slots

Reserve slots may be used for transitioning an individual who, due to documented changes in his support needs or a preference for supports found in a waiver with a less comprehensive array of supports, requires or requests a move from the DD waiver in which he is presently enrolled into another of the DD waivers to access necessary services.

If there are insufficient reserve slots in a given waiver to accommodate the needs of individuals whose needs qualify them to move from their current waiver, the names of those individuals meeting the criteria will be kept on a chronological list until such time as a slot in that waiver is available.

The DD waivers’ regulations include a requirement that CSBs make vacated “turn-over” slots available to individuals from that CSB who are waiting for a reserve slot in that waiver. The slot of the individual moving into the awaited reserve slot is then assigned by the usual means (Waiver Slot Assignment Committee) to a person on the waiting list. This greatly facilitates movement between the waivers when needed, which is a significant boon to individuals and their families in response to changing needs. There is currently a pool of reserve CL and FIS slots held by DBHDS in the event that a CSB does not have an available slot to which the person may transition.

Table Four details the movement of unique individuals between waivers and Table Five details the CSB at which each transfer occurred. There was a considerable increase in requests/assignments of reserve slots in FY24 over FY23 across all categories. Transitions from the BI to FIS waiver (6 in FY23 vs. 13 in FY24) and the FIS to CL waiver (42 in FY23 vs. 119 in FY24) both increased 183 percent. Transitions from the BI to CL waiver increased 225 percent (4 in FY23 vs. 13 in FY24). Overall, there was a 186.5 percent increase in reserve slot requests/assignments compared to last fiscal year. It is acknowledged that, other than the FIS to CL totals, these are still relatively small numbers of actual reserve slots.



DBHDS has been utilizing unused CL waiver slots to fill the demand for movement between the waivers and the availability of these slots has been communicated to CSBs, which may be better facilitating individuals' movement from one type of slot to another as their needs change. This is a positive thing: individuals and their families will be more likely to accept an offered slot that meets their needs today if they know that, as those needs change, they can easily access more intense services in another waiver.

<b>Table 4: Total Reserve Slot Transitions in FY24 by Waiver</b>	
Transition from Building Independence to Family and Individual Supports	17
Transition from Building Independence to Community Living	13
Transition from Family and Individual Supports to Community Living	119
<b>TOTAL</b>	<b>149</b>

<b>Table 5: Reserve Slots Assigned in FY24 by CSB by Waiver</b>			
<b>CSB</b>	<b>BI to FIS</b>	<b>BI to CL</b>	<b>FIS to CL</b>
ALEXANDRIA COMMUNITY SERV BD	0	0	0
ALLEGHANY HIGHLANDS CSB	0	0	0
ARLINGTON MENTAL HEALTH	0	1	1
BLUE RIDGE CSB	0	1	8
CHESAPEAKE INTERGRATED BEHAV HEALTHCARE	0	0	1
CHESTERFIELD CSB	3	1	7
CITY OF VA BEACH CSB MHMRSAS	1	2	4
COLONIAL BEHAVIORAL HEALTH	0	0	0
CROSSROADS CSB	0	0	1
CUMBERLAND MNTL HLTH CTR	0	0	1
DANVILLE-PITTSYLVANIA COM SERV	0	0	0
DICKENSON COUNTY BEHAVIORAL HEALTH SVCS	0	0	1
DISTRICT 19 MEN HLTH SER	0	0	4
Eastern Shore CSB	0	0	2
FAIRFAX-FALLS CHURCH CSB	2	0	16

GOOCHLAND POWHATAN MENTAL HLTH	0	0	0
HAMPTON-NN CSB	1	1	1
HANOVER COUNTY COMMUNITY SERVICES	1	0	3
HARRISONBURG- ROCKINGHAM CSB	1	0	1
HENRICO AREA MENTAL HLTH & DEVLPMNTL SVC	0	0	4
HIGHLANDS CMNTY SVCS BOARD	0	0	2
HORIZON BEHAVIORAL HEALTH	0	0	4
LOUDOUN COUNTY CSB	0	0	5
MIDDLE PENINSULA NORTHERN NECK CSB	0	0	1
MOUNT ROGERS CSB	0	0	3
NEW RIVER VALLEY COMMUNITY SERVICES	0	0	1
NORFOLK COMMUNITY SERVICES BOARD	2	0	1
NORTHWESTERN COMMUNITY SVCS	0	1	8
PIEDMONT COMMUNITY SERVICES	0	2	2
PLANNING DISTRICT ONE CSB	0	0	0
PORTSMOUTH DEPT OF BEHAVIORAL	0	0	3
PRINCE WILLIAM COUNTY CSB	3	0	2
RAPPAHANNOCK AREA COMMUNITY SERVICES BRD	1	0	8
RAPPAHANNOCK RAPIDAN CSB	1	2	4
REGION TEN CMMNTY SVCS BRD	0	2	2
RICHMOND BHVRL HLTH AUTHORITY	1	0	3
ROCKBRIDGE AREA COMMUNITY SVS BOARD	0	0	0
SOUTHSIDE CSB	0	0	0
VALLEY CSB	0	0	3

WESTERN TIDEWATER COMMUNITY SERVICES BOA	0	0	12
<b>TOTALS</b>	<b>17</b>	<b>13</b>	<b>119</b>

## Conclusion

DBHDS continues to work with the CSBs and families of individuals in need of supports to ensure that there is access to those DD waivers services most appropriate for the needs of individuals and their families. This includes the allocation of newly funded slots, reassignment of vacated slots, and the assignment of emergency or reserve slots to handle a crisis or ensure that the changing needs of those who currently occupy a slot are met. DBHDS also continues to work to confirm that the waivers funded to serve Virginians with developmental disabilities are being used as effectively as possible.