



# **Fourth Quarter 2024 Quarterly Allocation and Assignment of FY 2024 Developmental Disability (DD) Waivers Slots Report**

**(Item 311.R.2 of the 2022 Appropriation Act)**

**July 30, 2024**

*DBHDS Vision: A Life of Possibilities for All Virginians*

**Item 311.R.2 DD Waiver Slots Allocation and  
Assignment Report**

**Preface**

Item 311 R.1. of the 2022 *Appropriation Act* requires the Department of Behavioral Health and Developmental Services (DBHDS) to report quarterly on the allocation and assignment of new (FY 2024) Developmental Disability (DD) waivers slots, as well as the authorization of services for those new slots. The language reads:

*R.2. The department shall report within 30 days after the close of each quarter, the number of new slots for the fiscal year that have been allocated by Community Services Boards and of those how many are accessing services. The report shall be provided on the department's website.*

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## Introduction

This fiscal year 600 Developmental Disabilities (DD) waivers slots were appropriated with a July 1, 2023 availability date and 500 slots were appropriated with a January 1, 2024 availability date. This atypical situation necessitates reporting on the two separate allocations separately, since the first set of slots have a longer history of being available than the second set.

All DD waivers slots appropriated for a July 1, 2023 start (hereafter called the “first batch” slots), as well as those appropriated for a January 1, 2024 start (hereafter called the “second batch” slots) were allocated to the Community Services Boards (CSBs) by DBHDS.

## FY24 DD Waivers Slots Assigned to Individuals

Table 1 details the total number of **first batch** FY24 DD waivers slots appropriated, and the total number assigned as of the end of each quarter. As of the end of the fiscal year, all but one Community Living (CL) waiver slot have been assigned (99.8 percent assigned). As there are currently fewer individuals seeking the level of supports befitting a CL waiver slot than individuals seeking Family and Individual Supports (FIS) waiver supports, that remaining CL waiver slot will be utilized for an individual seeking a reserve slot (i.e., an individual who already has a Building Independence (BI) or FIS slot but now requires a CL slot due to a change in level of need).

**Table 1. Total number of first batch DD waivers slots appropriated for FY24 by category and the number assigned by quarter.**

Slot Type - FY 2024	# of Slots Appropriated	# of New Slots Assigned as of Quarter End				Total New Slots Assigned
		FY24 Q1	FY24 Q2	FY24 Q3	FY24 Q4	
CL - Regular (No Restriction)	100	91	7	0	1	99
FIS - Regular (No Restriction)	500	448	52	0	0	500
Total	600	539	59	0	1	599

Table 2 details the total number of **second batch** FY24 DD waivers slots appropriated, and the total number assigned as of the end of each quarter. As these slots only became available for allocation to the CSBs and thus assignment to individuals on the waiting list as of January 1, 2024, their history begins with the third quarter of the fiscal year. As of the fourth quarter, all 500 of these slots (100 percent) have been assigned to individuals.

**Table 2. Total number of second batch DD waivers slots appropriated for FY24 by category and the number assigned by quarter.**

Slot Type - FY 2024	# of Slots Appropriated	# of Slots Assigned as of Quarter End	
		FY24 Q3	FY24 Q4
CL - Regular (No Restriction)	70	60	10
FIS - Regular (No Restriction)	430	416	14
Total	500	476	24

Table 3 details the number of unique individuals assigned **first batch** FY24 DD waivers slots (both CL and FIS waivers) as of the end of the fourth quarter, by CSB, with the first column representing the total number of FY24 DD waivers slots each CSB had to assign (i.e., “allocated” to that CSB). One additional slot was assigned in the fourth quarter. Therefore, as explained in the discussion regarding Table 1, all slots have been assigned except one, which will be used as a reserve slot.

**Table 3: Total number of first batch FY24 DD waivers slots (both Community Living and Family & Individual Supports waivers) assigned by quarter and CSB.**

Community Services Board	# of FY24 Slots Allocated	# of Waivers Assigned			
		FY24 Q1	FY24 Q2	FY24 Q3	FY24 Q4
ALEXANDRIA COMMUNITY SERV BD	8	3	5	0	0
ALLEGHANY HIGHLANDS CSB	2	1	1	0	0
ARLINGTON MENTAL HEALTH	13	13	0	0	0
BLUE RIDGE CSB	19	19	0	0	0
CHESAPEAKE INTERGRATED BEHAV HEALTHCARE	14	14	0	0	0
CHESTERFIELD CSB	31	31	0	0	0
COLONIAL BEHAVIORAL HEALTH	11	11	0	0	0
CROSSROADS CSB	6	5	0	0	1
CUMBERLAND MNTL HLTH CTR	6	6	0	0	0
DANVILLE-PITTSYLVANIA COM SERV	7	7	0	0	0
DICKENSON COUNTY BEHAVIORAL HEALTH SVCS	2	2	0	0	0
DISTRICT 19 MEN HLTH SER	11	11	0	0	0
EASTERN SHORE CSB	3	2	1	0	0
Encompass Community Supports (Formerly RAPPAHANNOCK RAPIDAN CSB)	12	12	0	0	0
FAIRFAX-FALLS CHURCH CSB	98	61	37	0	0
GOOCHLAND POWHATAN MENTAL HLTH	4	4	0	0	0
HAMPTON-NN CSB	20	20	0	0	0
HANOVER COUNTY COMMUNITY SERVICES	10	8	2	0	0
HARRISONBURG-ROCKINGHAM CSB	9	9	0	0	0
HENRICO AREA MENTAL HLTH & DEVLPMNTL SVC	25	25	0	0	0

HIGHLANDS CMNTY SVCS BOARD	5	5	0	0	0
HORIZON BEHAVIORAL HEALTH	16	16	0	0	0
LOUDOUN COUNTY CSB	32	32	0	0	0
MIDDLE PENINSULA NORTHERN NECK CSB	10	10	0	0	0
MOUNT ROGERS CSB	6	6	0	0	0
NEW RIVER VALLEY COMMUNITY SERVICES	13	12	1	0	0
NORFOLK COMMUNITY SERVICES BOARD	16	16	0	0	0
NORTHWESTERN COMMUNITY SVCS	17	17	0	0	0
PIEDMONT COMMUNITY SERVICES	8	8	0	0	0
PLANNING DISTRICT ONE CSB	6	5	1	0	0
PORTSMOUTH DEPT OF BEHAVIORAL	6	5	1	0	0
PRINCE WILLIAM COUNTY CSB	37	37	0	0	0
RAPPAHANNOCK AREA COMMUNITY SERVICES BRD	32	32	0	0	0
REGION TEN CMMNTY SVCS BRD	18	18	0	0	0
RICHMOND BHVRL HLTH AUTHORITY	14	10	4	0	0
ROCKBRIDGE AREA COMMUNITY SVS BOARD	3	2	1	0	0
SOUTHSIDE CSB	5	5	0	0	0
VALLEY CSB	9	9	0	0	0
VIRGINIA BEACH CSB	26	25	0	0	0
WESTERN TIDEWATER COMMUNITY SERVICES BOA	10	5	5	0	0
Total	600	539	59	0	1

Table 4 details the number of unique individuals assigned **second batch** FY24 DD waivers slots (both CL and FIS waivers) as of the end of the fourth quarter, by CSB, with the first column representing the total number of FY24 DD waivers slots each CSB had to assign (i.e., “allocated” to that CSB). All slots (100 percent) have been assigned.

**Table 4: Total number of FY24 DD waivers second batch slots (both Community Living and Family & Individual Supports waivers) assigned by quarter and CSB.**

Community Services Board	# of FY24 Slots Allocated	# of Waivers Assigned	
		FY24 Q3	FY24 Q4
ALEXANDRIA COMMUNITY SERV BD	7	4	3
ALLEGHANY HIGHLANDS CSB	2	1	1
ARLINGTON MENTAL HEALTH	10	10	0
BLUE RIDGE CSB	16	16	0
CHESAPEAKE INTERGRATED BEHAV HEALTHCARE	11	11	0
CHESTERFIELD CSB	26	26	0
COLONIAL BEHAVIORAL HEALTH	9	9	0
CROSSROADS CSB	5	2	3
CUMBERLAND MNTL HLTH CTR	5	4	1
DANVILLE-PITTSYLVANIA COM SERV	6	6	0
DICKENSON COUNTY BEHAVIORAL HEALTH SVCS	2	2	0

DISTRICT 19 MEN HLTH SER	9	9	0
EASTERN SHORE CSB	3	0	3
Encompass Community Supports (Formerly RAPPAHANNOCK RAPIDAN CSB)	10	10	0
FAIRFAX-FALLS CHURCH CSB	82	82	0
GOOCHLAND POWHATAN MENTAL HLTH	3	2	1
HAMPTON-NN CSB	16	10	6
HANOVER COUNTY COMMUNITY SERVICES	9	8	1
HARRISONBURG-ROCKINGHAM CSB	8	8	0
HENRICO AREA MENTAL HLTH & DEVLPMNTL SVC	21	21	0
HIGHLANDS CMNTY SVCS BOARD	4	4	0
HORIZON BEHAVIORAL HEALTH	13	13	0
LOUDOUN COUNTY CSB	28	28	0
MIDDLE PENINSULA NORTHERN NECK CSB	7	7	0
MOUNT ROGERS CSB	5	5	0
NEW RIVER VALLEY COMMUNITY SERVICES	10	9	1
NORFOLK COMMUNITY SERVICES BOARD	13	13	0
NORTHWESTERN COMMUNITY SVCS	14	14	0
PIEDMONT COMMUNITY SERVICES	7	7	0
PLANNING DISTRICT ONE CSB	5	4	1
PORTSMOUTH DEPT OF BEHAVIORAL	5	3	2
PRINCE WILLIAM COUNTY CSB	31	31	0
RAPPAHANNOCK AREA COMMUNITY SERVICES BRD	28	28	0
REGION TEN CMMNTY SVCS BRD	15	15	0
RICHMOND BHVRL HLTH AUTHORITY	11	11	0
ROCKBRIDGE AREA COMMUNITY SVS BOARD	3	2	1
SOUTHSIDE CSB	4	4	0
VALLEY CSB	8	8	0
VIRGINIA BEACH CSB	21	21	0
WESTERN TIDEWATER COMMUNITY SERVICES BOA	8	8	0
<b>Total</b>	<b>500</b>	<b>476</b>	<b>24</b>

## FY24 DD Waivers Slot Recipients with Authorized Services

Table 5 lists the number of individuals assigned a **first batch** FY24 slot by CSB who have been authorized to receive at least one DD waiver service. By the end of the fourth quarter, 517 of the 599 individuals assigned a first batch FY24 slot (86 percent) had been authorized for at least one service. This represents a 17 percent increase over third quarter totals. These slots were assigned by local Waiver Slot Assignment Committees (WSACs) between August and September, with regional WSAC assignments occurring in October. It will be noted that the third quarter total (169) in the chart below is higher than what was reported in the third quarter version of this report (163). That is due to some services requested during the third quarter but pended for more

information by DBHDS Service Authorization staff, ultimately being authorized for a third quarter start date.

Individuals are permitted by regulation up to 150 days to initiate services. Investigations by DBHDS staff as to the status of the 82 individuals assigned a first batch slot who have not started a service produced the following reasons:

- 36 slots are in the process of requesting services.
- 28 slots are currently unassigned. These primarily have been assigned to at least one person, who rejected the slot, and they have not yet been reassigned. The majority of these individuals in reassigned slots have not yet reached the 150-day mark.
- 5 slots are in pending appeal status (i.e., appeal rights have been offered to the individual who has not started services within the required timeframe) or projected status.
- 13 slots' statuses are being further investigated, as the existing query has produced ambiguous results.

The CSBs responsible for the remaining individuals who have not started services have received multiple notifications from DBHDS of the need to act (either to get needed services started for the individual or issue appeal rights if the individual/family is not agreeing to service commencement). DBHDS has escalated this both with the CSB leadership and internally with DBHDS leadership for resolution and will work with the CSBs to break down barriers that are preventing individuals from initiating services for these remaining slots. DBHDS has implemented a process of contacting the CSB and/or individual/family to better understand the barriers.

**Table 5. Total number of individuals who received a first batch FY24 DD waiver slot (both Community Living and Family & Individual Supports waivers) by quarter of their first service approved and CSB.**

Community Service Board	Total Persons with FY24 First Batch Slots Authorized for Services			
	2024 Q1	2024 Q2	2024 Q3	2024 Q4
ALEXANDRIA COMMUNITY SERV BD	0	3	4	0
ALLEGHANY HIGHLANDS CSB	0	1	0	1
ARLINGTON MENTAL HEALTH	3	8	1	1
BLUE RIDGE CSB	0	3	9	4
CHESAPEAKE INTERGRATED BEHAV HEALTHCARE	3	6	1	2
CHESTERFIELD CSB	0	13	8	2
COLONIAL BEHAVIORAL HEALTH	1	5	1	2
CROSSROADS CSB	0	1	3	0
CUMBERLAND MNTL HLTH CTR	0	4	0	0
DANVILLE-PITTSYLVANIA COM SERV	1	3	2	1
DICKENSON COUNTY BEHAVIORAL HEALTH SVCS	2	0	0	0



DISTRICT 19 MEN HLTH SER	1	7	2	0
Eastern Shore CSB	0	1	2	0
Encompass Community Supports (Formerly RAPPAHANNOCK RAPIDAN CSB)	0	9	1	1
FAIRFAX-FALLS CHURCH CSB	1	25	35	18
GOOCHLAND POWHATAN MENTAL HLTH	0	2	2	0
HAMPTON-NN CSB	2	10	2	2
HANOVER COUNTY COMMUNITY SERVICES	0	0	9	0
HARRISONBURG-ROCKINGHAM CSB	0	4	5	0
HENRICO AREA MENTAL HLTH & DEVLPMNTL SVC	1	6	9	2
HIGHLANDS CMNTY SVCS BOARD	0	3	1	0
HORIZON BEHAVIORAL HEALTH	0	9	5	0
LOUDOUN COUNTY CSB	0	16	9	3
MIDDLE PENINSULA NORTHERN NECK CSB	0	10	0	0
MOUNT ROGERS CSB	0	3	3	0
NEW RIVER VALLEY COMMUNITY SERVICES	0	1	9	2
NORFOLK COMMUNITY SERVICES BOARD	1	5	3	5
NORTHWESTERN COMMUNITY SVCS	0	7	7	3
PIEDMONT COMMUNITY SERVICES	0	2	6	0
PLANNING DISTRICT ONE CSB	0	2	1	2
PORTSMOUTH DEPT OF BEHAVIORAL	3	1	1	0
PRINCE WILLIAM COUNTY CSB	6	21	3	5
RAPPAHANNOCK AREA COMMUNITY SERVICES BRD	5	12	6	5
REGION TEN CMMNTY SVCS BRD	1	11	4	0
RICHMOND BHVRL HLTH AUTHORITY	1	4	5	3
ROCKBRIDGE AREA COMMUNITY SVS BOARD	0	1	2	0
SOUTHSIDE CSB	1	1	0	1
VALLEY CSB	0	6	0	0
VIRGINIA BEACH CSB	5	12	5	2
WESTERN TIDEWATER COMMUNITY SERVICES BOA	0	4	3	1
<b>Total</b>	<b>38</b>	<b>242</b>	<b>169</b>	<b>68</b>

Table 6 lists the number of individuals assigned a **second batch** FY24 slot by CSB who have been authorized to receive at least one DD waiver service. By the end of the fourth quarter, 240 of the 500 individuals assigned a second batch FY24 slot (48 percent) had been authorized for at least one service. As is always the case (see Table 5 discussion), the third quarter total (39) in the chart below is higher than what was reported in the third quarter version of this report (37). That is due to some services requested during the third quarter but pended for more information by DBHDS Service Authorization staff, ultimately being authorized for a third quarter start date.

These slots were assigned by local WSACs between January 1, 2024 and March 2024, with regional WSAC assignments held in April 2024. Per waiver policy, if there are no individuals on

the waiting list at a given CSB who are Priority 1 or require the types of services in a particular waiver (e.g., group home or sponsored residential services for CL waiver slots), the available slot may be held for 90 days in case an individual presents who does need those services. If no one presents, a regional WSAC will be held to assign the vacant waiver slot(s).

As previously mentioned, individuals are permitted by regulation up to 150 days to initiate services. Many are still within this time limit as of the end of the fourth quarter.

**Table 6. Number of individuals who received a second batch FY24 DD waiver slot (both Community Living and Family & Individual Supports waivers) by quarter of their first service approved and CSB.**

Community Service Board	Total Persons with FY24 Second Batch Slots Authorized for Services	
	2024 Q3	2024 Q4
ALEXANDRIA COMMUNITY SERV BD	0	1
ALLEGHANY HIGHLANDS CSB	0	1
ARLINGTON MENTAL HEALTH	3	4
BLUE RIDGE CSB	0	6
CHESAPEAKE INTERGRATED BEHAV HEALTHCARE	1	7
CHESTERFIELD CSB	0	13
COLONIAL BEHAVIORAL HEALTH	1	4
CROSSROADS CSB	0	2
CUMBERLAND MNTL HLTH CTR	1	1
DANVILLE-PITTSYLVANIA COM SERV	2	3
DICKENSON COUNTY BEHAVIORAL HEALTH SVCS	1	1
DISTRICT 19 MEN HLTH SER	1	2
Eastern Shore CSB	1	1
Encompass Community Supports (Formerly RAPPAHANNOCK RAPIDAN CSB)	2	4
FAIRFAX-FALLS CHURCH CSB	0	22
GOOCHLAND POWHATAN MENTAL HLTH	0	2
HAMPTON-NN CSB	1	5
HANOVER COUNTY COMMUNITY SERVICES	1	3
HARRISONBURG-ROCKINGHAM CSB	3	3
HENRICO AREA MENTAL HLTH & DEVLPMNTL SVC	0	5
HIGHLANDS CMNTY SVCS BOARD	0	1
HORIZON BEHAVIORAL HEALTH	3	7
LOUDOUN COUNTY CSB	1	14
MIDDLE PENINSULA NORTHERN NECK CSB	1	5
MOUNT ROGERS CSB	3	0
NEW RIVER VALLEY COMMUNITY SERVICES	0	7

NORFOLK COMMUNITY SERVICES BOARD	1	8
NORTHWESTERN COMMUNITY SVCS	1	0
PIEDMONT COMMUNITY SERVICES	1	3
PLANNING DISTRICT ONE CSB	0	4
PORTSMOUTH DEPT OF BEHAVIORAL	0	4
PRINCE WILLIAM COUNTY CSB	0	14
RAPPAHANNOCK AREA COMMUNITY SERVICES BRD	0	15
REGION TEN CMMNTY SVCS BRD	0	8
RICHMOND BHVRL HLTH AUTHORITY	0	4
ROCKBRIDGE AREA COMMUNITY SVS BOARD	1	1
SOUTHSIDE CSB	1	1
VALLEY CSB	0	2
VIRGINIA BEACH CSB	6	11
WESTERN TIDEWATER COMMUNITY SERVICES BOA	2	2
<b>Total</b>	<b>39</b>	<b>201</b>

Regarding the results of the last two tables, it is vital to be mindful that the start of services always lags behind the actual assignment of the slot due to the time needed to accomplish the following steps, which must be undertaken before services may begin:

- Individual formal acceptance of the slot offered
- Confirmation/updating of functional and financial eligibility
- Confirmation of updated physical exam
- Individual/family selection of service providers
- Service providers intake process for the new individual
- Development of the Individual Support Plan
- Service Authorization process

If an individual does not begin services within 30 days of slot assignment, the CSB support coordinator must request to retain that slot for the individual. DBHDS then has the authority to approve the slot-retention request in 30-day extensions, up to a maximum of four consecutive extensions (thus the 150 days referenced above). Alternatively, DBHDS may deny a request to retain the waiver slot for an individual when, at the end of any extension period, there is no evidence of the individual's efforts to utilize waiver services. This process was suspended during the Public Health Emergency but is now active again, and DBHDS will be closely monitoring the initiation of services for all new DD waivers slots.

## Conclusion

All of the first and second batch FY24 slots have been allocated to CSBs according to the formula outlined in the Commonwealth's waiver applications. Both batches of slots have been fully assigned, other than one slot being held for reserve purposes. Of the 1,099 individuals paired with DD waivers slots, 757 people have begun services (69 percent). Most individuals

not yet starting services are those in the later available batch, which is to be expected as they were only released in the third quarter of the fiscal year. DBHDS anticipates that the number of assigned slots and individuals paired with services will grow over the course of the calendar year.

cc: The Honorable Janet Kelly, Secretary, Health & Human Resources  
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