

Office of Licensing, Incident Management 101 Training is designed for newly licensed providers, as an introduction to Death and Serious Incident reporting requirements, processes and resources. The goal is to assist providers in accomplishing compliance with related DBHDS Licensed Provider Regulations.

Training Focus

Incident Management Unit
 DELTA and CHRIS applications
 Regulatory Reporting Requirements for Deaths and Serious Incidents, including Serious Injuries
 Care Concern Thresholds
 Reporting Expectations
 Licensing Reports
 Specialized Investigation Unit (DD Deaths/MRC)
 Resources
 Creating an Individual ID, Creating and Updating a New Death and Serious Incident Report

Pre-register for attendance, by clicking the link for the corresponding date in the Incident Management 101 Training Schedule below. Once you have pre-registered, please **Add to Calendar**. You will also receive an email confirmation regarding your registration.

Each virtual session repeats training topics and is scheduled the Third Wednesday of the scheduled month, from 10a – 12p unless otherwise indicated.

*Please e-mail for additional training requests at incident_management@dbhds.virginia.gov

Date of Incident Management 101 Training	Registration Link
April 2025	Incident Management_101_Training_4.30.2025
June 2025	Incident Management_101_Training_6.18.2025
August 2025	Incident Management_101_Training_8.20.2025
October 2025	Incident Management_101_Training_10.15.2025
*November 2025	*Upon provider Request

To cancel your registration, access the confirmation email you received when you registered. It will be from the **Commonwealth of Virginia**. Scroll to the button of the email and click the **“Unable to attend? Cancel your registration”** link. This will allow someone else to attend.