

Office of Licensing Incident Management 101 Training

The Office of Licensing, Incident Management 101 Training is designed for newly licensed providers and delivers an introduction to Death and Serious Incident reporting requirements, processes, and resources. The goal is to assist providers in understanding and maintaining compliance with applicable DBHDS Licensed Provider Regulations.

Training Focus

Incident Management Unit

DELTA and CHRIS applications

Regulatory Reporting Requirements for Deaths and Serious Incidents, including Serious Injuries

Care Concern Thresholds

Reporting Expectations

Licensing Reports

Specialized Investigation Unit (DD Deaths/MRC)

Resources

Creating an Individual ID, Creating and Updating a new Death and Serious Incident Report

Pre-register for attendance, by clicking the link for the corresponding date in the Incident Management 101 Training Schedule below. Once you have pre-registered, please **Add to Calendar**. You will also receive an email confirmation regarding your registration.

Each virtual session repeats training topics and is scheduled the third Wednesday of the scheduled month, from 10am – 12:30pm.

*Please e-mail requests for additional training to incident_management@dbhds.virginia.gov

Date of Incident Management 101 Training	Registration Link
January 2026	Incident Management_101_Training_1.21.2026
March 2026	Incident Management_101_Training_3.18.2026
May 2026	Incident Management_101_Training_5.20.2026
July 2026	Incident Management_101_Training_7.15.2026
September 2026	Incident Management_101_Training_9.16.2026
November 2026	Incident Management_101_Training_11.18.2026